



**UNITED STATES DEPARTMENT OF LABOR  
 EMPLOYEE BENEFITS SECURITY ADMINISTRATION  
 COBRA, AFFORDABLE CARE ACT AND FIDUCIARY EDUCATION WORKSHOPS**

Strong fiduciary oversight and protecting workers' benefits is one of the highest priorities of the U.S. Department of Labor. However, we recognize that understanding and complying with ERISA can be challenging for any employer, but especially so for small and medium sized employers with limited time, resources and/or access to professional assistance.

The morning COBRA and Affordable Care Act (ACA) workshop will discuss topics including COBRA notice and disclosure regulations and other common COBRA mistakes as well as the ACA regulations and compliance issues.

An afternoon workshop for employers and service providers, "Understanding Your Fiduciary Responsibilities under ERISA" will present an introduction to the Employee Retirement Income Security Act (ERISA) and cover some of the basics of retirement and health plan administration. This will include an overview of the Voluntary Fiduciary Correction Program (VFCP).

Pre-registration is required by September 19, 2012 and is limited to the first 25 registrants. We ask that you make every effort to attend the workshops once you register or send an alternate. Late registrations will be accepted based upon availability and seats are allocated on a first-come basis. Attendees must bring a valid picture ID and for security purposes we ask that you turn off all cell phones and electronic equipment at the workshop location. Please act quickly to reserve your spot!

**WHEN:** September 20, 2012  
**WHERE:** NOAA – Idaho Habitat Office  
 Chinook Conference Room  
 10095 West Emerald Street  
 Boise, Idaho 83704-8901

**COST:** The workshops and all materials provided are free!

**REGISTRATION:** Fax this form to (206) 757-6662 or email to [wines.jane@dol.gov](mailto:wines.jane@dol.gov)

**FOR MORE INFORMATION:** Telephone Jane Wines at (206) 757-6781

- Check here to request One-on-One assistance from an EBSA representative.
- Individuals with disabilities who need special accommodations please check here.
- The attendees list will be made available upon request. Check here if you do not want your name shared.

**WORKSHOP SELECTION AND REGISTRATION FORM**

9:30-12:00 PM COBRA AND ACA WORKSHOP

1:30-4:00 PM FIDUCIARY EDUCATION WORKSHOP

<b>NAME:</b>		<b>TITLE:</b>	
<b>COMPANY:</b>		<b>EMAIL:</b>	
<b>PHONE #:</b>		<b>FAX #:</b>	
<b>ADDRESS:</b>		<b>CITY:</b>	
<b>STATE:</b>		<b>ZIP CODE:</b>	