

Application

Federal Award Identification Number (FAIN)	NH-2022-022-00
Temporary Application Number	1385-2022-5
Application Name	FFY 2022 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A
Original Period of Performance End Date	6/30/2025
Current Period of Performance End Date	N/A Revision #: N/A

Part 1: Recipient Information

Name: TRANSPORTATION, NEW HAMPSHIRE DEPARTMENT OF

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1385	State Agency	NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION	DMA7LGZ3RMT1	808591697

Location Type	Address	City	State	Zip
Headquarters	107 N MAIN ST RM 208	CONCORD	NH	033014951
Physical Address	7 HAZEN DRIVE	CONCORD	NH	03302
Mailing Address	7 HAZEN DR	CONCORD	NH	03302

Union Information

There are no union contacts for this application

Part 2: Application Information

<p>Title: FFY 2022 Surface Transportation Block Grant (STBG) Flex Funds to FTA 5311</p>
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FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
NH-2022-022-00	Final Concurrence / Reservation	Grant	5/24/2022	5/24/2022	No

Application Executive Summary

This application is to request FY22 Section 5311 STBG flexed funds apportioned to NHDOT in the amount of \$2,200,000. The requests includes two STBG transfers from FHWA in the amount of \$1,100,000 on 4/20/2022 and \$1,100,000 on 6/28/2022 (FHWA Transfer Requests attached).

The request will support the following activities:

- Project Administration - \$550,000
- Capital ADA - \$110,000
- Capital PM - \$440,000
- Operating - \$1,100,000

Purpose: The purpose of this award is to provide operating assistance, preventive maintenance, ADA paratransit services and project administration for Advance Transit.

Activities to be Performed: Funds will be used to cover eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one year, preventive maintenance, capital ADA and project administration in order to continue transit operations.

Expected Outcomes: Continued safe and effective operation of transit services for Grafton County.

Intended Beneficiaries: Advance Transit and citizens of Grafton County.

Subrecipient Activities: Advance Transit will receive operating assistance, project administration, capital pm, and capital ADA support.

Advance Transit will provide a 20% match for preventive maintenance, ADA and preventive maintenance activities and 50% match for operating assistance.

NHDOT executed the FY22 Certifications and Assurances in TRAMS on 03/12/2022. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the 5311Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

Yes, this application requires E.O. 12372 Review

State Application ID: 1385

Date Received by State: 6/29/2022 8:00 PM EDT

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Fred	Butler	Public Transportation Administrator	frederick.j.butler@dot.nh.gov	(603) 271-2565
Michael	Burns	Transportation Program Specialist	michael.burns1@dot.gov	(617) 494-2484

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,200,000
Local			\$1,375,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$3,575,000

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2022-022-01-00	117-00 OTHER CAPITAL ITEMS (BUS)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0

NH-2022-022-01-00		11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$110,000.00	\$27,500.00	\$137,500.00	0
NH-2022-022-01-00	300-00 (300-A3)		OPERATING ASSISTANCE	\$1,100,000.00	\$1,100,000.00	\$2,200,000.00	0
NH-2022-022-01-00		30.09.01	UP TO 50% FEDERAL SHARE	\$1,100,000.00	\$1,100,000.00	\$2,200,000.00	0
NH-2022-022-01-00	620-00 (620-A1)		PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-00		11.79.00	PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: 5311 STBG

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2022-022-01-00	1385-2022-5-P1	5/25/2022	7/1/2022	6/30/2025

Project Description

This application is to request Section 5311 STBG flexed funds apportioned to NHDOT in the amount of \$2,200,000. Funds will be used to cover eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one year, preventive maintenance, capital ADA and project administration in order to continue transit operations for Advance Transit.

Project Benefits

This project will benefit NHDOT subrecipient Advance Transit and citizens located in the Grafton county.

Additional Information

None provided.

Location Description

Advance Transit serves the residents of Grafton County.

Project Location (Urbanized Areas)

UZA Code	Area Name
330000	New Hampshire

Congressional District Information

State	District	Representative
New Hampshire	2	Ann M Kuster

Program Plan Information

STIP/TIP

Date: N/A

Description: N/A

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$2,200,000
Local			\$1,375,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$3,575,000

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2022-022-01-00	117-00 OTHER CAPITAL ITEMS (BUS) (117-A2)	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-00	11.7A.00 PREVENTIVE MAINTENANCE	\$440,000.00	\$110,000.00	\$550,000.00	0
NH-2022-	11.7C.00 NON FIXED ROUTE ADA	\$110,000.00	\$27,500.00	\$137,500.00	0

022-01-00		PARATRANSIT SERVICE				
NH-2022-022-01-00	300-00 (300-A3)	OPERATING ASSISTANCE	\$1,100,000.00	\$1,100,000.00	\$2,200,000.00	0
NH-2022-022-01-00	30.09.01	UP TO 50% FEDERAL SHARE	\$1,100,000.00	\$1,100,000.00	\$2,200,000.00	0
NH-2022-022-01-00	620-00 (620-A1)	PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0
NH-2022-022-01-00	11.79.00	PROJECT ADMINISTRATION	\$550,000.00	\$137,500.00	\$687,500.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Funds will be used for all operating activities (net fare revenues) incurred between July 1st, 2022 through June 30th, 2025 for demand response, ADA Paratransit, Fixed Route and Shuttle Services within Advance Transit's operating area. Operating expenses include costs necessary to operate, maintain, and manage a public transportation system with a useful life of less than one year. Local match will come from Advance Transit's advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$1,100,000
Local			\$1,100,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0

Adjustment		\$0
Total Eligible Cost		\$2,200,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.7C.00 - NON FIXED ROUTE ADA PARATRANSIT SERVICE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

This ALI will support the continuation of existing ADA paratransit services for Advance Transit. Advance transit continue operating non fixed route paratransit service within their service area. Local match will come from Advance Transit's advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$110,000
Local			\$27,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$137,500

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

Advance Transit will use these funds for preventive maintenance of its vehicle fleet, equipment and facilities as listed in Appendix E in Circular 9030.1E. The capital PM will allow Advance Transit to maintain their assets in a state of good repair. Capital PM for Advance Transit will be supported at an 80/20 match with a 20% coming from advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$440,000
Local			\$110,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$550,000

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated start date.
End Date	6/30/2025	Anticipated end date.

Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	0

Extended Budget Description

This ALI will support project administration for Advance Transit. Project administration expenses include but are not limited to: administrative salaries and wages, security services, training, office supplies, and professional and technical services. Project administration will include an 80/20 match with the 20% funding supported by agency advertising, donations, municipal support and their inter-agency budget.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$550,000
Local			\$137,500
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0

Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
Total Eligible Cost		\$687,500

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	Anticipated Start Date
End Date	6/30/2025	Anticipated end date.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	0	\$550,000.00	\$687,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-

site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$440,000.00	\$550,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$110,000.00	\$137,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

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Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,100,000.00	\$2,200,000.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Michael Burns

Comment Type	DOL Review for Information
Date	9/23/2022

This application is to request FY22 Section 5311 STBG flexed funds apportioned to NHDOT in the amount of \$2,200,000. The requests includes two STBG transfers from FHWA in the amount of \$1,100,000 on 4/20/2022 and \$1,100,000 on 6/28/2022 (FHWA Transfer Requests attached).

The request will support the following activities:
 Project Administration - \$550,000
 Capital ADA - \$110,000
 Capital PM - \$440,000
 Operating - \$1,100,000

Purpose: The purpose of this award is to provide operating assistance, preventive maintenance, ADA paratransit services and project administration for Advance Transit.

Comment Activities to be Performed: Funds will be used to cover eligible operating expenses such as driver salaries, fuel, items having a useful life of less than one year, preventive maintenance, capital ADA and project administration in order to continue transit operations.

Expected Outcomes: Continued safe and effective operation of transit services for Grafton County.

Intended Beneficiaries: Advance Transit and citizens of Grafton County.

Subrecipient Activities: Advance Transit will receive operating assistance, project administration, capital pm, and capital ADA support. Advance Transit will provide a 20% match for preventive maintenance, ADA and preventive maintenance activities and 50% match for operating assistance.

Application Review Comments

Comment By Michael Burns

Comment Type Pre-Award Manager Returns Application

Date 9/8/2022

Comment Returning application, please coordinate with your award manager.

Comment By Michael Burns

Comment Type Pre-Award Manager Returns Application

Date 9/21/2022

Comment Return for routing. Please coordinate with your grant manager with any questions.

Application Review Comments

Comment By Margaret Griffin

Comment Type Application Details

Date 9/23/2022

Comment

When installing a bus shelter, there must be an accessible route to the nearest public right of way.

The ADA Standards issued by the Department of Transportation (DOT) apply to facilities used by state and local governments to provide designated public transportation services, including bus stops and stations, and rail stations. Other types of facilities covered by the ADA are subject to similar ADA Standards issued by the Department of Justice. Both the DOT and DOJ standards are based on the United States Access Board ADA Accessibility Guidelines (ADAAG).

DOT's ADA Standards (2006) are consistent with the Access Board's updated ADA (and ADAAG) guidelines but includes a few additional requirements concerning:

- Location of Accessible Routes (206.3)
- Detectable Warnings on Curb Ramps (406.8)
- Bus Boarding and Alighting Areas (810.2.2)