



## United States Department of Labor Employee Benefits Security Administration Understanding Your Responsibilities Under COBRA Workshop

Strong fiduciary oversight and protecting workers' benefits is one of the highest priorities of the U.S. Department of Labor. However, we recognize that understanding and complying with DOL regulations can be challenging for any employer, but especially so for small and medium sized employers with limited time, resources and/or access to professional assistance. The Department wants to help.

The Employee Benefits Security Administration (EBSA) will host a free employer workshop: "Understanding Your Responsibilities under COBRA". The workshop will provide an overview of the Consolidated Omnibus Budget Reconciliation Act (COBRA). Attendees will receive information on the written notice requirements; copies of the model notices for plan use, and receive answers to questions related to the more complex administration issues associated with the regulation.

EBSA benefits advisors will be on site to address your specific questions. Space will be allocated on a first come, first serve basis. Please act quickly to reserve your spot! Workshops and materials provided are free of charge. Attendees must bring valid picture ID and be processed through the security entrance.

**When:** January 21, 2009

**Where:** 911 Federal Building  
911 NE 11<sup>th</sup> Avenue, Conference Room A  
Portland, Oregon 97232

**Time:** 1:00 pm – 4:00 pm

**Cost:** It's free!

**Registration:** Fax this form to 206.553.0913

**More Information:** Telephone Andy Cameron at 206.553.4247 x38

### Workshop Registration Form

<b>Registrants Name:</b> 1) 2) 3)	<b>Title:</b> 1) 2) 3)
<b>Company And/Or Association:</b>	<b>Address:</b>
<b>Telephone/Fax Number:</b> 1) 2) 3)	<b>Email Address:</b> 1) 2) 3)