

A. John Shoraka  
Associate Administrator for  
Government Contracting & Business Development  
U.S. Small Business Administration  
409 3rd Street, S.W. Suite 8000  
Washington, DC 20416

Dear Mr. Shoraka:

Executive Order 13360 (Order) calls for an increase in federal contracting and subcontracting opportunities for service-disabled veteran businesses. The Office of Management and Budget, Office of Federal Procurement Policy subsequently issued a memorandum to all Federal agencies on the implementation of the Executive Order 13360. This memorandum provided guidance to assist agencies in preparing their strategies to implement the Order.

Executive Order 13360, among other things, directs agency heads to: 1) develop a strategy to significantly increase its contracting and subcontracting with small businesses owned and controlled by service-disabled veterans; 2) designate a senior official to be responsible for developing and implementing the agency's strategy; and 3) report its progress annually to the Small Business Administration (SBA). Pursuant to this order, and to more effectively implement section 15(g) of the Small Business Act (15 U.S.C. 644(g)), the Department of Labor (Department) has updated its strategy and designated T. Michael Kerr, Assistant Secretary for Administration and Management, who also serves as the Director of the Small and Disadvantaged Business Utilization Program, as the Department of Labor's senior official responsible for implementing Executive Order 13360.

Enclosed is the Department's revised *Strategy for Implementing the Service-Disabled Veterans Executive Order 13360: Providing Opportunities for Service-Disabled Veteran Business to Increase Their Federal Contracting and Subcontracting*.

If you have questions please contact T. Michael Kerr, Assistant Secretary for Administration and Management, at (202) 693-4040.

Sincerely,

Seth D. Harris  
Deputy Secretary of Labor

Enclosure