



**United States Department of Labor
Employee Benefits Security Administration
Fiduciary Education Workshop**

At this workshop, you will learn the basics of administering an employee benefit plan such as:

- What reports must be filed with the government and when;
- What information must be provided to employees and when;
- How to select service providers for the health or retirement plan;
- How much time does an employer have to remit employee contributions;
- What an employer do to correct mistakes.

When: September 21, 2007
Where: John F. Kennedy Federal Building
Government Center, Room 275B
Boston, MA 02203
Time: 10:00 am – 12:00 pm
Cost: It's free! (limit 50 attendees) Compliance assistance materials will be provided at the workshop
Registration: Fax attached form to 617.565.9666
Or email to tang.Christine@dol.gov

Workshop Registration Form

Registrants Name:	Position:
Company And/Or Association:	Address:
Telephone/Fax Number:	Email Address: