Notice of New Mailing Addresses

Effective July 20, 2020, we have new mailing addresses for our central mailroom and medical bill processing.

**General Correspondence and Case Creation:** You can submit general correspondence to the online Energy Document Portal at [https://eclaimant.dol-esa.gov/portal](https://eclaimant.dol-esa.gov/portal). However, if you prefer to use U.S. mail, you should send all correspondence and exhibits supporting your claim to the new address:

U.S. Department of Labor OWCP/DEEOIC
PO Box 8306
London, KY 40742-8306

**Medical Bill Processing:** If you have an approved claim, mail your medical bills with any applicable forms to:

U.S. Department of Labor OWCP/DEEOIC
PO Box 8304
London, KY 40742-8304

**NOTE:** During this transition, many forms will continue to have the San Antonio address; however, any mail sent to San Antonio, TX, will be forwarded to London, KY, which will delay processing. We are working on updating all program guidance, forms, and resources to reflect the updated mailing address.

- Write your last name and Case ID number on the top right-hand corner of all correspondence.
- Do not send original documents such as certified birth certificates, death certificates, marriage certificates with a raised seal, or original pictures. We will not return these documents to you.