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FTA

U.S. Department of Transportation

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	PR-2018-022-00
Temporary Application Number	5489-2018-1
Application Name	Section 5311 FY 2016/FY 2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Part 1: Recipient Information

Name: Highway & Transportation Authority, Puerto Rico

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
5489	State Agency	PUERTO RICO HIGHWAY AND TRANSPORTATION AUTHORITY	088541391

Location Type	Address	City	State	Zip
Headquarters	SAN JOSE ST CRN SAN FRANCISCO	SAN JUAN	PR	00901
Physical Address	CALLE DE DIEGO # C	SAN JUAN	PR	00923
Mailing Address	PO BOX 42007	SAN JUAN	PR	00940

Union Information

Union Name	HERMANDAD DE EMPLEADOS DE OFICINA, COMERCIO Y RAMAS ANEXAS
Address 1	PO BOX 8599
Address 2	
City	SANTURCE
State	Puerto Rico

Zipcode	00910
Contact Name	ASTRID ROSARIO
Telephone	
Fax	
E-mail	
Website	
Union Name	PROSOL- UTIER CAPÍTULO: AUTORIDAD DE CARRETERAS
Address 1	P.O. Box 13068
Address 2	Calle Cerra #612
City	San Juan
State	Puerto Rico
Zipcode	00908
Contact Name	Juan Jacob
Telephone	7872091966
Fax	
E-mail	cyberianpri@hotmail.com
Website	
Union Name	UNION DE TRONQUISTAS DE PUERTO RICO (UTPR)
Address 1	352 Calle del Parque
Address 2	Parada 23
City	San Juan
State	Puerto Rico
Zipcode	00912
Contact Name	Lcdo. Alexis Rodriguez
Telephone	7877218980
Fax	7877242190
E-mail	unitron@onelinkpr.net
Website	

Part 2: Application Information

Title: Section 5311 FY 2016/FY 2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
PR-2018-022-00	Final Concurrence / Reservation	Grant	4/5/2018	4/5/2018	No

Application Start Date

The start date will be set to the date of the award

Application End Date

3/2/2023

Application Executive Summary

April 5, 2018

This application includes a total of \$2,171,701 in FY 16 LAPSING FEDERAL FUNDS apportioned to Puerto Rico for Operating Assistance, Preventive Maintenance,

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$25,000) (Comerio - \$83,312) (Orocovis - \$12,392) (Jayuya - \$120,960) (Patillas - \$54,500)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Coamo - \$10,000) (Comerio - \$6,372) (Orocovis - \$9,532) (Jayuya - \$50,000)

For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, specially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

c) ADA Improvement to the street and municipal roads and sidewalks (Coamo - \$1,006,250)

The project will benefit the overall public transportation system in process of implementation, in terms of providing the required walking infrastructure to improve mobility, accessibility, and safety for all users of our public roads

d) Signs (Comerio - \$40,000)

That the citizens of our Municipality are informed and oriented of the routes of our vehicles, it is necessary to have identified each one of the routes and their schedules. This is why we submit a request for the acquisition of these signs that will be located in the route of the vehicles.

e) Radio Communication (Comerio - \$30,000)

The Municipalities was specifically affected by the communication between employees and users. For this reason, we request funds to be able to establish contact with our vehicles during any emergency that may arise. Lifetime for this equipment are 5 years.

f) Acquisition of Vehicle (Coamo - \$180,000) (Orocovis - \$75,000) (Comerio - \$180,000)

Supports the continuation of the expansion for the municipality's public transportation system.

g) State Administration (\$195,501)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

h) RTAP (\$92,882)

For assistance to develop, establish and operate a public transit service, which include the preparation of Drug and Alcohol program and ADA complementary plan.

1. Overall Start Date July 1, 2018/ End Date March 30, 2020

2. PRTHA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.

3. This application does not include research funds

4. No indirect costs will be charged to this application

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

Yes, this application requires E.O. 12372 Review

State Application ID:

Date Received by State:

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Jorismar	Torres	Transportation Program Specialist	Jorismar.Torres@dot.gov	787-771-2537
Holly	Liles	Community Planner	holly.liles@dot.gov	404-865-5637
Norma	Garcia-Lebron	Executive Officer	nogarcia@dtop.gov.pr	787-729-1586

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$2,171,701
Local			\$0
Local/In-Kind			\$0

State		\$0
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$692,953
Total Eligible Cost		\$2,171,701

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
PR-2018-022-01-00	111-00 (111-A1) BUS - ROLLING STOCK	\$435,000.00	\$0.00	\$435,000.00	5
PR-2018-022-01-00	11.13.04 BUY	\$270,000.00	\$0.00	\$270,000.00	3
PR-2018-022-01-00	11.13.15 BUY VAN FOR SVC EXPANSION	\$165,000.00	\$0.00	\$165,000.00	2
PR-2018-022-01-00	113-00 (113-A5) BUS - STATION/STOPS/TERMINALS	\$40,000.00	\$0.00	\$40,000.00	25
PR-2018-022-01-00	11.32.09 ACQUIRE - BUS ROUTE SIGNING	\$40,000.00	\$0.00	\$40,000.00	25
PR-2018-022-01-00	116-00 (116-A6) SIGNAL & COMM EQUIPMENT (BUS)	\$30,000.00	\$0.00	\$30,000.00	15
PR-2018-022-01-00	11.62.02 PURCHASE COMMUNICATIONS SYSTEM	\$30,000.00	\$0.00	\$30,000.00	15
PR-2018-022-01-00	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$75,904.00	\$0.00	\$75,904.00	0
PR-2018-022-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$75,904.00	\$0.00	\$75,904.00	0
PR-2018-022-01-00	119-00 (119-A8) Bus Associated Transit Improvements	\$1,006,250.00	\$0.00	\$1,006,250.00	1
PR-2018-	11.93.09 CONSTRUCT	\$1,006,250.00	\$0.00	\$1,006,250.00	1

022-01-00			ENHANCED ADA ACCESS				
PR-2018-022-01-00	300-00 (300-A3)		OPERATING ASSISTANCE	\$296,164.00	\$0.00	\$296,164.00	0
PR-2018-022-01-00		30.09.01	UP TO 50% FEDERAL SHARE	\$296,164.00	\$0.00	\$296,164.00	0
PR-2018-022-01-00	435-00 (435-A7)		RURAL TRANSIT ASST PROGRAM	\$92,882.00	\$0.00	\$92,882.00	1
PR-2018-022-01-00		43.50.01	TRAINING	\$30,961.00	\$0.00	\$30,961.00	1
PR-2018-022-01-00		43.50.02	TECHNICAL ASSISTANCE	\$30,961.00	\$0.00	\$30,961.00	0
PR-2018-022-01-00		43.50.03	TRANSIT RESEARCH	\$30,960.00	\$0.00	\$30,960.00	0
PR-2018-022-01-00	610-00 (610-A4)		STATE / PROGRAMS ADMINISTRATION	\$195,501.00	\$0.00	\$195,501.00	0
PR-2018-022-01-00		11.80.00	STATE OR PROGRAM ADMINISTRATION	\$195,501.00	\$0.00	\$195,501.00	0

Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Part 3: Project Information

Project Title: Section 5311 FY 2016/FY2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP

Project Number	Temporary Project Number	Date Created	Start Date	End Date
PR-2018-022-01-00	5489-2018-1-P1	4/5/2018	7/29/2018	3/30/2021

Project Description

April 5, 2018

This application includes a total of \$2,171, 701 in FY 16 LASPING funds apportioned to Puerto Rico for Operating Assistance, Preventive Maintenance, ADA Improvement, Acquisition of Vehicle, Radio Communication, Signs, RTAP and State Admin.

Intercity Bus is not included in this application. The total apportionment was \$2,464,952; PRHTA put out a call for projects for Intercity bus and did not get a response so PRHTA held back the \$293,251 for Intercity Bus and only applied for \$2,171,701 in this application. PRHTA has put out a second call for projects; if no projects are received, PRHTA will attach the Governor's certification letter to the next application.

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$25,000) (Comerio - \$83,312) (Orocovis - \$12,392) (Jayuya - \$120,960) (Patillas - \$54,500)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Coamo - \$10,000) (Comerio - \$6,372) (Orocovis - \$9,532) (Jayuya - \$50,000)
For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, specially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

c) ADA Improvement to the street and municipal roads and sidewalks (Coamo - \$1,006,250)

The project will benefit the overall public transportation system in process of implementation, in terms of providing the required walking infrastructure to improve mobility, accessibility, and safety for all users of our public roads

d) Signs (Comerio - \$40,000)

That the citizens of our Municipality are informed and oriented of the routes of our vehicles, it is necessary to have identified each one of the routes and their schedules. This is why we submit a request for the acquisition of these signs that will be located in the route of the vehicles.

e) Radio Communication (Comerio - \$30,000)

The Municipalities was specifically affected by the communication between employees and users. For this reason, we request funds to be able to establish contact with our vehicles during any emergency that may arise. Lifetime for this equipment are 5 years.

f) Acquisition of Vehicle (Coamo - \$180,000) (Orocovis - \$75,000) (Comerio - \$180,000)

Supports the continuation of the expansion for the municipality's public transportation system. Some vehicles will replace vehicles that met their useful life. Please refer to the ALI's EBD.

g) State Administration (\$195,501)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

h) RTAP (\$92,882)

For assistance to develop, establish and operate a public transit service, which include the preparation of Drug and Alcohol program and ADA complementary plan.

1. Overall Start Date July 1, 2018/ End Date March 30, 2020

2. PRHTA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.

3. This application does not include research funds

4. No indirect costs will be charged to this application

Project Benefits

Orocovis

Project Benefits

With this project we hope to provide effective preventive maintenance to the vehicle, minimizing damage, reducing fuel consumption and preserving it. In addition, it will provide us with savings in the annual expenditure of the Municipality. Being a municipality with a small budget, it is difficult to cover 100% of maintenance and operation expenses.

Jayuya

Project Benefits

The Municipality of Jayuya expect to increase elderly and handicapped participation in the usage of multimodal transportation.

Coamo

Project Benefits

The project will benefit the overall public transportation system in process of implementation, in terms of providing the required walking infrastructure to improve mobility, accessibility, and safety for all users of our public roads. Supports the continuation of the expansion for the municipality's public transportation system. At this moment, only one route is in operation, and the required infrastructure for that route will be completed within this year. The two new routes support the need for additional routes to connect more distant rural communities with the urban center and work areas. The routes will expand economic opportunity and socioeconomic mobility throughout the urban and rural areas of the municipality. The following is the project justification, based on the short term transit plan for the municipality of Coamo.

Patillas

Project Benefits

This project provides the needed continuation for the municipality to develop its public transportation system. To maintain the buses at optimal conditions and prevent route delays or lack of full service.

Comerio

Project Benefits

Supports the continuation of the expansion for the municipality's public transportation system.

Additional Information

None provided.

Location Description

The all projects will be development at the Municipality of Orocovis, Coamo, Jayuya, Comerio and Patillas.

Municipality of Orocovis
Calle Luis Muñoz Rivera #10
Orocovis PR

Municipality of Coamo
Calle Mario Braschi #3

Coamo PR

Municipality of Jayuya
Carretera 144 Calle Cementerio
Jayuya PR

Municipality of Comerio
13 Calle José De Diego
Comerio PR

Municipality of Patillas
Calle Muñoz Rivera #17
Patillas PR

Project Location (Urbanized Areas)

UZA Code	Area Name
720000	Puerto Rico

Congressional District Information

State	District	Representative
Puerto Rico	1	Jennifer González

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$2,171,701
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$692,953
Total Eligible Cost			\$2,171,701

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
PR-2018-111-00	BUS - ROLLING STOCK	\$435,000.00	\$0.00	\$435,000.00	5

022-01-00	(111-A1)						
PR-2018-022-01-00		11.13.04	BUY	\$270,000.00	\$0.00	\$270,000.00	3
PR-2018-022-01-00		11.13.15	BUY VAN FOR SVC EXPANSION	\$165,000.00	\$0.00	\$165,000.00	2
PR-2018-022-01-00	113-00 (113-A5)		BUS - STATION/STOPS/TERMINALS	\$40,000.00	\$0.00	\$40,000.00	25
PR-2018-022-01-00		11.32.09	ACQUIRE - BUS ROUTE SIGNING	\$40,000.00	\$0.00	\$40,000.00	25
PR-2018-022-01-00	116-00 (116-A6)		SIGNAL & COMM EQUIPMENT (BUS)	\$30,000.00	\$0.00	\$30,000.00	15
PR-2018-022-01-00		11.62.02	PURCHASE COMMUNICATIONS SYSTEM	\$30,000.00	\$0.00	\$30,000.00	15
PR-2018-022-01-00	117-00 (117-A2)		OTHER CAPITAL ITEMS (BUS)	\$75,904.00	\$0.00	\$75,904.00	0
PR-2018-022-01-00		11.7A.00	PREVENTIVE MAINTENANCE	\$75,904.00	\$0.00	\$75,904.00	0
PR-2018-022-01-00	119-00 (119-A8)		Bus Associated Transit Improvements	\$1,006,250.00	\$0.00	\$1,006,250.00	1
PR-2018-022-01-00		11.93.09	CONSTRUCT ENHANCED ADA ACCESS	\$1,006,250.00	\$0.00	\$1,006,250.00	1
PR-2018-022-01-00	300-00 (300-A3)		OPERATING ASSISTANCE	\$296,164.00	\$0.00	\$296,164.00	0
PR-2018-022-01-00		30.09.01	UP TO 50% FEDERAL SHARE	\$296,164.00	\$0.00	\$296,164.00	0

PR-2018-022-01-00	435-00 (435-A7)	RURAL TRANSIT ASST PROGRAM	\$92,882.00	\$0.00	\$92,882.00	1
PR-2018-022-01-00		43.50.01 TRAINING	\$30,961.00	\$0.00	\$30,961.00	1
PR-2018-022-01-00		43.50.02 TECHNICAL ASSISTANCE	\$30,961.00	\$0.00	\$30,961.00	0
PR-2018-022-01-00		43.50.03 TRANSIT RESEARCH	\$30,960.00	\$0.00	\$30,960.00	0
PR-2018-022-01-00	610-00 (610-A4)	STATE / PROGRAMS ADMINISTRATION	\$195,501.00	\$0.00	\$195,501.00	0
PR-2018-022-01-00		11.80.00 STATE OR PROGRAM ADMINISTRATION	\$195,501.00	\$0.00	\$195,501.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.93.09 - CONSTRUCT ENHANCED ADA ACCESS

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
Bus Associated Transit Improvements (119-00)	11.93.09	CONSTRUCT ENHANCED ADA ACCESS	CONSTRUCTION	1

Extended Budget Description

The purpose of this project is to develop the required access and ADA improvements to sidewalks alongside the stops and shelters which were constructed under previous FTA grants in the Municipality of Coamo. The shelters are being constructed under FTA project: PR -2016 -008-01-00. THE FTA also approved under this grant Associated Transit Improvements for the amount of \$699,545. This project was the benchmark for the improvement and expansion of the Coamo's public transportation system.

The associated transit improvements, are consistent with Circular FTA C 9030.IE's definition: The term "associated transit improvements" includes projects or project elements that are designed to enhance public transportation service or use and are physically or functionally related to public transportation facilities. The municipality of Coamo physically evaluated the bus stops and shelters location where those associated transit improvements are required in order to provide access to pedestrians to the bus. The improvements will be realized within a half mile (either lineal or radial) at each side of each stop or shelter as required by FTA regulations. All the population, in particular elderly citizens, persons with disabilities and workers will benefit from this improvement. The bus stops and shelters are being constructed under previously approved grants.

This proposed project : Scope 119-00 Bus Transit Enhancements - Accessibility Improvements to streets, municipal roads and sidewalk along bus stops in fixed trolley route is the continuation of the required transit and accessibility improvements to the street within the original area of the seven shelters. In detail, the proposed project includes improvements to three main areas, traditional trolley route, Route 1-A and Route 2.

The place of performance are the traditional trolley route and two new routes that were recommended in the Coamo Short Range Transit Plan, a study realized under FTA 5303-13-04. The consultants studied the criteria of transit corridors, transit supportive areas, pedestrian connectivity, walking distances, and strip attractors. The study recommended four routes: 1-A, 1-B, Route 2, and Route 3, of which the municipality selected routes 1-A and 2 for immediate implementation, as those routes serve the most densely populated areas. The three routes: traditional urban center, Route IA and Route 2 will provide public transportation services to most of the urban population of Coamo, estimated in about 30,000.

Site I. Sites: 1) Boulevard Piel Canela-Walgreens 2) Coamo Shopping Center 3) Menonita Hospital -This site is the remainder from the Associatted Transit Improvements not covered from FTA project: PR -2016 -008-01-00.

Site II. Route IA- Sites: The Público Terminal, #40 José I. Quintón Street, and others. This site corresponds to the Route IA recommended by the transportation plan (FTA 5303). Shelters for this route are included in PR -2016 -008-01-00.

Site III. Route 2: The Público Terminal, #40 José I. Quintón Street ; Calle José I. Quintón PR 14/ PR 150 This site corresponds to the Route IA recommended by the transportation plan (FTA 5303).

All the work is rehab of existing sidewalks. The work to be realized includes ADA access ramps, sidewalks patching or resurfacing, paving planting strips in order to increase pedestrian access, planting trees, trashcans and lighting. As the budget is very limited the architects will focus on ADA access and walkability.

Attach drawings, schematics, photos, detailed cost estimates, etc.

We have included preliminary drawings of the work being realized during the first phase of this transportation improvement plan. The requested funds will be used on a very similar manner.

PRHTA and the Municipality will follow 3rd party procurement policies as defined in C4220.1F Third Party Procurement Guidance, in the procurement process. The Municipality will ensure contractors procured are not on the FTA Suspension and Department list.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,006,250
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$251,563
Total Eligible Cost	\$1,006,250

Milestone Name	Est. Completion Date	Description
RFP/IFB ISSUE	11/30/2018	The associated transit improvement to enhance public transportation service.
Contract Award Date	2/28/2019	Notice to Proceed. Start the improvements.
Contract Complete Date	5/29/2020	All improvements completed.

Budget Activity Line Item: 11.13.15 - BUY VAN FOR SVC EXPANSION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.15	BUY VAN FOR SVC EXPANSION	BUY EXPANSION - CAPITAL BUS	2

Extended Budget Description

The acquisition of vans is for supports the continuation of the expansion for the municipality's public transportation system.

Coamo \$90,000

The one van will support the new routes. Will provide access to more citizens in need of public transportation, that otherwise would be inaccessible.

The useful life time of the vehicles that we requested in this application for funds are as follows:
(11.13.15) Van 11 passengers: Five years / 150,000 miles

Orocovis \$75,000

To implement a public transportation system from the urban center to the communities, in order to provide its citizens with an efficient system in the rural area that allows access to businesses, services and jobs in order to improve their quality of service. The one van will support the new route.

The Municipality of Orocovis have two (2) vehicles under section 5311, however, one of the vehicles ended its useful life. Cost of new vehicle \$75,000. The van under this grant will replace the van that met its useful life.

The useful life time of the vehicles that we requested in this application for funds are as follows:
(11.13.15) Van 11 passengers: Five years / 150,000 miles

See attachments

PRHTA/subgrantee will follow 3rd party procurement policies as defined in C4220.1F Third Party Procurement Guidance, in the procurement process. PRHTA/subgrantee will ensure contractors procured are not on the FTA Suspension and Department list.

All vehicles are owned by the PRHTA until the end of their useful life but are operated by the municipalities of Puerto Rico. An Interagency Agreement is made between the PRHTA and the municipality for the useful life of the vehicles.

The Uniform Guidance provides that a state will use, manage, and dispose of federally assisted property acquired under an Award by the state in accordance with state laws and procedures, 2 CFR § 200.313(b). Subrecipients of states shall follow policies and procedures allowed by the state with respect to the use, management and disposal of federally assisted property, 2 CFR § 1201.313. The property will be used and disposed of in accordance with the requirements located in FTA Circular 5010.1E Chapter IV Management of the Award, as well as 2 CFR § 200.313 for equipment (including rolling stock), and 2 CFR § 200.314 for

supplies.

PRHTA will perform a monitoring of the proper use and operation of the vehicles.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$165,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$41,250
Total Eligible Cost			\$165,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	4/30/2019	The van that the municipalities intend to acquired have a capacity for (11) passenger plus driver, and will be ADA and FMVSS full compliance. These vehicles have an useful life of five (5) years and 60,000 miles.
Contract Award Date	6/28/2019	After the PRHTA receive the approval of the state's Office of Management and Budget for this purchase, we start with the contract award process.
Initial Delivery Date	12/31/2019	After the inspection and acceptance of the first vehicle, we will start the delivery process.
Final Delivery Date	6/30/2020	After the inspection and acceptance of the these vehicles, the PRHTA starts the delivery process.
Contract Completion Date	3/31/2021	Once the PRHTA delivered all the vehicle to be acquired, we start the contract completion process.

Budget Activity Line Item: 11.13.04 - BUY

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	BUY EXPANSION - CAPITAL BUS	3

Extended Budget Description

The acquisition of mini buses is for supports the continuation of the expansion for the municipality's public transportation system.

Coamo \$90,000

The one bus will support the routes. Will provide access to more citizens in need of public transportation, that otherwise would be inaccessible.

The Municipality of Coamo has three (3) vehicles under section 5311. The new vehicle is for expansion route. Cost of new vehicle \$90,000

The useful life time of the vehicles that we requested in this application for funds are as follows:

(11.13.04) Mini-Bus 16 passengers: Six years / 172,000 miles

See attachments

Comerio \$180,000

To implement a public transportation system from the urban center to the communities, in order to provide its citizens with an efficient system in the rural area that allows access to businesses, services and jobs in order to improve their quality of service. The Municipality of Comerio has five (5) vehicles under section 5311, however, two of the vehicles ended its useful life (therefore, the two vehicles in this grant are replacement of vehicles). Cost of new vehicles \$180,000

The useful life time of the vehicles that we requested in this application for funds are as follows:

(11.13.04) Mini-Bus 16 passengers: Six years / 172,000 miles

PRHTA/subgrantee will follow 3rd party procurement policies as defined in C4220.1F Third Party Procurement Guidance, in the procurement process. PRHTA/subgrantee will ensure contractors procured are not on the FTA Suspension and Department list.

All vehicles are owned by the PRHTA until the end of their useful life but are operated by the municipalities of Puerto Rico. An Interagency Agreement is made between the PRHTA and the municipality for the useful life of the vehicles.

The Uniform Guidance provides that a state will use, manage, and dispose of federally assisted property acquired under an Award by the state in accordance with state laws and procedures, 2 CFR § 200.313(b). Subrecipients of states shall follow policies and procedures allowed by the state with respect to the use, management and disposal of federally assisted property, 2 CFR § 1201.313. The property will be used and disposed of in accordance with the requirements located in FTA Circular 5010.1E Chapter IV Management of the Award, as well as 2 CFR § 200.313 for equipment (including rolling stock), and 2 CFR § 200.314 for supplies.

PRHTA will perform a monitoring of the proper use and operation of the vehicles.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$270,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$67,500

Total Eligible Cost	\$270,000
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Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	4/30/2019	The Mini Buses that the municipalities intend to acquired have a capacity for (16) passenger plus driver, and will be ADA and FMVSS full compliance. These vehicles have an useful life of six (6) years and 72,000 miles.
Contract Award Date	6/28/2019	After the PRHTA receive the approval of the state's Office of Management and Budget for this purchase, we start with the contract award process.
Initial Delivery Date	12/31/2019	After the inspection and acceptance of the first vehicle, we will start the delivery process.
Final Delivery Date	6/30/2020	After the inspection and acceptance of the these vehicles, the PRHTA starts the delivery process.
Contract Completion Date	3/31/2021	Once the PRHTA delivered all the vehicle to be acquired, we start the contract completion process.

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

Orocovis \$9,532
The preventive maintenance program for the municipality of Orocovis will allow us to cover maintenance expenses for the Ford E-450 (Year 2017) that covers the fixed route of collective transportation.

Coamo \$10,000
In order to maintain the buses at optimal conditions and prevents routes delays or lack of full services.

Jayuya \$50,000
To maintain all vehicles in optimal conditions. Therefore, we request funds allocation for brake pads revenue, transmission oil change, replacement of tire, any equipment repair for the eight (8) vehicles purchased.

Comerio \$6,372
In order to keep the vehicle fleet in good condition. The funds allocated will be used to change oil and filter, rubber, brake pads, lubricants, and others. The vehicles impacted for this project will be 3.

No known items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

11/30/2018-11/29/2019

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$75,904
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$18,976
Total Eligible Cost			\$75,904

Milestone Name	Est. Completion Date	Description
Start Date	11/30/2018	For existing and future vehicle fleet, annual element.
End Date	11/29/2019	The municipalities expect to complete the preventive maintenance project by this date.

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Orocovis \$12,392

Operational expenses for the Ford E-450 (Year 2017) that covers the fixed route of collective transportation.

Coamo \$25,000

Being an eligible, expenses for this 5311 area, this assistance will allow the municipality for the absorption of this significant expenditure, thus making feasible this route expansion.

Jayuya \$120,960

Therefore, we request salaries for drivers and paratransit service coordinator.

Comerio \$83,312

For the payment of salaries of drivers operating in the collective public transportation service. The number of drivers that will be impacted under these funds are six (6).

Patillas \$54,500

The operation of the public transport system of the municipality of Patillas requires providing continuous preventive maintenance to the vehicles that they operate efficiently and remain in optimal conditions.

11/30/2018-11/30/2020

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$296,164
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$296,164
Total Eligible Cost			\$296,164

Milestone Name	Est. Completion Date	Description
Start Date	11/30/2018	
End Date	11/30/2020	

Budget Activity Line Item: 11.80.00 - STATE OR PROGRAM ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	STATE / PROGRAM ADMINISTRATION	0

Extended Budget Description

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$195,501
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$195,501

Milestone Name	Est. Completion Date	Description
Start Date	7/30/2018	

End Date	3/30/2021
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Budget Activity Line Item: 11.32.09 - ACQUIRE - BUS ROUTE SIGNING

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.09	ACQUIRE - BUS ROUTE SIGNING	ACQUISITION - BUS STATIONS/TERMINALS	25

Extended Budget Description

The citizens of the Municipality of Comerio are informed and oriented of the routes of our vehicles, it is necessary to have identified each one of the routes and their schedules. Therefore, we submit a request for the acquisition of these signs that will be in the route of the vehicles. No individual sign is over \$5,000.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$40,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$10,000
Total Eligible Cost			\$40,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	11/30/2018	The signs will be worked by acquisition through a company that has an auction with the municipality.
Contract Award Date	2/28/2019	The Municipality of Comerio start with the contract award process.
Contract Completion Date	12/31/2019	After the inspection and acceptance all sign , the municipality of Comerio will start the contract completion process.

Budget Activity Line Item: 11.62.02 - PURCHASE COMMUNICATIONS SYSTEM

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	AQUISITION	15

Extended Budget Description

After Hurricane Maria, the Municipality of Comerio, was specifically affected by the communication between employees and users. For this reason, we request funds to be able to establish contact with our vehicles during any emergency that may arise. Lifetime for this equipment are 5 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$30,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$7,500
Total Eligible Cost			\$30,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	11/30/2018	The radio communication will be worked by acquisition through a company that has an auction with the municipality.
Contract Award Date	2/28/2019	The Municipality of Comerio start with the contract award process.
Contract Completion Date	12/31/2019	After the inspection and acceptance all radio communication , the municipality of Comerio will start the contract completion process

Budget Activity Line Item: 43.50.01 - TRAINING

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.01	TRAINING	RURAL TRANSIT ASST PROGRAM	1

Extended Budget Description

RTAP-Training

To prepare recipients to comply with the Drug and Alcohol program and ADA complementary plan. The objective of RTAP is to foster the development of state and local capacity for addressing the training and technical assistance needs of the rural transportation community. All trainings are directed to vehicle drivers and any other personnel working directly with the program. According to FTA policies, all training must be yearly.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$30,961
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$30,961

Milestone Name	Est. Completion Date	Description
RFP/IFP ISSUE	11/30/2018	
Contract Award Date	12/31/2018	
Contract Complete Date	11/30/2020	

Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.02	TECHNICAL ASSISTANCE	RURAL TRANSIT ASST PROGRAM	0

Extended Budget Description

The technical assistance facilitate peer-to-peer self-help through the development of local networks of transit professionals, support the coordination of public, private, specialized, and human service transportation services and to build a national database on the rural segment of the public transportation industry. Allowable technical assistance costs may include program planning, program development, development of vehicle and equipment specifications, management development, coordination of public transportation programs (public and private for-profit and nonprofit), and such research as the state may deem appropriate to promote effective means of delivering public transportation service in rural areas. The PRHTA will be develop seminars about customer service, preventive maintenance, Drugs and Alcohol Program and research the preferences of the residents of the municipalities in terms of public transportation.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$30,961
Local			\$0
Local/In-Kind			\$0
State			\$0

State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Total Eligible Cost	\$30,961

Milestone Name	Est. Completion Date	Description
RFP/IFP ISSUE	11/30/2018	
Contract Award date	12/31/2018	
Contract Complete Date	11/30/2020	

Budget Activity Line Item: 43.50.03 - TRANSIT RESEARCH

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.03	TRANSIT RESEARCH	RURAL TRANSIT ASST PROGRAM	0

Extended Budget Description

The transit research promote the safe and effective delivery of public transportation in rural areas and to make more efficient use of public and private resources. For survey and interview with public operators and municipal officials to meet the specific needs of transportation services to develop training and technical assistance resources materials.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$30,960
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$30,960

Milestone Name	Est. Completion Date	Description
RFP/IFP ISSUE	11/30/2018	
Contract Award Date	12/31/2018	
Contract Complete Date	11/30/2020	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	3	\$270,000.00	\$270,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

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Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$75,904.00	\$75,904.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$296,164.00	\$296,164.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

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Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	0	\$195,501.00	\$195,501.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - STATION/STOPS/TERMINALS (113-00)	11.32.09	ACQUIRE - BUS ROUTE SIGNING	25	\$40,000.00	\$40,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	15	\$30,000.00	\$30,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.01	TRAINING	1	\$30,961.00	\$30,961.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.02	TECHNICAL ASSISTANCE	0	\$30,961.00	\$30,961.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
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Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.03	TRANSIT RESEARCH	0	\$30,960.00	\$30,960.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
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Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.13.15	BUY VAN FOR SVC EXPANSION	2	\$165,000.00	\$165,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 08: Maintenance, rehabilitation, and reconstruction of facilities that occupy substantially the same geographic footprint and do not result in a change in functional use, such as: improvements to bridges, tunnels, storage yards, buildings, stations, and terminals; construction of platform extensions, passing track, and retaining walls; and improvements to tracks and railbeds.

Date Description	Date
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Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
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Bus Associated Transit Improvements (119-00)	11.93.09	CONSTRUCT ENHANCED ADA ACCESS	1	\$1,006,250.00	\$1,006,250.00
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Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

Application Review Comments

Comment By Holly Liles

Comment Type Application Details

Date 5/11/2018

Attach the STIP Page.

For Intercity Bus (634 Scope; ALI 30.09.01, explain the math to show that the 15% requirement is being met.

Comment For ALI 11.93.09, the application states "develop required access and ADA improvements to streets and sidewalks alongside the stops and shelters being constructed" ... Please provide more detail of the work being done. What specifically is taking place such as rehab, new construction, paving, etc.? Explain the transit connection of this project.

Comment By Holly Liles

Comment Type Application Details

Date 5/11/2018

Comment Title VI will expire 8/31/2018; contact Doretha.Foster@dot.gov with any questions.

Comment By Holly Liles

Comment Type Application Details

Date 6/15/2018

Comment Please check the amount for operating under Intercity Bus. It is shown at 100% federal share.

Comment By Holly Liles

Comment Type Application Details

Date	6/25/2018
	Some of comments from May were not addressed. Please see below:
	For Intercity Bus 634 Scope; ALI 30.09.01, explain the math to show that the 15% requirement is being met. Please provide more detail regarding the Int. Bus Service on the Island- areas served, etc. Also the federal amount is reflecting 100% federal. Please re-visit; capital should be 80/20 and operating at 50/50.
Comment	For ALI 11.93.09, the application states "develop required access and ADA improvements to streets and sidewalks alongside the stops and shelters being constructed" ... Please provide more detail of the work being done. What specifically is taking place such as rehab, new construction, paving, etc.? Explain the transit connection of this project. Attach drawings, schematics, photos, detailed cost estimates, etc.
	For ALI's reflecting "no, a third party contractor will not be used", please revisit. Many should be "yes" and items with a contract will need at least 3 milestones.

Comment By Holly Liles

Comment Type	Application Details
Date	8/10/2018
	As sent by email on FRI 06/22/2018, there are many comments they need to address. See below.
	<p>Budget Activity Line Item: 11.93.09 - CONSTRUCT ENHANCED ADA ACCESS</p> <ul style="list-style-type: none"> • Please include schematic drawings, number of locations where construction will take place (please also include map), and independent cost estimate (make sure it includes line items). • What exactly are the streets improvements planned? • Who will be performing the work? In house? PRHTA answered "No, 3rd Party Contractors will not be used for this line item." • Description for Milestone RFP/IFB ISSUE: Is this for the sidewalk improvements? • Please include useful life. • Does this ALI include engineering and design?
Comment	<p>Budget Activity Line Item: 11.13.15 - BUY VAN FOR SVC EXPANSION</p> <ul style="list-style-type: none"> • Please include information on Coamo and Orocovis' current fleet size? • Include narrative explaining who will own, operate and maintain these vehicles. • Include who will be doing the procurement? Please include language that procurement processes will follow FTA's ... • Include how the grantee (PRHTA in this case) will ensure satisfactory continuing control of the federal interest over the life spa of the assets. • Include a statement indicating if the vehicles will be ADA accessible. • Are the vehicles going to replace existing vehicles that will be disposed or expansion? • Include more detail on what and how the Municipalities are expanding their service. <p>Describe what they currently offer and what they will achieve with the additional vehicle. Example: XXXX will expand transit in the XXXX due to increased ridership of the general public. This was determined based on monthly ridership numbers of the past X years and a recommendation of the XXXX transit plan.</p> <ul style="list-style-type: none"> • Whose procurement process will be followed? PRHTA's or the municipality's?

- Add milestones for delivery of the vehicles to PRHTA and delivery of the vehicles to the subgrantee.
- Please review the Useful Life. The mileage seems low for the 5 years.

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE – INTERCITY Bus

- Not enough information on what is PRHTA's plan to carry out the Intercity Bus Transportation program?
- Who provides Intercity Bus services? What is the coverage area?
- The ALI is for operating assistance. What exactly is going to be funded? Please add detailed expenses that will be covered. See FTA C 9030.1E for a list of Eligible Expenses (see below).
- Please provide details of how PRHTA arrived to the total \$\$ requested.
- Please separate milestones per year. Example: Start/End Date YEAR 1 and Start/End Date YEAR 2 (total of 4 milestones)

Budget Activity Line Item: 11.13.04 – BUY

- Please address the same comments for ALI 11.13.15

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

- Please include specific activities and an estimate of how PRHTA arrived to the total/municipality requested.
- Please look at the past PM expenses for each Municipality to determine if the amount is justified and the Start/End date of the milestones are reasonable.
- Please add milestone for each of the municipalities unless the same start/end date applies to all.
- Please include language that in the event of a change of the start/end dates; a Budget Revision will be submitted to FTA.

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

- The extended budget description is not very detailed. Please expand.
- Please provide cost estimate used to arrive to the totals requested by Municipality.
- The description provided for Patillas discusses PM and not operating costs. PM are considered capital expenses.
- Please separate milestones per year. Example: Start/End Date YEAR 1 and Start/End Date YEAR 2 (total of 4 milestones)
- If the periods for the municipalities are different, please separate the milestones.

Budget Activity Line Item: 11.80.00 - STATE OR PROGRAM ADMINISTRATION

- Please provide more detail in the Extended Budget Description. Number of employees, and how the requested total was calculated.
- Include detailed duties/responsibilities of the employees.
- Include list of equipment to be purchased. If any equipment cost is over \$5000, please include useful life.
- Period is entered to start July 30 2018 until March 30 2021. If you anticipate hiring a consultant, as it has been discussed recently, please respond yes to the 3rd party contractor question and include a statement that FTA procurement requirements will be followed.

Budget Activity Line Item: 11.32.09 - ACQUIRE - BUS ROUTE SIGNING

- Please revise the Extended Budget Description and the Milestones' Description. It is poorly written and does not provide a clear understanding of what signs will be installed?
- Where will the signs be installed? What information are the signs going to include?
- Are these signs to identify the stops at the locations?
- How many routes Comerio has? How many stops total?

- Please provide an estimate of the cost.
- Milestone RFP/IFB Issue Date - Please clarify the following statement: The signs will be worked by acquisition through a company that has an auction with the municipality.
- Include language regarding procurement practices to be followed.

Budget Activity Line Item: 11.62.02 - PURCHASE COMMUNICATIONS SYSTEM

- Please include the Municipality that will be receiving the funds.
- What type of equipment is the Municipality requesting? Describe the system/technology.
- Have you considered the use of FTA ER funds for this expense?
- Please provide an estimate of the cost.
- Include language regarding procurement practices to be followed.
- Milestone RFP/IFB Issue Date - Please clarify the following statement as it seems the supplier has already been selected? The signs will be worked by acquisition through a company that has an auction with the municipality.

Budget Activity Line Item: 43.50.01 – TRAINING

- Quantity is listed as zero. Please correct.
- Describe the training to be funded, the objective, who will it benefit, who is the audience?
- Is the training going to be prepared/offered with in-house staff? PRHTA answered: No, 3rd Party Contractors will not be used for this line item.
- Please explain the dates included in the milestones. Why 2 years from awarding the contract to completion? Is it a 2 year training session? Please clarify.

Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE

- Please explain why PRHTA considers the activities listed under the Extended Budget Description to be “Technical Assistance”.
- Provide an estimate to justify the funds requested.

Budget Activity Line Item: 43.50.03 - TRANSIT RESEARCH

- Is the field work, training development and resource materials going to be completed with in-house staff? PRHTA answered: No, 3rd Party Contractors will not be used for this line item.
- Provide an estimate to justify the funds requested.

Comment By Holly Liles

Comment Type Application Details

Date 8/28/2018

Jorismar Torres

Comment Text

Comment

Budget Activity Line Item: 11.93.09 - CONSTRUCT ENHANCED ADA ACCESS planting trees

Please see FAQ: <https://www.transit.dot.gov/funding/grants/grant-programs/art-and-non-functional-landscaping-federally-funded-public-transit>

Prior comment not addressed:

Budget Activity Line Item: 11.13.15 - BUY VAN FOR SVC EXPANSION • Please include

information on Coamo and Orocovis' current fleet size? • Include narrative explaining who will own, operate and maintain these vehicles. • Include who will be doing the procurement? Please include language that procurement processes will follow FTA's ... • Include how the grantee (PRHTA in this case) will ensure satisfactory continuing control of the federal interest over the life spa of the assets. • Include a statement indicating if the vehicles will be ADA accessible. • Are the vehicles going to replace existing vehicles that will be disposed or expansion? • Include more detail on what and how the Municipalities are expanding their service. Describe what they currently offer and what they will achieve with the additional vehicle. Example: XXXX will expand transit in the XXXX due to increased ridership of the general public. This was determined based on monthly ridership numbers of the past X years and a recommendation of the XXXX transit plan. • Whose procurement process will be followed? PRHTA's or the municipality's? • Add milestones for delivery of the vehicles to PRHTA and delivery of the vehicles to the subgrantee. • Please review the Useful Life. The mileage seems low for the 5 years.

Budget Activity Line Item: 11.13.04 – BUY
 • Please address the same comments for ALI 11.13.15

Prior comments were not addressed on the application or the documents attached:
 Budget Activity Line Item: 43.50.01 – TRAINING
 • Quantity is listed as zero. Please correct. • Describe the training to be funded, the objective, who will it benefit, who is the audience? • Is the training going to be prepared/offered with in-house staff? PRHTA answered: No, 3rd Party Contractors will not be used for this line item. • Please explain the dates included in the milestones. Why 2 years from awarding the contract to completion? Is it a 2 year training session? Please clarify.

Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE
 • Please explain why PRHTA considers the activities listed under the Extended Budget Description to be "Technical Assistance". • Provide an estimate to justify the funds requested.

Budget Activity Line Item: 43.50.03 - TRANSIT RESEARCH
 • Is the field work, training development and resource materials going to be completed with in-house staff? PRHTA answered: No, 3rd Party Contractors will not be used for this line item. • Provide an estimate to justify the funds requested.

Comment By Holly Liles

Comment Type Application Details

Date 8/28/2018

Comment Please explain what happened to the Intercity Bus funding. It was in the application under the last review and has since been removed. Please explain the total of the apportionment being applied for; how much of the apportionment would be Intercity bus and how PRHTA plans to handle the Intercity Bus funding. Will the Governor's letter, if needed, be signed before Trams closes?

Application Review Comments

Comment By Holly Liles

Comment FTA Post Review Comments for Grantee

Type

Date	5/11/2018
Comment	Please address comments

Comment By Holly Liles

Comment Type	FTA Post Review Comments for Grantee
Date	6/27/2018
Comment	Please address all comments and re-transmit once ready. Thanks.

Comment By Holly Liles

Comment Type	FTA Post Review Comments for Grantee
Date	8/28/2018
Comment	Please address comments thoroughly and re-transmit as quickly as possible. ***lapsing funds***

Application Review Comments

Comment By Jorismar Torres

Comment Type	Line Item Review
Date	9/9/2018
Project Title	Section 5311 FY 2016/FY2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP
Project Number	PR-2018-022-01-00

(With Respect to Line Item: 11.13.15)

COAMO: No fleet size/description included. Bus for Coamo is for a new route.

Useful life - mileage is too low. Please correct or justify the useful life selected.

As requested on the comments sent on 08/27, please:

- Comment
- Include narrative explaining who will own, operate and maintain these vehicles.
 - Include who will be doing the procurement? Please include language that procurement processes will follow FTA's ...
 - Include how the grantee (PRHTA in this case) will ensure satisfactory continuing control of the federal interest over the life span of the assets.
 - Include a statement indicating if the vehicles will be ADA accessible.
 - Whose procurement process will be followed? PRHTA's or the municipality's? • Add milestones for delivery of the vehicles to PRHTA and delivery of the vehicles to the subgrantee.
 - Please review the Useful Life. The mileage seems low for the 5 years.

Comment By Jorismar Torres

Comment Type	Line Item Review
Date	9/9/2018
Project Title	Section 5311 FY 2016/FY2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP
Project Number	PR-2018-022-01-00
	(With Respect to Line Item: 11.13.04)
Comment	Please address the same comments made for ALI 11.13.15 These comments were sent to the grantee of 08/27 and weren't addressed.

Comment By Jorismar Torres

Comment Type	Line Item Review
Date	9/9/2018
Project Title	Section 5311 FY 2016/FY2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP
Project Number	PR-2018-022-01-00
	(With Respect to Line Item: 43.50.02)
Comment	Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE No activities were entered on the EBD. the EBD includes a definition of technical assistance. Please provide activities to determine eligibility under technical assistance.

Comment By Jorismar Torres

Comment Type	Line Item Review
Date	9/14/2018
Project Title	Section 5311 FY 2016/FY2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP
Project Number	PR-2018-022-01-00
Comment	All comments addressed by PRHTA via email Thu 9/13/2018 and over the phone.

Part 6: Agreement

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION

**GRANT AGREEMENT
(FTA G-24, October 1, 2017)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(24), October 1, 2017, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: Highway & Transportation Authority, Puerto Rico

Recipient ID: 5489

DUNS No: 088541391

Application Information

Federal Award Identification Number: PR-2018-022-00

Application Name: Section 5311 FY 2016/FY 2017 Apportionment for Rural Areas, Capital Projects, State Administration and RTAP

Application Start Date: The start date will be set to the date of the award

Application End Date: 3/2/2023

Application Executive Summary: April 5, 2018

This application includes a total of \$2,171,701 in FY 16 LAPSING FEDERAL FUNDS apportioned to Puerto Rico for Operating Assistance, Preventive Maintenance,

Each of these projects are operated by a sub grantee and supervised by the Puerto Rico Highway and Transportation Authority distributed as follow:

a) Operating Assistance (Coamo - \$25,000) (Comerio - \$83,312) (Orocovis - \$12,392) (Jayuya - \$120,960) (Patillas - \$54,500)

Operating Assistance will allow the municipality to leverage the cost of operating the new vehicles to cover the route expansion. Given the distressed economic conditions in Puerto Rico, this assistance will also allow for new jobs creation.

b) Preventive Maintenance (Coamo - \$10,000) (Comerio - \$6,372) (Orocovis - \$9,532) (Jayuya - \$50,000)
For existing and future vehicle fleet, annual element. This financial assistance will improve the fleet's performance, including less interruption in route service due to damaged vehicles. The users will benefit from this performance, specially older citizens and health patients that rely on public transportation services. The better performing route service will allow for more people, including workers and visitors to rely on this service.

c) ADA Improvement to the street and municipal roads and sidewalks (Coamo - \$1,006,250)

The project will benefit the overall public transportation system in process of implementation, in terms of providing the required walking infrastructure to improve mobility, accessibility, and safety for all users of our public roads

d) Signs (Comerio - \$40,000)

That the citizens of our Municipality are informed and oriented of the routes of our vehicles, it is necessary to have identified each one of the routes and their schedules. This is why we submit a request for the acquisition of these signs that will be located in the route of the vehicles.

e) Radio Communication (Comerio - \$30,000)

The Municipalities was specifically affected by the communication between employees and users. For this reason, we request funds to be able to establish contact with our vehicles during any emergency that may arise. Lifetime for this equipment are 5 years.

f) Acquisition of Vehicle (Coamo - \$180,000) (Orocovis - \$75,000) (Comerio - \$180,000)

Supports the continuation of the expansion for the municipality's public transportation system.

g) State Administration (\$195,501)

For salaries of section 5311 employees and purchase equipment, as part of the assistance to sub recipient. No know items will exceed \$5,000. If an item is purchased in the future that we find cost more than \$5,000, the grantee will perform a budget revision on this application to add use life of that item.

h) RTAP (\$92,882)

For assistance to develop, establish and operate a public transit service, which include the preparation of Drug and Alcohol program and ADA complementary plan.

1. Overall Start Date July 1, 2018/ End Date March 30, 2020

2. PRTHA is the designated recipient and direct recipient of the Section 5311 funds apportioned to Puerto Rico.

3. This application does not include research funds

4. No indirect costs will be charged to this application

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

Application Budget

Total Application Budget: \$2,171,701.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$2,171,701.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$2,171,701.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

Application Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$2,171,701
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$692,953
Total Eligible Cost			\$2,171,701

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info:
Award Date:

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

Highway & Transportation Authority, Puerto Rico