

**Reporting Format for the Priority of Service Quarterly Aggregate Report**

ITEM	Current Quarter	Cumulative Four Quarters
1. Covered Entrants Who Reached the End of the Entry Period <sup>i</sup>		
2. Covered Entrants Who Received a Service During the Entry Period <sup>ii</sup>		
3. Covered Entrants Who Received a Staff-Assisted Service During the Entry Period <sup>iii</sup>		

**Report Definitions**

<sup>i</sup> **Covered Entrants Who Reached the End of the Entry Period** – This count includes all those *covered entrants* for whom the *entry period* ends within the respective current quarter and four quarter reporting periods. Classification as a *covered entrant* occurs at the earliest point that a *covered person* contacts the system in either a physical location (e.g., One-Stop Career Center or affiliate site) or remotely through electronic technologies. Designation as a *covered entrant* occurs prior to receipt of a service. The *entry period* is the span of time that begins on the *covered person entry date* and ends on the date 45 days following the *covered person entry date*.

<sup>ii</sup> **Covered Entrants Who Received a Service During the Entry Period** – This count includes those *covered entrants* for whom the *entry period* ends within the respective current quarter and four quarter reporting periods AND for whom there is a *date of participation* during the *entry period*. A *covered entrant* who receives a service becomes a *participant*, that is, an individual who is determined eligible to participate in the program (to the extent the program has eligibility requirements) AND receives a service funded by the program in either a physical location (One-Stop Career Center or affiliate site) or remotely through electronic technologies.

<sup>iii</sup> **Covered Entrants Who Received a Staff-Assisted Service During the Entry Period** – This count includes those *covered entrants* for whom the *entry period* ends within the respective current quarter and four quarter reporting periods AND for whom the *most recent date received one or more staff assisted services* falls within the *entry period*.