

How to File a Claim for Employee Benefits under the EEOICPA

If you are a current or former worker at a covered Department of Energy facility and wish to file a claim under the EEOICPA for benefits, you must complete the following forms:

- EE-1 - Employee Claim
- EE-3 - Employment History
- In addition, please review the EE-7 Medical Requirements guideline for medical evidence required to support your claim.

Please complete the EE-1 and EE-3 forms as follows:

- Use black or blue ink only.
- Type or write clearly within the boxes provided.
- Fill out all sections of the forms that are applicable (*list employment for covered facilities only*).
- Mail the completed forms and supplemental documents to the DEEOIC Central Mailroom (see address below) or send to the nearest EEOICP Resource Center for further processing.

The EE-7 form:

The EE-7 form is intended to notify a claimant or physician of the medical evidence needed to support all claims under Part B or Part E of EEOICPA, and how to establish a diagnosis of the claimed condition(s). **Please maintain a copy of all documents for your records.**

Send completed forms to:

**DOL DEEOIC Central Mailroom Correspondence
P.O. Box 8306
London, Kentucky 40742-8306**

For additional information on how to complete and or file your claim for benefits under the EEOICPA, you may contact the EEOICP Resource Center located nearest to you. Please visit the DEEOIC website at the following link to determine the Resource Center that services your state: <http://www.dol.gov/owcp/energy/regs/compliance/ResourceMeetings/ResourceCenters.htm>