Suggested Timeline/Workplan

Using the suggested workplan table format below, provide an overview of activities, timelines, and key milestones. The workplan must clearly describe short-term, mid-term, and long-term milestones, and must include all of the following:

- o *Project Goals: The overarching achievements that will be pursued.*
- o *Milestones: The key markers of grant progress. These are typically expressed in the form of an action or event marking a significant change or stage in development.*
- o *Key Activities: The major activities of the state's apprenticeship expansion strategies, including timeframes for expanding existing apprenticeship programs, deployment of new apprenticeship programs, and/or enrollment of new participants in apprenticeship training.*
- o *Outcomes and Deliverables: The number of participants served, the required annual report, and other outcomes and deliverables of the project.*
- o *Key partners: The partners identified for key activities.*

Key Partners			
Organization Name	*Partnership MOU Status*	*Website*	*Contact name/email*

- o **Please Note:** Applicants may replicate this chart in order to submit information on all activities and deliverables proposed during the period of performance.

EXAMPLE GOAL:	Exceed the minimum participant threshold		
Activity: hold additional recruitment events	thoroughly plan, widely publicize, and conduct additional recruitment events/month beyond current level	Lead/Support Implementer (s):	• <grantee organization> • 1 statewide apprenticeship sponsor min/event • 5 local apprenticeship sponsors min/event
Deliverable(s): 360 registered apprentices beyond the minimum performance goal	enroll at least 120 Registered Apprentices/year of grant = additional 10 Registered Apprentices/ month of grant performance		
Milestones	**Timeframe**	**Deliverable Dates**	
Identify 6 Statewide sponsors (2 events/year)	Month 1 of pop	**Start:**	15 July 2019
Data driven determination rotation of counties for additional events	Month 1 of pop	**End:**	End of pop
Identify 5 local sponsors/ county for first 6 months of county rotations	Month 1-2 of pop	Annual Costs	
Identify first two event locations and start event planning	Month 1-2 of pop	**Year 1**	$ 18,000/year to identify and plan, and execute 10 events
Develop Statewide sponsor schedules and allocate to first two events, recruit local sponsors	Month 1-2 of pop	**Year 2**	$20,000/year to identify and plan, and execute 12 events
Finalize planning, hold first event	No later than month 3 of pop	**Year 3**	$ 20,000/year to identify and plan, and execute 12 events
		TOTAL	$ 58,000

GOAL #1			
Activity:		**Lead/Support Implementer (s)**	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$

GOAL #2			
Activity:		**Lead/Support Implementer (s)**	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$

GOAL #3			
Activity:		**Lead/Support Implementer (s)**	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$

GOAL #4			
Activity:		Lead/Support Implementer (s)	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$

GOAL #5			
Activity:		Lead/Support Implementer (s)	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$

GOAL #6			
Activity:		Lead/Support Implementer (s)	
Deliverable (s):			
Milestones	**Timeframe**	**Deliverable Dates**	
		Start:	
		End:	
		Annual Costs	
		Year 1	$
		Year 2	$
		Year 3	$
		TOTAL	$