

U.S. Department of Labor

Occupational Safety and Health Administration
701 Lee Street Suite 950
Des Plaines, IL 60016
Phone: 847-803-4800 Fax: 847-390-8220



Citation and Notification of Penalty

To:
Alliance Ground International, LLC
P.O. Box 66564
Chicago, IL 60666

Inspection Number: 1131024
Inspection Date(s): 03/09/2016 - 03/09/2016
Issuance Date: 09/08/2016

Inspection Site:
516 Express Center Drive
Chicago, IL 60666

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type “OSHA” and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide ***abatement certification*** to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that ***abatement documentation*** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 09/08/2016. The conference will be held by telephone or at the OSHA office located at 701 Lee Street, Suite 950, Des Plaines, IL 60016 on _____ at _____.

Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1131024

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666
Issuance Date: 09/08/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 701 Lee Street, Suite 950, Des Plaines, IL 60016**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 1 a Type of Violation: **Serious**

29 CFR 1910.157(c)(4): Portable fire extinguishers were not maintained in a fully charged and operable condition:

- a) Dock Area- On March 9, 2016, the employer failed to ensure all fire extinguishers were kept fully charged and operable, such as the extinguisher located near Dock 3.
- b) Dock Area- On March 9, 2016, the employer failed to ensure all fire extinguishers were kept fully charged and operable, such as the extinguisher located between Docks 16 and 17.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$11758.00



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 1 Item 1 b Type of Violation: **Serious**

29 CFR 1910.157(e)(2): Portable fire extinguishers were not visually inspected at least monthly:

a) Facility Wide- On March 9, 2016, the employer failed to ensure all fire extinguishers were visually inspected at least monthly.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:

10/04/2016



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.178(q)(5): Parts of powered industrial trucks requiring replacement were not replaced with parts equivalent in safety with those used in the original design.

a) Facility Wide- On March 9, 2016, the employer failed to ensure that all manufacturer installed parts on forklifts, such as the pins that secure the forks on forklifts including the Nissan Forklift 037, Nissan Forklift 396, Nissan Forklift 076, were maintained and replaced with only parts equivalent as to safety with those used in the original design. Straps were used on the noted forklifts to secure the forks to the load apron.

b) Facility Wide- On March 9, 2016, the employer failed to ensure that all manufacturer installed parts on forklifts, such as the latch that secures the liquid petroleum tank on forklifts including the Nissan Forklift 037, were maintained and replaced with only parts equivalent as to safety with those used in the original design. A strap was used to secure the liquefied petroleum tank on the noted forklift.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$12471.00



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 1 Item 3 Type of Violation: **Serious**

29 CFR 1910.178(q)(6): Powered industrial trucks were altered so that the relative positions of the various parts were different from what they were when originally received from the manufacturer, by the addition of extra parts not provided by the manufacturer, or by the elimination of any parts without the manufacturer's approval:

a) Facility Wide- On March 9, 2016, the employer failed to ensure that parts on forklifts, such as headlights, were maintained and not eliminated on forklifts including Nissan Forklift 399, Nissan Forklift 078, and Nissan Forklift 073.

b) Facility Wide- On March 9, 2016, the employer failed to ensure that parts on forklifts, such as reverse lights and brake lights, were maintained and not eliminated on forklifts including Nissan Forklift 399, Nissan Forklift 059, Nissan Forklift 073, and Nissan Forklift 396.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$7839.00



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 1 Item 4 Type of Violation: **Serious**

29 CFR 1910.303(b)(1)(ii): Electrical equipment was not free from recognized hazards, based on the mechanical strength and durability, including, for parts designed to enclose and protect other equipment, the adequacy of the protection thus provided:

a) Section 5 - On or about March 9, 2016, the employer failed to ensure that all electrical equipment designed to enclose and protect other equipment, such as the electrical metallic conduit for the two floor scissor lifts, was of the proper strength and durability and free of recognized hazards. This damaged conduit was separated from itself and the boxes in multiple locations, which exposed the conductors to damage and put strain on the terminal screw connections.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:

10/04/2016

Proposed Penalty:

\$5880.00



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.305(b)(1)(ii): Unused openings in boxes, cabinets, or fittings were not effectively closed:

a) Section 5- On or about March 9, 2016, all unused openings on boxes, such as on the Floor Scissor Lift Disconnect Panel Box, were not effectively closed.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$5880.00



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 2 Item 1 Type of Violation: **Willful**

29 CFR 1910.110(e)(4)(iii): Permanent and removable fuel containers were not securely mounted to prevent jarring loose, slipping, or rotating:

The employer does not securely mount liquid petroleum fuel containers on forklifts to prevent them from jarring loose, slipping, or rotating.

a) This most recently occurred on March 9, 2016 at 516 Express Drive in Chicago, Illinois. Employees are exposed to fire and struck-by hazards when Nissan Forklift 059, Nissan Forklift 073, Nissan Forklift 076, Nissan Forklift 078, and Nissan Forklift 396 are operated with unsecured removable fuel containers of liquid petroleum.

To abate this hazard in the future, the employer must ensure removable fuel containers of liquid petroleum on forklifts are secured using the clamps originally provided by the manufacturer or by equivalent parts as to the safety with those used in the original design.

This employer has been cited for this practice that included: Alliance Ground International, LLC was previously cited for a violation of this Occupational Safety and Health Standard 29 CFR 1910.110(e)(4)(iii), which was contained in OSHA inspection number 994222, citation number 1, item number 1 and was affirmed as a final order on October 20, 2014, with respect to a workplace at 616 Access Road, Lufthansa Building, in Chicago, Illinois.

Pursuant to 29 CFR 1903.19, the employer must submit documents describing the steps it is taking to ensure compliance, including an explanation of how these steps will protect its employees from fire and struck-by hazards when forklifts are operated.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$97988.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 2 Item 2 Type of Violation: **Willful**

29 CFR 1910.178(q)(7): Powered industrial truck(s) which were used on a round-the-clock basis were not examined for defects after each shift:

The employer does not examine forklifts used on a round-the-clock basis for defects after each shift.

a) This most recently occurred on March 9, 2016 at 516 Express Drive in Chicago, Illinois. Employees are exposed to struck-by and crushed-by hazards when the Nissan, Mitsubishi and Caterpillar forklifts are operated without being inspected for damage after each shift and before being placed into service.

To abate these hazards in the future, the employer must ensure forklifts are examined before being placed into service and if the examination shows any condition adversely affecting the safety of the vehicle, that forklift must not be placed into service until it has been restored to a safe operating condition. Examination of forklifts before being placed into service must be done at least daily or after each shift if used on a round-the-clock basis. Additionally, if at any time a forklift is found to be in need of repair, defective, or in any way unsafe, it must be taken out of service until it has been restored to a safe operating condition.

This employer has been cited for this practice that included: Alliance Ground International, LLC was previously cited for a violation of this Occupational Safety and Health Standard 29 CFR 1910.178(q)(7), which was contained in OSHA inspection number 952155, citation number 1, item number 2, and was affirmed as a final order on March 25, 2014, with respect to a workplace at 4600 N. Manheim Road, Cargo Building #517, in Schiller Park, Illinois.

Pursuant to 29 CFR 1903.19, the employer must submit documentation describing the steps it is taking to ensure compliance, including an explanation of how these steps will protect its employees from struck-by and crushed-by hazards when forklifts are operated.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$117579.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor

Occupational Safety and Health Administration

Inspection Number: 1131024

Inspection Date(s): 03/09/2016 - 03/09/2016

Issuance Date: 09/08/2016



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC

Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 3 Item 1 Type of Violation: **Repeat**

29 CFR 1910.178(p)(1): Powered industrial truck(s) found to be in need of repair, defective, or in any way unsafe had not been taken out of service until restored to safe operating condition(s):

The employer does not take forklifts out of service until they are restored to a safe operation condition when they are found to be in need of repair, defective, or in any way unsafe. This most recently occurred on March 9, 2016 at 516 Express Center Drive in Chicago, Illinois and includes the following instances (a-h).

- a) Employees are exposed to struck-by hazards when Nissan Forklift 399, Nissan Forklift 059, Nissan Forklift 396, and Nissan Forklift 076 are operated with bent upright supports for their overhead protection.
- b) Employees are exposed to struck-by hazards when Nissan Forklift 399, Nissan Forklift 059, Nissan Forklift 078, Nissan Forklift 073, Nissan Forklift 037, Nissan Forklift 396, Nissan Forklift 076, Caterpillar 15,000 lb. Capacity Forklift, and the Mitsubishi 15,000 lb. Capacity Forklift are operated with nonfunctioning horns.
- c) Employees are exposed to struck-by hazards when Nissan Forklift 399, Nissan Forklift 059, Nissan Forklift 073, Nissan Forklift 037, and Nissan Forklift 076 are operated with nonfunctioning reverse lights.
- d) Employees are exposed to struck-by hazards when Nissan Forklift 399, Nissan Forklift 059, Nissan Forklift 396, and Nissan Forklift 076 are operated with nonfunctioning horns.
- e) Employees are exposed to struck-by hazards when Nissan Forklift 073, Nissan Forklift 037, and Nissan Forklift 076 are operated with nonfunctioning head lights.
- f) Employees are exposed to crush-by struck-by hazards when Nissan Forklift 076 was operated with an inoperable seat belt.
- g) Employees are exposed to struck-by hazards when Nissan Forklift 059 was operated with worn

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

brakes.

h) Employees are exposed to struck-by hazards when Nissan Forklift 059 was operated with degraded tires.

To abate these hazards in the future, the employer must ensure forklifts are examined before being placed into service and if the examination shows any condition adversely affecting the safety of the vehicle, that forklift must not be placed into service until it has been restored to a safe operating condition. Examination of forklifts before being placed into service must be done at least daily or after each shift if used on a round-the-clock basis. Additionally, if at any time a forklift is found to be in need of repair, defective, or in any way unsafe, it must be taken out of service until it has been restored to a safe operating condition.

This employer has been cited for this practice that included: Alliance Ground International, LLC was previously cited for a violation of this Occupational Safety and Health Standard 29 CFR 1910.178(p)(1), which was contained in OSHA inspection number 994222, citation number 2, item number 1 and was affirmed as a final order on October 20, 2014, with respect to a workplace at 616 Access Road, Lufthansa Building, in Chicago, Illinois.

This employer has been cited for this practice that included: Alliance Ground International, LLC was previously cited for a violation of this Occupational Safety and Health Standard 29 CFR 1910.178(p)(1), which was contained in OSHA inspection number 952155, citation number 1, item number 1, and was affirmed as a final order on March 25, 2014, with respect to a workplace at 4600 N. Manheim Road, Cargo Building #517, in Schiller Park, Illinois.

Pursuant to 29 CFR 1903.19, the employer must submit documentation describing the steps it is taking to ensure compliance, including an explanation of how these steps will protect its employees from struck-by and crushed-by hazards when forklifts are operated.

Date By Which Violation Must be Abated: 10/04/2016
Proposed Penalty: \$78386.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666

Citation 4 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.178(a)(6): The employer did not ensure that all nameplates and markings were in place and maintained in a legible condition:

a) Dock Area- On March 9, 2016, the employer failed to ensure that all powered industrial trucks, such as the Nissan Forklift 399, Nissan Forklift 078, Nissan Forklift 037, Nissan Forklift 396, and Mitsubishi 15,000 lb. Capacity Forklift, were provided with nameplates and that when provided with nameplates those nameplates were maintained in a legible condition.

In accordance with 29 CFR 1903.19(d), abatement certification is required for this violation (using the CERTIFICATION OF CORRECTIVE ACTION WORKSHEET), and in addition, documentation demonstrating that abatement is complete must be included with your certification. This documentation may include, but is not limited to, evidence of the purchase or repair of the equipment, photographic or video evidence of abatement, or other written records.

Date By Which Violation Must be Abated:
Proposed Penalty:

10/04/2016
\$1100.00

A handwritten signature in cursive script, appearing to read "Angeline Loftus", written over a horizontal line.

Angeline Loftus
Area Director

U.S. Department of Labor
Occupational Safety and Health Administration
701 Lee Street
Suite 950
Des Plaines, IL 60016
Phone: 847-803-4800 Fax: 847-390-8220



INVOICE / DEBT COLLECTION NOTICE

Company Name: Alliance Ground International, LLC
Inspection Site: 516 Express Center Drive, Chicago, IL 60666
Issuance Date: 09/08/2016

Summary of Penalties for Inspection Number	1131024
Citation 1, Serious	\$43,828.00
Citation 2, Willful	\$215,567.00
Citation 3, Repeat	\$78,386.00
Citation 4, Other-than-Serious	\$1,100.00
TOTAL PROPOSED PENALTIES	\$338,881.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on

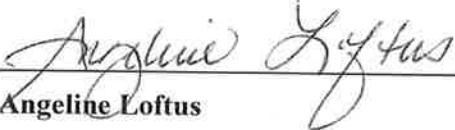
your regular account statement. You will not receive your original check back. The bank will destroy your original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

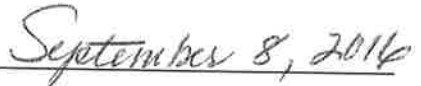
Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



Angeline Loftus

Area Director



Date