

## Application

<b>Federal Award Identification Number (FAIN)</b>	WI-2019-003-00
<b>Temporary Application Number</b>	7343-2018-1
<b>Application Name</b>	FY2017 5311 Tribal Transit Competitive Program - Capital Projects, Facility Rehab, Bus Shelter, Vehicle, Training
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

### Part 1: Recipient Information

**Name: Forest County Potawatomi Community**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
7343	ZZ	FC Potawatomi	119558591

Location Type	Address	City	State	Zip
Headquarters	5416 EVERYBODYS RD	CRANDON	WI	545208627
Physical Address	5416 EVERYBODYS RD	CRANDON	WI	54520
Mailing Address	PO BOX 340	CRANDON	WI	54520

### Union Information

There are no union contacts for this application

### Part 2: Application Information

**Title: FY2017 5311 Tribal Transit Competitive Program - Capital Projects, Facility Rehab, Bus Shelter, Vehicle, Training**

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
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WI-2019-003-00	Final Concurrence / Reservation	Grant	7/19/2018	7/19/2018	No
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**Application Start Date**

The start date will be set to the date of the award

**Application End Date**

3/29/2022

**Application Executive Summary**

This award is for FY17 5311 Tribal Transit Program Competitive Funds in the amount of \$250,000 for the Forest County Potawatomi Community project selection. In January 2018, this proposal was selected for federal funding under the FTA 5311 Tribal Transit Discretionary program. Projects were modified to account for less funds awarded than originally requested. Modifications are within the scope of the original competitive project proposal.

This award consists of four projects relating to start-up transit service on the Forest County Potawatomi Community Tribal Reservation.

**Project 1: Bus Shelter**

The Bus Shelter will utilize \$5,890 in FTA grant funds to procure 1 pre-engineered bus shelter with solar powered lighting to be installed at the Tribal Health and Wellness Center located at 8130 Mish Ko Swen Drive, Crandon, WI . The installation, valued at \$3,000, will be completed by the Forest County Potawatomi Community Construction Department as a Tribal in-kind match contribution for this project.

**Project 2: Facility Rehab**

The Facility Rehab will utilize \$178,830 in FTA grant funds and \$19,870 in Tribal match funds to complete a renovation to convert an existing storage building into the new Forest County Potawatomi Community Fleet Building. The Fleet Building will house Fleet and Transit personnel, vehicles, drivers, storage and maintenance all within the same structure, located at Mish Ko Swen Drive, Crandon, WI.

**Project 3: Vehicle Purchase**

The Vehicle Purchase will utilize \$57,180 in FTA grant funds and \$6,354 in Tribal match funds to purchase an 11-15 passenger, diesel ADA compliant mini-bus with a useful life of at least 5 years or 150,000 miles to be used for public transit service serving the Forest County Potawatomi Community.

**Project 4: Driver Training**

The Driver Training will utilize \$8,100 in FTA grant funds and \$900 in Tribal match funds for training to onboard 3 new bus drivers into the service.

The source of match funds will be Tribal funds. A minimum of 10% Tribal Match is required under the 5311 Tribal Transit Discretionary Program.

Indirect costs will be applied to these projects at the approved rate.

Attached documentation includes:

- Forest County Potawatomi Community IDC Rate approval
- NEPA project description and documentation
- NEPA Class of Action determination for Bus Shelter and Facility Rehab Projects
- Section 106 approval letters for Bus Shelter and Facility Rehab projects
- Federal Register Notice of Project selection

**Frequency of Milestone Progress Reports (MPR)**

Quarterly

**Frequency of Federal Financial Reports (FFR)**

Quarterly

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is not using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

No, this Grant does not use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award is applying an approved Indirect cost rate(s).

*Indirect Rate Details: 23.34% of salaries and fringe*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Cara	Kulhanek	Grants Manager	cara.kulhanek@fcpotawatomi-nsn.gov	(715) 478-4101
Evan	Gross	Transportation Program Specialist	evan.gross@dot.gov	312-886-1619

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$250,000
Local			\$27,125
Local/In-Kind			\$3,000
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$280,125</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WI-2019-003-01-00	600-00 (600-A4) OTHER PROGRAM COSTS	\$5,890.00	\$3,000.00	\$8,890.00	1
WI-2019-003-01-00	11.33.10 CONSTRUCT - BUS PASSENGER SHELTERS	\$5,890.00	\$3,000.00	\$8,890.00	1
WI-2019-003-02-00	600-00 (600-A3) OTHER PROGRAM COSTS	\$178,830.00	\$19,870.00	\$198,700.00	1
WI-2019-003-02-00	11.44.03 REHAB/RENOVATE - ADMIN/MAINT FACILITY	\$178,830.00	\$19,870.00	\$198,700.00	1
WI-2019-003-03-00	600-00 (600-A2) OTHER PROGRAM COSTS	\$57,180.00	\$6,355.00	\$63,535.00	1
WI-2019-003-03-00	11.13.04 BUS	\$57,180.00	\$6,355.00	\$63,535.00	1
WI-2019-003-04-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$8,100.00	\$900.00	\$9,000.00	3
WI-2019-003-04-00	11.7D.02 EMPLOYEE EDUCATION/TRAINING	\$8,100.00	\$900.00	\$9,000.00	3

## Earmark and Discretionary Allocations

Earmark ID	Earmark Name	Amount Applied	FAIN	Congressional Release Date
D2017-TRTR-035	Operations and capital-Forest County Potawatomi Community Public Transit Program	\$250,000	WI-2019-003-00	

## Part 3: Project Information

**Project Title: Bus Shelter Project**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
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WI-2019-003-01-00

7343-2018-1-P1

7/19/2018

2/28/2019

6/30/2019

**Project Description**

This project will utilize \$5,890 in FTA grant funds to procure 1 pre-engineered bus shelter with solar powered lighting to be installed at the Tribal Health and Wellness Center located at 8130 Mish Ko Swen Drive, Crandon, WI. The installation, conducted by the FCPC construction department, is valued at \$3,000 to be used as in-kind match. The project qualifies for a categorical exclusion under 23 CFR 771.118(c)(9). The Forest County Potawatomi Community Tribal Historic Preservation Office (THPO) has cleared this project as having no anticipated effects on historic resources. In the event that human remains or archaeological materials are uncovered as a result of this project, all work must halt immediately and the THPO contacted to conduct an onsite inspection and assessment.

**Project Benefits**

The Tribe has worked to design a bus stop that is appropriate for the area, as well as energy-efficient in consideration of the Tribe's overarching energy mission. The bus stop will serve an important location for health, wellness, and medical services in the community.

**Additional Information**

*None provided.*

**Location Description**

This project serves the Forest County Potawatomi reservation.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
550000	Wisconsin

**Congressional District Information**

State	District	Representative
Wisconsin	7	Sean Duffy

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$5,890
Local			\$0
Local/In-Kind			\$3,000
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$8,890</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WI-2019-003-01-00	600-00 (600-A4) OTHER PROGRAM COSTS	\$5,890.00	\$3,000.00	\$8,890.00	1
WI-2019-003-01-00	11.33.10 CONSTRUCT - BUS PASSENGER SHELTERS	\$5,890.00	\$3,000.00	\$8,890.00	1

## Project Budget Activity Line Items

Budget Activity Line Item: 11.33.10 - CONSTRUCT - BUS PASSENGER SHELTERS				
Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.33.10	CONSTRUCT - BUS PASSENGER SHELTERS	CONSTRUCTION OF BUS STATIONS/TERMINALS	1

### Extended Budget Description

This project will involve procuring and installing 1 pre-engineered bus shelter with solar powered lighting, with a useful life of 15 years. The bus shelter will be installed by the FCPC Construction Department at the Tribal Wellness Center located at 8130 Mish Ko Swen Drive, Crandon, WI. This installation is valued at \$3,000 for the Tribe's in-kind match. In-kind contributions used as match must be verifiable and conform to regulations in 2 CFR 200.306.

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$5,890
Local			\$0
Local/In-Kind			\$3,000
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$8,890</b>

Milestone Name	Est. Completion Date	Description
Bid/Quotes Received for	3/1/2019	All bids/quotes received for bus shelter kit procurement

Bus Shelter Kit		
Contract Award/Purchase Orders	4/1/2019	Purchase order(s) submitted for bus shelter kit
Installation/Construction Start Date	5/1/2019	Start of construction by FCPC Construction Department
Installation/Construction End Date	7/1/2019	All construction activities complete. Bus Shelter fully installed

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 05: Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Date Description	Date
Class IIc CE Approved	7/13/2018

### Project Title: Renovate Transit Building

Project Number	Temporary Project Number	Date Created	Start Date	End Date
WI-2019-003-02-00	7343-2018-1-P2	7/19/2018	10/31/2018	4/30/2019

#### Project Description

This project will utilize \$178,830 in FY17 5311 Tribal Transit Competitive Program funds and \$19,870 in Tribal funds as a local match to complete a full renovation of a former heavy equipment storage facility into a new transit admin/maintenance facility that will house the vehicle fleet, transit personnel, and support and maintenance operations of the start-up transit service. The facility is located on Mish Ko Swen Drive, in Crandon, WI. The project qualifies for a categorical exclusion under 23 CFR 771.118(c)(8). The Forest County Potawatomi Community Tribal Historic Preservation Office (THPO) has cleared this project as having no anticipated effects on historic resources. In the event that human remains or archaeological materials are uncovered as a result of this project, all work must halt immediately and the THPO contacted to conduct an onsite inspection and assessment.

#### Project Benefits

The feasibility study and transit development plan identified the need to upgrade the current facilities in order to support the transit services in the community. The renovation would allow for the Fleet and Transit personnel, vehicles, drivers, storage and maintenance all to happen within the same structure thus aiding in communication, as well as facilitating maintenance, scheduling and dispatch services. By renovating the FCPC miscellaneous heavy equipment storage building, the Tribe is able to use its resources to lessen its development footprint on Mother Earth thus protecting the environment from further disturbance while increasing efficiencies.

**Additional Information**

*None provided.*

**Location Description**

This project serves the Forest County Potawatomi reservation.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
550000	Wisconsin

**Congressional District Information**

State	District	Representative
Wisconsin	7	Sean Duffy

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$178,830
Local			\$19,870
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$198,700</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WI-2019-003-02-00	600-00 OTHER PROGRAM COSTS	\$178,830.00	\$19,870.00	\$198,700.00	1



	(600-A3)					
WI-2019-003-02-00	11.44.03	REHAB/RENOVATE - ADMIN/MAINT FACILITY	\$178,830.00	\$19,870.00	\$198,700.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.44.03 - REHAB/RENOVATE - ADMIN/MAINT FACILITY

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.44.03	REHAB/RENOVATE - ADMIN/MAINT FACILITY	REHAB/RENOVATE BUS SUPPORT FACIL/EQUIP	1

#### Extended Budget Description

This project will renovate the former heavy equipment storage building (existing structure and footprint) and convert it into a Fleet Building that will house Fleet and Transit personnel, vehicles, drivers, storage and maintenance all within the same structure.

The contractor will need to begin with demolition work consisting of removing liner wall panels, cutting out the concrete floor for new plumbing, and cutting openings for exterior windows.

The contractor will then frame and build four (4) offices, one (1) office supply storage room, (1) IT closet, (1) parts room, (1) breakroom and (2) restrooms. The interior office, breakroom and restroom walls will then be wood framed, insulated, dry walled and painted. In addition, a suspended ceiling will be installed over the office, breakroom and restroom areas. All mechanical, electrical and plumbing will be provided for the renovation. New exterior vinyl windows will be installed as well as commercial grade hollow metal doors. Steel beams will be installed over the parts area to provide joist support in order to support a mezzanine. In addition, three service bays will include lifts for maintaining fleet and transit vehicles. The facility will provide ample room to house (2) two transit buses and (8) eight transportation vans.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$178,830
Local			\$19,870
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$198,700</b>

Milestone Name	Est. Completion Date	Description
RFP release	11/1/2018	RFP written

Contract Award	1/30/2019	Contract for construction awarded
Construction start date	2/1/2019	Start of construction
Construction complete date	5/1/2019	Completion of construction contract, funds draw-down

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 08: Maintenance, rehabilitation, and reconstruction of facilities that occupy substantially the same geographic footprint and do not result in a change in functional use, such as: improvements to bridges, tunnels, storage yards, buildings, stations, and terminals; construction of platform extensions, passing track, and retaining walls; and improvements to tracks and railbeds.

Date Description	Date
Class IIc CE Approved	7/13/2018

## Project Title: Transit Vehicle

Project Number	Temporary Project Number	Date Created	Start Date	End Date
WI-2019-003-03-00	7343-2018-1-P3	7/19/2018	12/29/2018	2/27/2019

#### Project Description

Project will utilize \$57,180 in FY17 5311 Tribal Transit Competitive Program funds to purchase a new 11-15 passenger ADA-compliant, medium duty bus for start-up transit service. A 10% local match of \$6,355 will be provided with tribal funds. With the completion of the transit development plan and pilot transit program, the need for a transit vehicle has been identified. The purchase of a smaller transit vehicle was noted in the original grant application under the "project scalability" section as a potential project modification. The vehicle will have a useful life of 5 years or 150,000 miles.

#### Project Benefits

The bus will be used to provide start-up transit service serving the Forest County Potawatomi Community Reservation.

The majority of persons seeking transportation in the community are either elderly or unable to drive themselves due to safety issues. A high percentage of riders, however, do not have a means of transportation or cannot drive due to license suspension or revocation. A public transit system would provide riders with increased access to safe, consistent transportation, while also allowing the Tribe to become more efficient in its transportation services.

Additionally, the Tribe employs more than 470 staff members at its Stone Lake campus. The availability of public transit would offer employees who travel across Forest County a consistent means of transportation to and from work, while also decreasing vehicle emissions, dollars spent on fuel and vehicle maintenance, and overall safety risks. Furthermore, public transit would allow community members who cannot or do not drive with a new means to both seek and report to employment, education, retail, and they otherwise could not have considered.

**Additional Information**

In executing this grant, the Forest County Potawatomi Community (FCPC) agrees to abide by Section 3011 of the FAST Act (49 U.S.C. 5323(j)(2)(C) regarding the phased increase in domestic content under the Buy America statute for rolling stock. As Grant Agreement includes an FTA-funded transit vehicle purchase, FCPC agrees to comply with the related requirements set forth in 49 CFR § 26.49(a). Specifically, FCPC must ensure as a condition of being authorized to bid or propose on FTA-assisted transit vehicle procurements, that each transit vehicle manufacturer certified that it complied with DOT requirements for submitting a DBE program and goal to FTA prior to bidding. FCPC is also required to submit the name of the successful bidder and the total dollar value of the contract within 30 days of making a FTA- assisted transit vehicle award using the required FTA reporting tool. FCPC understands that failure to comply with these requirements may result in formal enforcement action or appropriate sanction as determined by FTA, including reimbursement of FTA funds used for the vehicle procurement.

**Location Description**

This project serves the Forest County Potawatomi reservation.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
550000	Wisconsin

**Congressional District Information**

State	District	Representative
Wisconsin	7	Sean Duffy

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$57,180
Local			\$6,355
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$63,535</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WI-2019-003-03-00	600-00 (600-A2) OTHER PROGRAM COSTS	\$57,180.00	\$6,355.00	\$63,535.00	1
WI-2019-003-03-00	11.13.04 BUS	\$57,180.00	\$6,355.00	\$63,535.00	1

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.13.04 - BUS

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.13.04	BUY	BUY EXPANSION - CAPITAL BUS	1

### Extended Budget Description

This line item will be for purchase of an 11-15 passenger ADA compliant diesel transit vehicle for new start-up transit service. The vehicle will have a useful life of 5 years or 150,000 miles.

### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$57,180
Local			\$6,355
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$63,535</b>

Milestone Name	Est. Completion Date	Description
Bid/Quotes for vehicle	12/30/2018	Obtain at least 3 qualified quotes for vehicle procurement
Purchase/Contract Award	1/30/2019	Complete purchase order for vehicle. TVM reporting due
Vehicle Delivery/contract	2/28/2019	Vehicle delivered, all funds drawn down

completion

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	7/23/2018

### Project Title: Driver Training

Project Number	Temporary Project Number	Date Created	Start Date	End Date
WI-2019-003-04-00	7343-2018-1-P4	7/19/2018	11/30/2018	7/29/2019

#### Project Description

The Tribe currently employs drivers with the appropriate CDL certifications to operate a transit bus and these staff members will be utilized at the start of the pilot program. However, the Tribe anticipates hiring new drivers, whose primary function will be the operation of transit buses. The Tribe will utilize \$8,100 in FTA FY17 5311 Tribal Transit Program Discretionary funds for educational expenses and resources to provide the necessary training to these drivers for the safe and secure operation of transit vehicles. The timeframe for hiring, training, and onboarding will be 12/1/2018 to 7/30/2019 at which point the Tribe expects to have 3 new, fully trained and certified drivers.

#### Project Benefits

FCPC currently provides limited transportation services to Tribal members for medical appointments, shopping/errands, Tribal or personal business, special community events, etc. The majority of persons seeking transportation are either elderly or unable to drive themselves due to safety issues. A high percentage of riders, however, do not have a means of transportation or cannot drive due to license suspension or revocation. A public transit system would provide riders with increased access to safe, consistent transportation, while also allowing the Tribe to become more efficient in its transportation services. FCPC is unable to fulfill every request that it receives, due to a lack of trained available staff and transit vehicles. A Tribal analysis of recent community survey data (FCPC Comprehensive Resources Plan, 2016) indicated that 63% of adult Tribal members residing on the FCPC reservation were in favor of a public transit system. The cumulative population of the communities the proposed transit system will travel through is over 6,500 people. Considering there is a no other means of public transportation in

Forest County, the potential positive impact of this program will be significant.

**Additional Information**

*None provided.*

**Location Description**

This project will serve the Forest County Potawatomi reservation.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
550000	Wisconsin

**Congressional District Information**

State	District	Representative
Wisconsin	7	Sean Duffy

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$8,100
Local			\$900
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$9,000</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
WI-2019-003-04-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$8,100.00	\$900.00	\$9,000.00	3
WI-2019-003-04-00	11.7D.02 EMPLOYEE EDUCATION/TRAINING	\$8,100.00	\$900.00	\$9,000.00	3

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.7D.02 - EMPLOYEE EDUCATION/TRAINING

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.7D.02	EMPLOYEE EDUCATION/TRAINING	TRAINING - OTHER PROGRAM COSTS	3

#### Extended Budget Description

This project is for new program materials and educational expenses relating to new driver training for three transit vehicle drivers to take place between 12/1/2018 and 7/30/2019. Training will be provided as a combination of contracted courses, travel to training events, and online training.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$8,100
Local			\$900
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$9,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	12/1/2018	Driver training start date
End Date	7/30/2019	Driver training complete. All funds expended.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction,

such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	7/23/2018

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### Application Review Comments

Comment By **Evan Gross**

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Comment Type FTA Post Review Comments for Grantee

Date 11/27/2018

Comment Returning for Bus Shelter project activity edit.  
Evan Gross, FTA

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-24, October 1, 2017)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(24), October 1, 2017, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND



CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: Forest County Potawatomi Community

Recipient ID: 7343

DUNS No: 119558591

#### **Application Information**

Federal Award Identification Number: WI-2019-003-00

Application Name: FY2017 5311 Tribal Transit Competitive Program - Capital Projects, Facility Rehab, Bus Shelter, Vehicle, Training

Application Start Date: The start date will be set to the date of the award

Application End Date: 3/29/2022

Application Executive Summary: This award is for FY17 5311 Tribal Transit Program Competitive Funds in the amount of \$250,000 for the Forest County Potawatomi Community project selection. In January 2018, this proposal was selected for federal funding under the FTA 5311 Tribal Transit Discretionary program. Projects were modified to account for less funds awarded than originally requested. Modifications are within the scope of the original competitive project proposal.

This award consists of four projects relating to start-up transit service on the Forest County Potawatomi Community Tribal Reservation.

##### **Project 1: Bus Shelter**

The Bus Shelter will utilize \$5,890 in FTA grant funds to procure 1 pre-engineered bus shelter with solar powered lighting to be installed at the Tribal Health and Wellness Center located at 8130 Mish Ko Swen Drive, Crandon, WI . The installation, valued at \$3,000, will be completed by the Forest County Potawatomi Community Construction Department as a Tribal in-kind match contribution for this project.

##### **Project 2: Facility Rehab**

The Facility Rehab will utilize \$178,830 in FTA grant funds and \$19,870 in Tribal match funds to complete a renovation to convert an existing storage building into the new Forest County Potawatomi Community Fleet Building. The Fleet Building will house Fleet and Transit personnel, vehicles, drivers, storage and maintenance all within the same structure, located at Mish Ko Swen Drive, Crandon, WI.

##### **Project 3: Vehicle Purchase**

The Vehicle Purchase will utilize \$57,180 in FTA grant funds and \$6,354 in Tribal match funds to

purchase an 11-15 passenger, diesel ADA compliant mini-bus with a useful life of at least 5 years or 150,000 miles to be used for public transit service serving the Forest County Potawatomi Community.

**Project 4: Driver Training**

The Driver Training will utilize \$8,100 in FTA grant funds and \$900 in Tribal match funds for training to onboard 3 new bus drivers into the service.

The source of match funds will be Tribal funds. A minimum of 10% Tribal Match is required under the 5311 Tribal Transit Discretionary Program.

Indirect costs will be applied to these projects at the approved rate.

Attached documentation includes:

- Forest County Potawatomi Community IDC Rate approval
- NEPA project description and documentation
- NEPA Class of Action determination for Bus Shelter and Facility Rehab Projects
- Section 106 approval letters for Bus Shelter and Facility Rehab projects
- Federal Register Notice of Project selection

Research and Development: This award does not include research and development activities.

Indirect Costs: This award is applying an approved Indirect cost rate(s).

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is not using Pre-Award Authority.

**Application Budget**

Total Application Budget: \$280,125.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$250,000.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$30,125.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$250,000.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$30,125.00

**Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Competitive	5311-1C	20509	\$250,000
Local			\$27,125
Local/In-Kind			\$3,000
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
<b>Total Eligible Cost</b>	<b>\$280,125</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

**Special Conditions**

There are no special conditions.

**FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

**FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info:  
Award Date:

**EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*Forest County Potawatomi Community*