

WE'RE HERE TO HELP!

Take advantage of an opportunity to speak with State and Federal agencies in an open forum environment and benefit from discussions focusing on compliance issues that challenge today's small business organizations.

PROJECT SAFE GEORGIA

A coalition of business, government and academic professionals working together to address the safety and health needs of all businesses in Georgia.



Assisting
Georgia's Businesses
with Safety, Health
& Environmental
Issues



GEORGIA DEPARTMENT OF LABOR
1700 CENTURY CIRCLE
ATLANTA, GA 30345

Phone
404-679-1656

Fax
404-679-0520

E-mail
Rhett.Black@dol.state.ga.us

DIRECTIONS

From I-85, travel West on Clairmont Road toward Peachtree Dekalb Airport. Two blocks from I-85, turn right into Century Center on Century Blvd. Go around the "S" curves and you will see Georgia Department of Labor on your left.

Small Business Compliance Assistance **OPEN HOUSE**

Let's discuss the issues



that face your business.

November 8, 2006

**Drop by anytime between
8:00 a.m. - 1:00 p.m.**

Safety Engineering Division
1700 Century Circle
Atlanta, GA 30345



GEORGIA
DEPARTMENT OF LABOR
MICHAEL L. THURMOND, COMMISSIONER

This is your opportunity to get the answers you need!

- Familiarize yourself with agencies, associations and academia committed to ensuring your success

- At no cost to you, through Project Safe Georgia, network with hundreds of professionals and specialists willing to volunteer their time and talent for the purpose of furthering your success as a viable business



- Take advantage of the opportunity to speak “one-on-one” with Compliance Assistance Specialists dedicated to helping you meet your goals



APPROPRIATE CHECKLISTS

Assure all HR, training and equipment compliance procedures are met.

U.S. DEPARTMENT OF LABOR

Occupational Safety & Health Administration (OSHA) is a regulatory enforcement agency whose mission is to assure safe and healthful working conditions for the working men and women of the United States. OSHA also provides compliance assistance for employers, employees, and the public to help them understand and comply with the regulations and, therefore, help reduce injuries, illnesses, and deaths on the job. www.osha.gov

Office of Apprenticeship (OA) registers Apprenticeship Training programs sponsored by employers, employer associations, and joint labor-management organizations. These programs combine on-the-job training and related classroom instructions in which workers learn the practical and theoretical aspects of a highly skilled occupation. www.doleta.gov/atels_bat

Wage & Hour Division administers the minimum wage, overtime, and child labor provisions of the Fair Labor Standards Act, Family and Medical Leave Act and programs covering wages for government contracts and farm labor. www.wagehour.dol.gov

Employee Benefits Security Administration (EBSA) administers the Employee Retirement Income Security Act of 1974 (ERISA), which governs retirement plans (including profit-sharing

and 401(k) plans) and welfare plans (including health, disability, and life insurance plans). ERISA also includes the health coverage continuation and portability provisions of the Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Health Insurance Portability and Accountability Act (HIPAA). www.dol.gov/ebsa

Office of Labor-Management Standards (OLMS) administers and enforces most provisions of the Labor-Management Reporting and Disclosure Act (LMRDA). The LMRDA was enacted to ensure basic standards of democracy and fiscal responsibility in private sector labor organizations. Among other duties, OLMS administers Executive Order 13201 which requires government contracts and subcontracts to include a notice that employees have certain rights related to union membership and the use of union dues and fees under federal law. www.dol.gov/olms

Federal Contract Compliance
Veterans' Employment & Training

Georgia Tech Research Institute
Occupational Safety and Health
Consultation Program
OSHA Training Institute Education
Center
www.oshainfo.gatech.edu