



Critical Hire Spreadsheet:  
 HC Request: 1  
 Last Updated: 12/1/2015

INTERNAL TRANSFERS: Hiring Mgr Must Obtain Releasing Manager Approval PRIOR to Adding the Candidate on the Critical Hire List

Rank	Status	Candidate Name	Hiring Manager	Hire Type (new hire/transfer)	Internal Transfers: Include Releasing Manager's Name & Approval Date	Internal Transfers: last 3 years of performance ratings, bonuses, and raises	If Rehire- Oracle Term Date	If Rehire- Previous Oracle Salary	If Rehire- Current Salary at Employer	If Rehire- Last Oracle Performance Rating	If Intl Transfer- Current Country to New Country	Replacement Yes/No (if yes, replacement name)	Location	Job/Title	PROJECT	Current Salary: Local Currency & USD	Proposed Oracle Salary: Local Currency & USD	Comments / Special Compensation including Stock, Relocation, etc.	Andy's Direct Report	BUSINESS JUSTIFICATION	Date Critical hire was added to spreadsheet
	critical	[REDACTED]	[REDACTED]	transfer	[REDACTED]	Perf. Rat. 4, raise: 3.38% [REDACTED]						yes, [REDACTED]	HQ, Redwood Shores, CA	IC4/PMTS	[REDACTED]	[REDACTED]	Proposed Oracle Salary is higher because [REDACTED] would incur commute/extraneous		(1) [REDACTED] will be responsible for [REDACTED] projects on oracle [REDACTED] release. [REDACTED] deployment for [REDACTED] is scheduled for [REDACTED]. Inability to hire this resource will affect [REDACTED] for the above features. (2) [REDACTED] has strong [REDACTED]		

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 New Hire Transfer Tracking  
 Month, Day, Year

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Critical  
Important

New Hire  
Rehire  
International Transfer  
Transfer

Yes  
No

SVP Name  
 High Cost to Low Cost International Transfers  
 Date

Critical Hire Spreadsheet

HC Request

Last Updated:

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SVP Name  
High Cost to Low Cost International Transfers  
Date

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Date

SVP Name  
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Date

Critical  
Important

New Hire      Yes  
Rehire        No  
Transfer  
International Transfer