

May 2025 Workforce Integrated Performance System (WIPS) Monthly Bulletin



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[WIPS Edit Checks](#)

WIPS 23.22.0 Released to Production on 4/29/2025.

[WIPS 23.22.0 Release Notes](#)

Updates Made To Logical Rules

[Logical Rules WIPS Release 23.22.0](#)

State Users Can Manage Local Board Codes in WIPS

[Local Board Code Management Tool Guide](#)

QRA User Guide

QRA User Guide (PDF)

News

Update on QNR Submission Issue

Some users have reported issues with being able to save QNRs recently, an issue that is occurring when users attempt to fill in the “Contact Information” portion of the QNR

using their browser's autofill feature. While WIPS works to resolve this issue, users should make sure to review and manually update (at minimum click into) any fields that auto-populate (these will be highlighted in blue) to ensure that the form will detect the response and allow users to save their responses.

New Logical Rule Update – Ensuring consistent DOB for each unique ID

A new logical rule has been added that ensures that if a unique ID is used more than once in the same file (such as an individual with more than 1 period of participation), then the Date of Birth reported in PIRL 200 must be the same for each record.

Duplicate Rule Update – Correction to Duplicate Rule #2

DOL determined that Duplicate Rule #2 was improperly functioning, allowing certain duplicate records to pass edit checks. WIPS release 23.18.0 has corrected this issue. Grantees should take time to verify that they do not have any records that represent overlapping periods of participation for the same individual, which will be prevented by this edit check. For example, if Individual A has one record (record 1) with a date of program entry (PIRL 900) of 1/2/2023 and date of program exit (PIRL 901) of 5/31/2023, then Individual A cannot have a second record (record 2) that has a date of program entry of 3/20/2023, since that is between the two dates of record 1.

NEW WIPS Feature – QRA Results

State grantees for WIOA title I (Adult, Dislocated Worker, and Youth) and title III (Wagner-Peyser) formula programs will now be able to see their state's results for the Quarterly Results Analysis (QRA) metrics that apply to that program. These results will generate after their file has been uploaded and their QPR has been generated. It may take some time after the QPR is generated, and there will not be an email to let you know that the results are available, but the results will generate regardless of whether you certify the QPR or not.

In the 4/29/2025 release, charts were added that allow users to compare their results to those of other states. Note that the normal QRA process will continue in parallel as the WIPS version of QRA continues to develop. There is the functionality for states to enter their responses/feedback on the metrics where the target was not met. Participating in the QRA is not required at this time, though it is encouraged.

See the attached QRA User Guide for more information.

ETA WIPS User Training Video Series

A series of walkthrough videos for WIPS users are available on [US DOL ETA's Performance site](#). The WIPS Walkthrough video series consists of four short videos that are designed to familiarize new WIPS users to its interface, features, and functionality.

Reminders

PY 2024 Quarter 3 Reports Due Date Reminder

Reminder that the Quarterly Performance Reports (QPRs) and Quarterly Narrative Reports (QNR) for the report quarter ending 3/31/2025 are due by the end of the day on May 15, 2025.

Printing Quarterly Narrative Reports

Grantees now have the option to download the Quarterly Narrative Report in PDF format. To do this, follow the following steps:

- Navigate to My Reports tab
- Select Quarterly Narrative Reports.
- Click on the Status of the report to be downloaded.
- Click on the [Print Report](#) link and wait for the [Download Report](#) link to show up.
- Click [Download Report](#) link to download and view the QNR.
- QNRs can be updated by clicking the **EDIT** button of a Certified or In Progress report.
- All updated Certified QNRs would need to be saved and recertified.
- To view all updates on the PDF, click on the [Print Report](#) and [Download Report](#).

WIPS Assistance Must Be Requested Within WIPS or Using the Official TA Form

All inquiries sent directly to the WIOA.Feedback@dol.gov inbox will NOT be responded to, please utilize the WIPS Technical Assistance Forms. Users are requested to use the form within WIPS unless they cannot access the system, in which case users may use the [WIPS Technical Assistance Request Form](#) on the ETA Performance website.