

**ATTACHMENT A**

**2018 Trade and Economic Transition National Dislocated Worker Grant (DWG)  
Project Synopsis Form – Suggested Format**

*This form is intended to streamline the process for completing an application for the Trade and Economic Transition DWG. Please complete the form below electronically and submit with the other required components of the application package, in accordance with the instructions in Section 10 of the TEGE. Instead of using this form, an applicant also may submit a written proposal, not to exceed 10 double-spaced pages. The written proposal must address all informational requirements specified in the TEGE and this suggested form.*

<b>APPLICANT INFORMATION</b>	
<b>1. Applicant Organization Name</b>	
<b>2. Applicant Organization Type</b>	<input type="checkbox"/> State Workforce Agency or Outlying Area
	<input type="checkbox"/> Local Workforce Development Board (WDB)
	<input type="checkbox"/> WIOA Section 166 Entity
	<input type="checkbox"/> Entities demonstrating to the Secretary the capability to implement this grant (These entities must submit additional documentation supporting their eligibility, as well as additional letters of support / partnership, per Section 10 of the TEGE.)
	<input type="checkbox"/> Entities determined eligible by the Governor of the state involved (These entities must provide a letter from the Governor with application submission, as well as a letter from at least one WDB.)
<b>3. Name(s) of Required Partner(s)</b>	
<b>4. Applicant Consents to Submitting Performance Data</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>5. Number of Projected Participants to be Served by this DWG</b>	
<b>6. Performance Measure targets for this DWG, as described in the TEGE under Section 8, Qualifying Event and Project Purpose</b>	<input type="checkbox"/> Applicant acknowledges and understands required performance measure targets for this proposed DWG.

<b>7. Applicant Commits to Coordinating with Local Elected Officials or Local WDBs in Areas Grant Would Serve.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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**QUALIFYING EVENT**

**A. Demonstrating Economic Transition.**  
 Applicant must identify the specific economic transition issue it is facing, as well as the counties affected by the transition.

<b>1. Counties Covered by the Economic Transition (enter "Statewide" if project will serve all counties)</b>	
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<b>2. Type of Economic Transition (choose one)</b>	<input type="checkbox"/> Job loss, or employer or industrial reorganization due to trade or automation.
	<input type="checkbox"/> The loss, significant decline, or major structural change or reorganization of a primary or legacy industry in a regional economy, such as a manufacturing downturn or impacts on the agricultural industry due to trade.
	<input type="checkbox"/> Other economic transition or stagnation that may disproportionately impact mature workers, putting them at risk for extended unemployment, lower wages, underemployment, and more.

<b>3. Other Transition (if not one of the options listed in #2 above)</b>	<i>Identify and describe the applicable economic transition, indicating how it is impacting the affected counties that the DWG would serve.</i>
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**B. Significant Worker Dislocation.**  
 Identify the worker dislocations occurring within the last 18 months in the counties proposed to be served by the DWG, which occurred as a result of the identified economic transition.

Name of Employer	City	Layoff Date	Number of Layoffs	WARN Issued? Y/N

Name of Employer	City	Layoff Date	Number of Layoffs	Warn Issued? Y/N

<p><b>Explanation of Significance if Fewer Than 50 Workers Dislocated</b></p>	<p><i>If fewer than 50 affected workers were laid off in the dislocation events you have listed above, explain why the total number of dislocations has had a substantial enough economic impact that it necessitates additional assistance. Attach to the application supporting documentation demonstrating this significance.</i></p>
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**C. Linking the Economic Transition and the Identified Dislocations**

<p><b>Describe how the identified layoffs are linked to the identified economic transition. Note that the dislocations may be from unrelated employers or unrelated sectors, yet still be the result of the same economic transition (i.e. increased automation).</b></p>	
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<p><b>Indicate the type of documentation provided as an attachment to the DWG application package, by which provides ETA may verify the Economic Transition and the worker dislocation events listed above.</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Labor Market Information data or analysis</li> <li><input type="checkbox"/> Academic Studies</li> <li><input type="checkbox"/> Media Reports</li> <li><input type="checkbox"/> Trends in the growth or decline of types of employers / industrial employment opportunities</li> </ul> <p>An applicant may submit, in addition or in place of, another form of documentation of these events. Note other documentation attached:</p>
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**PROJECT PROPOSAL**

**A. Project Purpose and Description.**  
 The applicant must demonstrate that its project will help move its workforce toward sustainable opportunities in high-demand sectors that could transform the applicant’s economy. *These sectors do not have to be, and likely should not be, those that have suffered dislocations due to economic transition.*

<p><b>1. Sector(s) of Focus</b></p>	<p>Sector(s) of focus to which grant participants will be transitioned</p>	
	<p>Why opportunities in sector(s) of focus are sustainable</p>	
	<p>Characteristics of workforce or participants that could speed or ease transition into sectors</p>	
	<p>Existing resources that could speed or ease transition into sector(s) of focus</p>	

<b>2. Service Delivery</b>	Describe any innovative employment and training techniques the applicant will deploy, consistent with WIOA sec. 134(c) and (d)	
	Describe any supportive services that may be provided, or method by which applicant will determine individual needs for supportive services, delivered by the grantee and its partners	
<b>3. Economic Benefit</b>	Describe the extent to which the training activities could have broader benefit to the geographic areas covered by the DWG, such as by building or improving infrastructure; or, creating the capacity for the area to handle future job loss caused by economic transition without additional federal assistance	
<b>4. Strategic Alignment</b>	Where applicable, describe connections to the WIOA State Plan; other existing sector or career pathways projects; statewide or regional talent; economic development initiatives; development initiatives including existing Comprehensive Economic Development Strategies (CEDS); infrastructure improvement plans such	

	<p>as state highway construction plans approved by the U.S. Department of Transportation; business engagement strategies; or, other similar efforts.</p>	
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**B. Community Partnerships.**  
 Applicants are encouraged to develop new or enhance existing partnerships with relevant entities that support the goals of the project in the areas being covered by the grant activities.

<p><b>Optional Partnerships</b></p>	<p>If applicable, indicate additional organizations, other than the required partners identified on page 1 of this form, that the applicant intends to include in the project, and describe their anticipated roles. Include how they may support a comprehensive approach to serving participants, or address a particular aspect of the grant operation.</p>	
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**C. Required Demonstrations Related to Grant Activities.**

Applicants must demonstrate the following about activities for which applicants intend to use Trade and Economic Transition DWG funds. Please answer in the space given as to how this requirement is met by your project.

<p>1. Where appropriate, the activities are designed to fit within any regional economic development visions or priorities, including the WIOA State Plan, as well as any state or regional economic strategies involving the Economic Transition identified in the application.</p>	
<p>2. The proposed career and training activities prepare eligible dislocated workers for employment in high-growth sectors of the economy within the area to be covered by the grant.</p>	
<p>3. All activities supported by the grant, including supportive services, are appropriate for transitioning dislocated workers into high-growth sectors, with opportunities to earn a family-sustaining wage.</p>	