

MARCH 2021

WORKFORCE INTEGRATED PERFORMANCE SYSTEM

Monthly Newsletter

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Featured Articles

1. New Process! Selecting DWG Grant Numbers at PIRL File Upload
2. New DWG Upload Instructions (Attached)

New Process! Selecting DWG Grant Numbers at PIRL File Upload

WIPS recently released changes to the file upload process for state grantees that are grant recipients of the National Dislocated Worker Grant (DWG) program! The grant number validation that takes place for each DWG QPR submission will now be tied to a specific state profile, rather than an individual user profile. State grantees will now have a list of grant numbers to choose from during the upload process for the QPR. Please note, the default will select all grants listed, but this list can be adjusted by the uploader. This new procedure was implemented primarily to ensure that states are only able to certify performance reports for the DWGs under their purview. Steps for this procedure are contained in the attachment to this email ("New DWG Upload Instructions").

In addition, DWGs that are 10 quarters past the end of the period of performance may no longer need to generate DWG reports each quarter. There may be only 1-2 individuals still associated with the grant number, generating a QPR for certification of that older grant. ETA analyzed all grants and determined which reports should continue and which can be phased out, and used this to assign grant numbers to state profiles.

If you do not see a grant number during DWG performance report certification that you believe should be associated with your state, please submit a WIPS TA request and ETA will add the grant number back into your state profile.

Announcements

- All inquiries sent directly to the WIOA.Feedback@dol.gov inbox will NOT be responded to, please utilize the WIPS Technical Assistance Forms.

Dates of Interest

- **Thursday, April 1st**, PY20 Q3 Reporting Period Begins

Resetting Your Password

First, make sure your WIPS username is in all **LOWERCASE** letters when attempting to login. If you still need to reset your password after verifying your username is in all lowercase letters, select **Forgot your password?** on the WIPS login page. From here you will enter in your email address and select **SEND EMAIL**.

Please make sure to check your spam folder if you don't see an email with the subject Password Reset in your inbox. Please note,

the email will be sent from Appian and this email will expire in 15 minutes.

Questions?

If there are any questions or concerns about the information provided, please submit an inquiry through the WIPS Technical Assistance Request Form found within the WIPS interface.



U.S. Department of Labor