

U.S. Department of Labor
Occupational Safety and Health Administration
1222 Spruce Street
Room 9.104
Saint Louis, MO 63103
Phone: 314-425-4249 Fax: 314-425-4289



Citation and Notification of Penalty

To:
DOLGENCORP, LLC, dba Dollar General
and its successors
219 O'Fallon Plaza
Dardenne Prairie, MO 63366

Inspection Number: 1082459
Inspection Date(s): 07/28/2015 - 01/27/2016
Issuance Date: 01/28/2016

Inspection Site:
219 O'Fallon Plaza
O Fallon, MO 63366

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above.** Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest – You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. **Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.**

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to “DOL-OSHA”. Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is:

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide *abatement certification* to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that *abatement documentation* is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful – The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on 01/28/2016. The conference will be held by telephone or at the OSHA office located at 1222 Spruce Street, Room 9.104, Saint Louis, MO 63103 on _____ at

_____. Employees and/or representatives of employees have a right to attend an informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1082459

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366
Issuance Date: 01/28/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: **U.S. Department of Labor – Occupational Safety and Health Administration, 1222 Spruce Street, Room 9.104, Saint Louis, MO 63103**

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

Citation Number _____ and Item Number _____ was corrected on _____
By (Method of Abatement): _____

I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.

Signature

Date

Typed or Printed Name

Title

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 1 a Type of Violation: **Serious**

29 CFR 1910.23(d)(1): The employer did not ensure that every flight of stairs having 4 or more risers was equipped with standard stair railings or standard handrails:

- a. There were no stair railings for the steps from the office to the ground floor which could result in a fall. (In addition a fall hazard existed of stepping off into the stairway opening while working in the office and walking on the office floor, which would be eliminated by the installation of stair railings.)
- b. There were no stair railings for the steps at the wooden deck to the ground level at the rear of the building which could result in a fall.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:
Proposed Penalty:

02/09/2016
\$6000.00



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 1 b Type of Violation: **Serious**

29 CFR 1910.24(f): Rise height and tread width were not uniform throughout a flight of stairs including any foundation structure used as one or more treads of the stairs:

a. On the fourth step from the ground, the tread was damaged at the wooden steps in the rear of the building; the front edge of the wooden step had a broken piece missing, reducing the tread depth from 8" to 7". A tripping and fall hazard existed as a result of the broken step.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:

02/09/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 2 Type of Violation: **Serious**

29 CFR 1910.37(a)(3): Exit route(s) were not kept free and unobstructed:

a. The exit route from the office to the retail area, was obstructed by raised pvc piping across the walkway. (Piping extended from the HVAC equipment.) Employees were exposed to a tripping hazard.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:
Proposed Penalty:

02/09/2016
\$3000.00



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 3 a Type of Violation: **Serious**

29 CFR 1910.37(b)(1): The exit route was not adequately lit so that an employee with normal vision could see along the exit route:

a. At the time of the inspection, in the back storage area, east side of the building the emergency exit lighting was not operational. Employees were exposed to possible tripping/entrapment hazards during an emergency evacuation.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:
Proposed Penalty:

02/09/2016
\$5000.00



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 3 b Type of Violation: **Serious**

29 CFR 1910.37(b)(5): Each doorway or passage along an exit access that could be mistaken for an exit was not marked "Not an Exit" or similar designation, or be identified by a sign indicating its actual use (e.g. closet):

a. On July 28, 2015, in the back storage area, an exit sign was installed over the east side truck unloading door exposing employees to entrapment hazards during an emergency evacuation.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:

02/09/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 4 a Type of Violation: **Serious**

29 CFR 1910.303(f)(2): Each service, feeder, and branch circuit, at its disconnecting means or overcurrent device, was not legibly marked to indicate its purpose, nor located and arranged so the purpose was evident:

a. At the time of the inspection two circuit breaker panel boxes, one by the front office and the other by the break room steps, were not labeled, which could result in an electrical shock and other hazards during unexpected energization.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:	02/09/2016
Proposed Penalty:	\$3000.00



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 4 b Type of Violation: **Serious**

29 CFR 1910.303(g)(1): Sufficient access and working space was not provided and maintained about all electric equipment (operating at 600 volts, nominal, or less to ground) to permit ready and safe operation and maintenance of such equipment:

a. On July 28, 2015, at the time of the inspection, three electrical panels were blocked by equipment or merchandise which could result in an electrical shock because of inhibition to access a circuit breaker, especially during an emergency.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:

02/09/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 4 c Type of Violation: **Serious**

29 CFR 1910.303(g)(1)(ii): The required working space about electric equipment rated 600 volts, nominal, or less to ground, was used for storage:

a. On July 28, 2015, at the time of the inspection, three electrical panels were used for storage of baskets or boxes; the space in front of the rear main electrical panels was used for storage of merchandise which could result in an electrical shock because of inhibition to access a circuit breaker, especially during an emergency.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:

02/09/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 5 Type of Violation: **Serious**

29 CFR 1910.334(a)(3)(iii): Adapters which interrupt the continuity of the equipment grounding connection were used:

a. On July 28, 2015, in the breakroom, an adapter was used for the microwave which bypassed the equipment grounding conductor; potential voltage was measured on the microwave box frame. Failure for a circuit breaker to trip could result in an electrical shock or a fire hazard.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:
Proposed Penalty:

02/09/2016
\$3000.00



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 6 a Type of Violation: **Serious**

29 CFR 1910.1200(h)(2)(iii): The employer did not provide information to the employees as to the location and availability of the written hazard communication program, and material safety data sheets required by 29 CFR 1910.1200:

- a. Where there was potential exposure to various chemical products, such as bleach and cleaners, employees were not knowledgeable of safety data sheets, what they were and where they were located.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:	02/09/2016
Proposed Penalty:	\$3000.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1082459
Inspection Date(s): 07/28/2015 - 01/27/2016
Issuance Date: 01/28/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 1 Item 6 b Type of Violation: **Serious**

29 CFR 1910.1200(h)(3)(iv): The details of the hazard communication program developed by the employer, did not include an explanation of the labels received on shipped containers and the workplace labeling system used by their employer; the safety data sheet, including the order of information and how employee could obtain and use the appropriate hazard information:

a. Where there was potential exposure to various chemical products, such as bleach and cleaners, employees were not knowledgeable of safety data sheets, what they were and where they were located.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:

02/09/2016

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1082459
Inspection Date(s): 07/28/2015 - 01/27/2016
Issuance Date: 01/28/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 2 Item 1 Type of Violation: **Willful**

29 CFR 1910.36(d)(1): Employee(s) were not able to open an exit route door from the inside at all times without keys, tools, or special knowledge:

a. The emergency exit door at the back of the building, one of two emergency exits, was kept locked by a dead bolt when employees were working in the store; the condition existed for at least 17 months exposing employees to a fire hazard by inhibiting emergency egress.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	02/09/2016
Proposed Penalty:	\$70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1082459
Inspection Date(s): 07/28/2015 - 01/27/2016
Issuance Date: 01/28/2016



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 2 Item 2 Type of Violation: **Willful**

29 CFR 1910.37(a)(3): Exit route(s) were not kept free and unobstructed:

a. The exit route, from the entry way into the back most room where the rear emergency exit door was present, up to that same rear exit door, was filled with trash bags and boxes which was a distance of approximately 20 ft. and up to chest deep, exposing employees to a fire hazard by inhibiting emergency egress. The condition existed at the time of the inspection on July 28, 2015, and for approximately four weeks before, as trash was deposited and accumulated in the exit route.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:	02/09/2016
Proposed Penalty:	\$70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.



Citation and Notification of Penalty

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366

Citation 3 Item 1 Type of Violation: **Other-than-Serious**

29 CFR 1910.157(g)(2): The educational program to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting was not provided to all employees upon initial employment, and at least annually thereafter:

a. At the establishment the employees were not provided fire extinguisher training upon initial employment. Employees were exposed to fire and emergency egress hazards as a result of inability to use an extinguisher.

Abatement certification and abatement documentation is required for this violation. The documentation should include written verification of abatement, applicable measurements or monitoring results, and photographs or videos which you believe will be helpful. The abatement certification sheet is enclosed with the citation(s).

Date By Which Violation Must be Abated:
Proposed Penalty:

02/09/2016
\$0.00

A handwritten signature in cursive script that reads "William S. McDonald".

William McDonald
Area Director

U.S. Department of Labor
Occupational Safety and Health Administration
1222 Spruce Street
Room 9.104
Saint Louis, MO 63103
Phone: 314-425-4249 Fax: 314-425-4289



INVOICE / DEBT COLLECTION NOTICE

Company Name: DOLGENCORP, LLC, dba Dollar General
Inspection Site: 219 O'Fallon Plaza, O Fallon, MO 63366
Issuance Date: 01/28/2016

Summary of Penalties for Inspection Number	1082459
Citation 1, Serious	\$23000.00
Citation 2, Willful	\$140000.00
Citation 3, Other-than-Serious	\$0.00
TOTAL PROPOSED PENALTIES	\$163000.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on **OSHA Penalty Payment Form**. The direct link is <https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334>. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

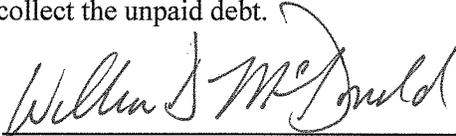
original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

Delinquent Charges: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.



William McDonald
Area Director

January 28, 2016
Date