



United States Department of Labor Employee Benefits Security Administration Employer's Forum

The U.S. Department of Labor in partnership with the University of Texas Southwestern Medical Center's Office of Equal Opportunity will host a free employer's forum, with two 90-minute workshops to assist employers and answer questions regarding workplace laws administered by DOL. Workshops will run concurrently at 9:30 and 11:15 am. Employers interested in attending should complete the attached registration. Participants can attend one workshop per time period. Employers may have more than one representative attend, however, each person must complete a registration form indicating workshop preferences including first and alternate workshop choices.

When: September 4, 2008
Where: University of Texas Southwestern Medical Center
 North Campus, T. Boone Pickens Research Center
 6001 Forest Park
 Dallas, Texas 75235
Time: 8:00 am – 12:45 pm
Registration: Email attached form to [Charlotte Moore](#)
 Registrations should be submitted by 08/27/08
For more information: Call Charlotte Moore at 972.850.2651

7:30 – 8:30 am	Registration
8:30 – 9:15 am	Overview of DOL Agencies
9:30 – 11:00 am	1 st Workshop Session
11:00 – 11:15 am	Break
11:15 – 12:45 pm	2 nd Workshop Session

9:30	11:15	Select one first choice workshop and one alternate workshop for each time period
<input type="checkbox"/> 1st	<input type="checkbox"/> 1st	Wage and Hour Division (WHD) The Wage and Hour Division will provide compliance assistance on The Fair Labor Standards Act (FLSA), the law with the most general application to employers and a second workshop on the H-1B provisions of the Immigration and Nationality Act as amended by the Immigration Act of 1990. The Fair Labor Standards Act workshop will cover "Independent Contractors," record keeping, youth employment, minimum wage, overtime and exemptions.
<input type="checkbox"/> Alt	<input type="checkbox"/> Alt	
<input type="checkbox"/> 1st	<input type="checkbox"/> NA	The Immigration and Nationality Act (INA) New to the Forum - As amended by the Immigration Act of 1990 and various subsections among other things, created the H-1B classification for temporary employment of foreign workers in the United States in specialty occupations. Under the H-1B program, Wage & Hour is responsible for ensuring that workers are receiving the wages promised on the Labor Condition Application (LCA) and are working in the occupation and at the location specified.
<input type="checkbox"/> Alt		
<input type="checkbox"/> 1st	<input type="checkbox"/> 1st	Employee Benefits Security Administration (EBSA) Getting It Right- ERISA Regulation of Health Plans - EBSA will provide tips on health plan administration including information to understand the application of ERISA's fiduciary responsibilities related to health plans, HIPAA's Portability and Accountability provisions and COBRA. Benefits Advisors will also be available to answer questions.
<input type="checkbox"/> Alt	<input type="checkbox"/> Alt	
<input type="checkbox"/> 1st	<input type="checkbox"/> 1st	Occupational Safety and Health Administration (OSHA) This seminar will provide a step-by-step process for developing and implementing an effective safety and health program; a description of OSHA compliance assistance resources; a brief overview of the Site Specific Targeting program; and, a rare opportunity to exchange ideas with other employers and safety and health professionals.
<input type="checkbox"/> Alt	<input type="checkbox"/> Alt	
<input type="checkbox"/> 1st	<input type="checkbox"/> 1st	Office of Federal Contract Compliance Programs (OFCCP) Uniform Guidelines on Employee Selection Procedures, Internet Applicant, and Compensation Practices. OFCCP will provide guidance for federal contractor's regarding testing and other selection procedures; the Internet Applicant Rule as well as trends in Compensation Practices. The presentation will be enhanced with examples and scenarios from OFCCP cases and directives for investigating essential aspects of the equal opportunity program.
<input type="checkbox"/> Alt	<input type="checkbox"/> Alt	
<input type="checkbox"/> 1st	<input type="checkbox"/> 1st	Veterans' Employment Training Service (VETS) Uniformed Services Employment and Reemployment Rights Act (USERRA). Understanding your rights and responsibilities as an employer under the Uniformed Services Employment and Reemployment Rights Act (USERRA) that guarantees veteran reemployment, employment rights for reservists, guardsmen and returning active duty personnel.
<input type="checkbox"/> Alt	<input type="checkbox"/> Alt	

Workshop Registration Form	
Registrants Name:	Title:
1)	1)
2)	2)
3)	3)
Company And/Or Association:	Address:
Telephone/Fax Number:	Email Address:
1)	1)
2)	2)
3)	3)