

EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION NFJP
	CORRESPONDENCE SYMBOL OWI-DNPTTA
	DATE May 31, 2019

ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 01-18, Change 1

TO: ALL NATIONAL FARMWORKER JOBS PROGRAM GRANTEES

FROM: MOLLY E. CONWAY /s/
Acting Assistant Secretary

SUBJECT: Revised Program Year 2018 Allocations for National Farmworker Jobs Program Career Services and Training Grantees and Housing Grantees

1. **Purpose.** This Training and Employment Guidance (TEGL) 01-18, Change 1 provides the National Farmworker Jobs Program (NFJP) grantees with revised program year (PY) 2018 allocations.
2. **Action Requested.** Grantees must submit all of the requested documents detailed in section 4 via Grants.gov no later than **seven days from the issuance of this guidance.**
3. **Summary and Background.**

a. Summary.

This document provides NFJP grantees with instructions for submitting updated grant documents reflecting revised allocations for PY 2018, describes the process for issuing Notices of Award (NOA), and specifies the financial reporting requirements for these funds.

b. Background.

TEGL No. 01-18, issued on July 3, 2018, announced PY 2018 allocations based on the Consolidated Appropriations Act, 2018, Public Law 115-141 (the Act), enacted March 23, 2018. The Act, Division H, Title I, sec. 106(b), allowed the Secretary to set aside a percentage of each discretionary appropriation for activities related to program integrity. This reduced the amount available for Career Services and Training grants to \$81,203,000 and Housing grants to \$5,904,000.

This Change 1 TEGL reflects the restoration of the amounts originally set aside for program integrity purposes. The total amount added to Career Services and Training is \$244,000 and for Housing \$18,000, which restores the totals to \$81,447,000 for Career Services and Training grantees and \$5,922,000 for housing grantees.

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Note, upon award, these funds would be placed in a separate sub account and require a separate ETA-9130 quarterly financial report to be submitted. Grantees must expend all PY 2018 funding no later than September 30, 2019.

4. **Notice of Award and Required Documents for PY 2018 Revised Allocations.** The Department will issue notices of award (NOA) reflecting the restoration of funds to NFJP grantees. In order to receive the funding, the Career Services and Training grantees and Housing grantees must submit the following documents electronically through Grants.gov:
 - a. A signed SF-424 (Application for Federal Assistance) that reflects the exact restoration amount;
 - b. A SF-424A (Budget Information for Non-Construction Programs);
 - c. An updated Budget Narrative Attachment Form; and,
 - d. Grantees that use a NICRA or Cost Allocation Plan (CAP) must submit a current, approved copy of the NICRA or CAP as part of this application if there is not a current NICRA or CAP already included in the grant agreement.

Grantees should upload these documents **no later than seven days from the issuance of this guidance**. If this is not feasible, grantees must submit as soon as possible but let their FPO know they intend to submit.

Note, a non-response after seven days of the issuance of this guidance will be construed as a declination.

5. **Inquiries.** Please address questions regarding this guidance to your regional Federal Project Officer.
6. **References.**
 - Section 167 of the Workforce Innovation and Opportunity Act (WIOA);
 - 20 CFR, Part 685, October 18, 2016, WIOA Final Rule;
 - TEGL 01-18: Program Year 2018 Planning Guidance for National Farmworker Jobs Program Career Services and Training Grantees and Housing Grantees; and
 - TEGL 18-16: Program Eligibility and Enrollment Guidance for the National Farmworker Jobs Program.
7. **Attachments.**
 - Attachment I. PY 2018 Allocations to State Service Area Revised Allotments
 - Attachment II. PY 2018 NFJP Housing Grant Revised Allocations
 - Attachment III. Instructions for Submitting Budget Documents via Grants.gov