



July 27, 2018

[REDACTED], Treasurer  
Steelworkers Local 624  
[REDACTED]  
Lima, OH 45806

Case Number: 350-6012096 [REDACTED]  
LM Number: 041052

Dear [REDACTED]:

This office has recently completed an audit of Steelworkers Local 624 under the Compliance Audit Program (CAP) to determine your organization's compliance with the provisions of the Labor-Management Reporting and Disclosure Act of 1959 (LMRDA). As discussed during the exit interview with you on July 16, 2018, the following problems were disclosed during the CAP. The matters listed below are not an exhaustive list of all possible problem areas since the audit conducted was limited in scope.

#### Reporting Violations

The audit disclosed a violation of LMRDA Section 201(b), which requires labor organizations to file annual financial reports accurately disclosing their financial condition and operations. The Labor Organization Annual Report (Form LM-3) filed by Local 624 for the fiscal year ended December 31, 2017, deficient in the following areas:

##### 1. Fixed Assets

2017 LM-3 report neglected to report the purchase of a computer in the amount of \$1,839.84 in item 52 (Purchase of Investments and Fixed Assets). Also, the value of fixed assets is not reported in item 29 (Fixed Assets).

##### 2. LM Report Signatures

The 2017 LM-3 report was signed by the former treasurer in both signature blocks. The form is to be signed by two officers, normally the president and financial officer. The two signature requirement provides a critical financial safeguard in that two responsible individuals attest to the accuracy of the LM report.

##### 3. Failure to File Bylaws

The audit disclosed a violation of LMRDA Section 201(a), which requires that a union submit a copy of its revised constitution and bylaws with its LM report when it makes

changes to its constitution or bylaws. Local 624 amended its constitution and bylaws in 2009, but did not file a copy with its LM report for that year.

Local 624 has now filed a copy of its constitution and bylaws.

I am not requiring that Local 624 file an amended LM report for 2017 to correct the deficient items, but Local 624 has agreed to properly report the deficient items on all future reports it files with OLMS.

I want to extend my personal appreciation to Steelworkers Local 624 for the cooperation and courtesy extended during this compliance audit. I strongly recommend that you make sure this letter and the compliance assistance materials provided to you are passed on to future officers. If we can provide any additional assistance, please do not hesitate to call.

Sincerely,

A black rectangular redaction box covering the signature of the investigator.

Investigator

cc: Mike Edlebrock, President