

WIASRD Public Use File Disclaimer

The Employment and Training Administration is providing you access to the Workforce Investment Act Standardized Record Data (WIASRD file) via the enclosed CD. Each year, states must submit their WIASRD file, which contains information on individuals who exited from WIA programs, to ETA as part of their annual performance reporting requirements. In order to address privacy and confidentiality concerns regarding this data, ETA has taken three steps:

- 1) The birth date for each participant has been removed. It has been replaced with a whole number age variable (age in years), calculated using the birth date and the individual's date of registration into the program.
- 2) The State, County, and Zip code of residence, Economic/Labor Market Area and Physical Location Code, Office Name, Case Manager, and User Fields 1 and 2 have been removed.
- 3) In instances where there were 50 or fewer individual records submitted for a given local area in a program year, ETA removed all records.

Please note: because these records were deleted from the public use file, aggregate information computed from this file may not match national aggregates produced and published by ETA.

To further address privacy and confidentiality concerns, your receipt of the data via CD serves as agreement to:

- 1) Use this information for valid research purposes only, not to identify any individual; and,
- 2) Present summaries of this information such that aggregate information reflecting characteristics, services or outcomes that could be used to identify an individual on eight (8) or fewer individuals will be suppressed from any findings made public.

Failure to comply with this agreement will result in denial of access to the WIASRD file in the future.

If you have any questions about the WIASRD or steps necessary to protect the data, please call ETA's Technology and Performance Office at 202-693-3031.