



**United States Department of Labor
Employee Benefits Security Administration
Employer Forum Workshop**

Strong fiduciary oversight and protecting workers' benefits is one of the highest priorities of the U.S. Department of Labor. However, we recognize that understanding and complying with DOL regulations can be challenging for any employer, but especially so for small and medium sized employers with limited time, resources and/or access to professional assistance. The Department wants to help.

A free employer forum will be offered in your area. Topics covered will include:

Wage Hour Division *Fair Labor Standards Act* (Minimum Wage, Overtime, Hours Worked, Recordkeeping and Youth Employment)

Women's Bureau *Wi\$eUp* (Free Financial Education Online) Flex-Options (Free Technical Assistance – Workplace Flexibility Practices including telecommuting, flex-time and emergency preparedness)

Employment and Training Administration (Use of One-Stop-System for unemployed and underemployed)

Employee Benefits Security Administration (Choosing a Retirement Solution for Your Small Business, COBRA and ARRA)

Occupational Safety and Health Administration (Overview of OSHA requirements)

One-on-one assistance will be available after the workshop. One-on-one assistance requested.

Pre-registration is required and seats are allocated based on a first-come basis. We ask that you make every effort to attend the workshop once you register or send an alternate.

When: September 15, 2009

Where: JFK Federal Building
Room 275-B
Boston, Massachusetts 02203

Time: 10:00 am – 12:00 pm

Registration: Fax this form to 617.565.9666

For more information: Telephone Tony Feato at 617.565.9641

Workshop Registration Form

Registrants Name:	Title:
1)	1)
2)	2)
3)	3)
Company And/Or Association:	Address:
Telephone/Fax Number:	Email Address:
1)	1)
2)	2)
3)	3)