

April 2, 2002

DIRECTOR'S MEMORANDUM NO. 20-02

MEMORANDUM FOR: REGIONAL ADMINISTRATORS AND DIRECTORS FOR
VETERANS' EMPLOYMENT AND TRAINING

FROM: STANLEY A. SEIDEL (Signed)
Director, Office of Programs and Operations

SUBJECT: Veterans' Preference Procedures

PURPOSE: To provide Veterans' Employment and Training (VETS) staff with a change to the closing letter for Veterans' Preference claimants.

BACKGROUND: The Veterans' Employment Opportunities Act of 1998 (VEOA) allows individuals covered under this Act, who believe that their veterans' preference rights have been violated, to file a claim with VETS. This Act has very specific time lines for filing a claim with VETS and for appealing a decision to the Merit Systems Protection Board (MSPB). To ensure that a veteran does not lose his or her right to redress, it is incumbent on VETS staff to ensure that the veterans is notified of these time frames and the options for both administrative and judicial redress.

GUIDANCE: DM 27-00, dated June 12, 2000, included an attachment of a sample closing letter. This letter indicated an MSPB Internet site that provided information on MSPB "Questions and Answers About Appeals." The Internet site in the attachment to DM 27-00 has been changed. The new Internet site is <http://www.mspb.gov/foia/forms-pubs/qaappeal.html>. The remainder of the closing letter is unchanged. A copy of the revised DRAFT closeout letter is attached.

ACTION: RAVETs will ensure that all VETS field investigative staff are notified of the contents of this DM.

INQUIRIES: Any questions concerning this DM should be directed to Pat Harvey at (202) 693-4728 or e-mail at harvey-patrick@dol.gov.

Expiration Date: Until superseded.

Attachment