

## Application

<b>Federal Award Identification Number (FAIN)</b>	MT-2022-015-00
<b>Temporary Application Number</b>	6199-2022-1
<b>Application Name</b>	FY20/21 CSKT 5311 Formula TTP- Operating, Project Admin, PM & Capital
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A
<b>Original Period of Performance End Date</b>	3/29/2024
<b>Current Period of Performance End Date</b>	N/A Revision #: N/A

### Part 1: Recipient Information

**Name: CONFEDERATED SALISH AND KOOTENAI TRIBES**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
6199	Indian Tribe	CONFEDERATED SALISH-KOOTENAI TRIBE DEPARTMENT OF HUMAN RESOURCES DEVEL		071409460

Location Type	Address	City	State	Zip
Headquarters	42487 COMPLEX BLVD	PABLO	MT	59855
Physical Address	42487 COMPLEX BLVD	PABLO	MT	59855
Mailing Address	42487 COMPLEX BLVD	PABLO	MT	59855

### Union Information

There are no union contacts for this application

### Part 2: Application Information

<b>Title: FY20/21 CSKT 5311 Formula TTP- Operating, Project Admin, PM &amp; Capital</b>
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FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
MT-2022-015-00	Final Concurrence / Reservation	Grant	1/19/2022	1/19/2022	No

**Application Executive Summary**

Purpose:

CSKT will use FY20/21 Section 5311 Formula TTP funds in the total amount of \$1,708,760 comprised of the full FY20 lapsing and FY21 apportionments, \$881,084 and \$ 827,676, respectively. 100% federal share.

IDC rate will only apply to the operating assistance. This application utilizes this funding for the following activities:

1. Operating Assistance- \$1,1349,865
2. Project Admin- \$166,000
3. PM-\$ 24,000
- 4.. Purchase and install scheduling software- \$168,895

IDC totals \$214,848

Activities to be performed: Operating Assistance, PM, project admin and purchase new scheduling software.

Expected outcomes: Allow transit service to continue.

Intended Beneficiaries: Tribal members

Subrecipient Activities: N/A

Pre-Award authority will be needed for operating assistance in the amount of \$60,000 and project administration in the amount of \$20,000 from 5/1/22-6/30/22.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award is applying an approved Indirect cost rate(s).

*Indirect Rate Details:* CSKT current IDC rate is 16.21. Please see attached IDC rate under recipient

documents for more information. IDCs will only be applied to operating, admin and preventive maintenance.

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Corky	Sias	Transit Division Manager	corkys@cskt.org	406-675-2700
Eboni	Younger-Riehl	Transportation Program Specialist	eboni.younger-riehl@dot.gov	(303) 362-2394

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,708,760
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,708,760</b>

**Application Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
MT-2022-015-01-00	600-00 (600-A2) OTHER PROGRAM COSTS	\$168,895.00	\$0.00	\$168,895.00	1
MT-2022-015-01-00	11.62.02 Acquisition and Implementation of COMMUNICATIONS SYSTEM	\$168,895.00	\$0.00	\$168,895.00	1
MT-2022-015-02-00	600-00 (600- OTHER PROGRAM COSTS	\$1,539,865.00	\$0.00	\$1,539,865.00	3

	A1)						
MT-2022-015-02-00	11.79.00	PROJECT ADMINISTRATION	\$166,000.00	\$0.00	\$166,000.00		1
MT-2022-015-02-00	11.7A.00	PREVENTIVE MAINTENANCE	\$24,000.00	\$0.00	\$24,000.00		1
MT-2022-015-02-00	30.09.01	UP TO 100% FEDERAL SHARE	\$1,349,865.00	\$0.00	\$1,349,865.00		1

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: Capital-Scheduling Software

Project Number	Temporary Project Number	Date Created	Start Date	End Date
MT-2022-015-01-00	6199-2022-1-P2	2/15/2022	6/1/2022	6/30/2022

#### Project Description

FY20/21 TTP Formula Funds will be used to purchase and install Scheduling software to vehicles.

#### Project Benefits

Clients can book their own rides through the application process and still be able to call dispatchers to set-up on demand rides. The new software would benefit our transit team in our day to day operation of an on-demand service, including dedicated customer service resources and collect necessary data.

#### Additional Information

*None provided.*

#### Location Description

Flathead Indian Reservation in Montana

## Project Location (Urbanized Areas)

UZA Code	Area Name
300000	Montana

## Congressional District Information

State	District	Representative
Montana	1	Matthew Rosendale Sr.

## Program Plan Information

#### STIP/TIP

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$168,895
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$168,895</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
MT-2022-015-01-00	600-00 (600-A2) OTHER PROGRAM COSTS	\$168,895.00	\$0.00	\$168,895.00	1
MT-2022-015-01-00	11.62.02 Acquisition and Implementation of COMMUNICATIONS SYSTEM	\$168,895.00	\$0.00	\$168,895.00	1

**Project Budget Activity Line Items****Budget Activity Line Item: 11.62.02 - Acquisition and Implementation of COMMUNICATIONS SYSTEM**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.62.02	PURCHASE COMMUNICATIONS SYSTEM	AQUISITION	1

**Extended Budget Description**

FY20/21 TTP Formula funding will be used to cover cost of scheduling software purchase and installation. The software will provide a set of automated cloud base dispatching tools. It will be highly customizable with an algorithm that will enable the routing in real time to suit the demand of current and new clients. It will partner to help upgrade and optimize current transportation services. This software will include a collection of reporting and analysis tools to help assess service performance in real time over prolonged periods. Additionally, training will be provided onsite and remotely to the drivers, dispatchers and managers. Please see attached document for specs on scheduling software.

Useful life is 5 years for tablets. Cost would include 21 tablets, one for each vehicle. This will be a sole source procurement with VIA. Sole Source justification was completed and included in recipient procurement file. CSKT's Procurement Manual is uploaded under application documents.

This project is in compliance with the Regional ITS Architecture Plan.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$168,895
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$168,895</b>

Milestone Name	Est. Completion Date	Description
Start Date	6/1/2022	Will start with new software in the month of June. This will be a sole source purchase with sole-source justification requirements. Our day to day operation of an on demand transit system with pre-book transit technology.
Contract Award	6/15/2022	Sole Source Justification uploaded to award and contract awarded.
Purchase/Install Software	6/27/2022	
End Date	6/30/2022	Closeout Contract and complete training on how to use software.

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or

natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	6/3/2022

**Project Title: Operating, PM, and Program Administration**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
MT-2022-015-02-00	6199-2022-1-P3	2/15/2022	5/1/2022	12/31/2023

**Project Description**

FY20/21 5311 TTP formula funds will be used for the operating assistance, preventive maintenance, and administration of CSKT's Tribal Transit Program. Federal share is 100%

**Project Benefits**

This project continues essential tribal transportation service provide by CSKT tribal transit program. Our TTP Provides needed transportation for the general public, elderly and individuals with disabilities to shopping, employment, medical, work and social appointments throughout the Flathead Indian reservation and beyond. With our demand response we ask 24 hour notice and 48 hours for off reservation trips.

**Additional Information**

*None provided.*

**Location Description**

Flathead Indian Reservation in Montana

**Project Location (Urbanized Areas)**

UZA Code	Area Name
300000	Montana

**Congressional District Information**

State	District	Representative
Montana	1	Matthew Rosendale Sr.

**Program Plan Information**

**STIP/TIP**

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,539,865
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,539,865</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
MT-2022-015-02-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$1,539,865.00	\$0.00	\$1,539,865.00	3
MT-2022-015-02-00	11.79.00 PROJECT ADMINISTRATION	\$166,000.00	\$0.00	\$166,000.00	1
MT-2022-015-02-00	11.7A.00 PREVENTIVE MAINTENANCE	\$24,000.00	\$0.00	\$24,000.00	1
MT-2022-015-02-00	30.09.01 UP TO 100% FEDERAL SHARE	\$1,349,865.00	\$0.00	\$1,349,865.00	1

**Project Budget Activity Line Items**

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE
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Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

FFY20/21 TTP formula funds will be used for preventive maintenance expenses for the Tribal Transit Program, including small capital purchases for preventive maintenance and repairs to vehicles and equipment. Timeframe for PM expenses is from September 30, 2022 to September 30, 2023.

Any equipment exceeding \$5000 per unit and useful life greater than 1 year, and any supplies with an aggregate value greater than \$5000, will be reported as project property at closeout of this award. Federal share is 100%.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$24,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$24,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	9/30/2022	Start of PM expenses
End Date	9/30/2023	End of PM expenses

**Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	11.79.00	PROJECT ADMINISTRATION	OTHER CAPITAL ITEMS (BUS)	1

**Extended Budget Description**

FFY20/21 TTP Formula funds will be used for Project Administration for the Tribal Transit Program to provide transportation services throughout the Reservation. Federal share is 100%.

Administrative expenses are from 5/1/2022 to 9/30/2023 and include general admin expenses (salaries of direct manager, administrative personnel and and fringe), office supplies, casualty and liability insurance and utilities. This also includes professional and technical support, travel and other eligible expenses.

Any equipment exceeding \$5000 per unit and useful life greater than 1 year, and any supplies with an

aggregate value greater than \$5000, will be reported as project property at closeout of this award.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$166,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$166,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	5/1/2022	Start of admin expenses
End Date	9/30/2023	End of admin expenses

**Budget Activity Line Item: 30.09.01 - UP TO 100% FEDERAL SHARE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	1

**Extended Budget Description**

FY20/21TTP Formula funds will be used to provide operating assistance for the continued operations of the Tribal Transit Program. Federal share is 100%.

Operating funds will cover expenses from May 1, 2022 to December 31, 2023, including drivers' salaries and fringe benefits, fuel, oil, dispatcher salaries and fringe benefits, and licenses. Operating expenses are based on past operating expenses.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$1,349,865
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
Adjustment	\$0
<b>Total Eligible Cost</b>	<b>\$1,349,865</b>

Milestone Name	Est. Completion Date	Description
Start Date	5/1/2022	Start of Operating assistance
End Date	12/31/2023	End of operating assistance

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	6/3/2022

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 100% FEDERAL SHARE	1	\$1,349,865.00	\$1,349,865.00

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	6/3/2022

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	11.79.00	PROJECT ADMINISTRATION	1	\$166,000.00	\$166,000.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	6/3/2022

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	11.7A.00	PREVENTIVE MAINTENANCE	1	\$24,000.00	\$24,000.00

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Eboni Younger-Riehl

Comment Type DOL Review for Information

Date 6/22/2022

Comment This application includes operating assistance, project administration, preventive maintenance, and capital. The point of contact for the Tribal Transit Program is Corky Sias

Po Box 278  
Pablo Mt 59855  
406-275-2792

## Application Review Comments

**Comment By Eboni Younger-Riehl**

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Comment Type Pre-Award Manager Returns Application

Date 4/4/2022

Comment

**Comment By Eboni Younger-Riehl**

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Comment Type Pre-Award Manager Returns Application

Date 5/17/2022

Comment Please upload sole source justification. I corrected the environmental determination for 6199-2022-1-P3 to Categorical Exclusion list C Type 7 (not type 4 for admin).

## Application Review Comments

**Comment By Robyn Kullas**

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Comment Type Environmental Findings

Date 5/11/2022

Project Title Operating, PM, and Program Administration

Project Number MT-2022-015-02-00

Comment vehicle preventative maintenance activities should be separated out and cleared with a CE list C Type 7.

**Comment By Robyn Kullas**

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Comment Type Environmental Findings

Date 6/3/2022

Project Title Operating, PM, and Program Administration

Project Number MT-2022-015-02-00

Comment Tasks meet the requirements of CE List C Types 4 and 7; no additional documentation is required for NEPA approval.

**Comment By Robyn Kullas**

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Comment Type	Environmental Findings
Date	6/3/2022
Project Title	Capital-Scheduling Software
Project Number	MT-2022-015-01-00
Comment	The project meetings the requirements of CE list C type 4; no further documentation is required for NEPA clearance.