

## Application

<b>Federal Award Identification Number (FAIN)</b>	OK-2022-015-00
<b>Temporary Application Number</b>	6715-2022-2
<b>Application Name</b>	Citizen Potawatomi Nation 5311 Lapsing Tribal Transit Formula FY 2020 Operating & Administration
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	N/A	
<b>Original Period of Performance End Date</b>	12/30/2027	
<b>Current Period of Performance End Date</b>	N/A	Revision #: N/A

### Part 1: Recipient Information

**Name: CITIZEN POTAWATOMI NATION**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
6715	Indian Tribe	CITIZEN POTAWATOMI NATION	NMFYBB8HBGC1	053435525

Location Type	Address	City	State	Zip
Headquarters	1601 S GORDON COOPER DR	SHAWNEE	OK	748019002
Physical Address	1601 S GORDON COOPER DR	SHAWNEE	OK	74801
Mailing Address	1601 S GORDON COOPER DRIVE	SHAWNEE	OK	74801

### Union Information

There are no union contacts for this application

### Part 2: Application Information

<p><b>Title: Citizen Potawatomi Nation 5311 Lapsing Tribal Transit Formula FY 2020 Operating &amp; Administration</b></p>
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<b>FAIN</b>	<b>Application Status</b>	<b>Application Type</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
OK-2022-015-00	Final Concurrence / Reservation	Grant	5/3/2022	5/3/2022	No

**Application Executive Summary**

This is the FFY 2020 Section 5311(c) Public Transportation on Indian Reservations Formula Apportionment in the amount of \$637,484 representing 100% federal share of the total eligible amount. The application scope of work includes costs for ongoing operating expenses.

Purpose: Funds will be used to provide operating assistance to the CPN Tribal Transportation Program (CPNTTP). The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. This program provides safe, reliable transport services to the CPN Community.

Activities to be performed: CPNTTP will provide transport services to members of the CPN Community in the form of pre-scheduled and same-day service to rider destinations. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education.

Expected Outcomes: This funding will provide for several outcomes including an increase year-over-year in both total ridership and daily trips made by the program, increased access to critical destinations for riders such as places of employment and healthcare treatment facilities, and access to on-demand routes and specialized forms of transportation for community members with special needs.

Intended Beneficiaries: The CPN community, made up of tribal members, members of other federally recognized tribes, as well as members of the local public are the intended beneficiaries of this program.

Subrecipient Activities: CPN will not have any subrecipients.

CPN is requesting the full lapsing balance of \$637,484 in this application.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is not using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award is applying an approved Indirect cost rate(s).

*Indirect Rate Details:* The Interior Business Center approved the Citizen Potawatomi Nation's rate on

9/20/2021, approving CPN's Indirect Cost Rate until the end of FY2023. A copy of the approved rate has been uploaded to FTA in the recipient file. The rate(s) of 26.85% will be applied to activity line descriptions. Total base = \$637,484, Total IDC = \$134,934.53.

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Terry	Withrow	Health Programs and Policy Analyst	twithrow@potawatomi.org	(405) 275-3121
Sharon	Coats	Transportation Program Specialist	sharon.coats@dot.gov	(817) 978-0552

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$637,484
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$637,484</b>

**Application Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2022-015-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$637,484.00	\$0.00	\$637,484.00	0
OK-2022-015-01-00	30.09.01 Operating Assistance	\$637,484.00	\$0.00	\$637,484.00	0

**Discretionary Allocations**

This application does not contain discretionary allocations.

## Part 3: Project Information

<b>Project Title: Citizen Potawatomi Nation Tribal Transit Formula 2020 Funding</b>
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Project Number	Temporary Project Number	Date Created	Start Date	End Date
OK-2022-015-01-00	6715-2022-2-P1	5/3/2022	7/1/2022	6/30/2027

### Project Description

CPN Tribal Transit Program is requesting operating funds in the amount of \$637,484 to provide access to basic community services to enhance the quality of life in Indian country. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education.

### Project Benefits

This project will continue to provide transit service to the CPN community, which will result in the following benefits for seniors, Tribal elders, persons with disabilities and others with little or no transportation options:

- 1) continuation of year over year increased ridership;
- 2) continuation of year over year increased daily trips;
- 3) continuation of access to health care;
- 4) continuation of access to jobs;
- 5) continuation of access for various on demand routes; and
- 6) provision of specialized transportation for elderly, handicapped individuals and the public.

Continued operation of the CPN TTP using funding provided through this formula award will increase the overall quality of life for members of the CPN community by providing safe, reliable transportation to destinations that are critical for positive living. Implementing the project will allow for comfortable and safe transportation to more Tribal members, non-Tribal members, persons with disabilities, and the public. Daily one-way trips as well as the number of individual riders will be maintained and reported.

### Additional Information

*None provided.*

### Location Description

The Tribal Administration Complex, which makes up the core of the TTP area, is located approximately two miles south of the business district of Shawnee, Oklahoma, and approximately five miles north of the business district of Tecumseh, Oklahoma. According to American Community Survey (2019), the total population of Shawnee is 31,235. The total population of Tecumseh is 6,643. The focal point of the Tribal transit's service area is the Tribal Administration Complex, which includes the CPN East Clinic, CPN Day Child Development Center, Human Resources Department, and Women, Infants and Children (WIC) facility. The CPN-TTP and CPN Employment and Training facilities which are also in Tribal Administration Complex, were added to service in 2016-2017.

## Project Location (Urbanized Areas)

UZA Code	Area Name
400000	Oklahoma

## Congressional District Information

State	District	Representative
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## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$637,484
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$637,484</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2022-015-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$637,484.00	\$0.00	\$637,484.00	0
OK-2022-015-01-00	30.09.01 Operating Assistance	\$637,484.00	\$0.00	\$637,484.00	0

## Project Budget Activity Line Items

**Budget Activity Line Item: 30.09.01 - Operating Assistance**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

**Extended Budget Description**

Operating assistance includes driver salaries and all other eligible costs including indirect costs for CPN Tribal Transit Program. The Tribe's approved FY 2022 Indirect Cost Rate with the Department of Interior National Business Center is 26.85%, Pooled administrative costs associated with Federal programs within the IDC proposal include general administrative oversight, accounting, purchasing, security, personnel, networking, grants and contracts administration, and motor pool. Direct Costs = \$502,549.47 and Indirect costs = \$134,934.53.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$637,484
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$637,484</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2022	
End Date	6/30/2027	

**Project Environmental Findings**

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit

authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Sharon Coats

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Comment Type	DOL Review for Information
Date	5/16/2022
Comment	Section 5311 TTP Lapsing funds- information purposes only.

### Application Review Comments

**Comment By** Sharon Coats

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Comment Type	Pre-Award Manager Returns Application
Date	5/9/2022
Comment	Revisions requested via email.

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-29, October 1, 2021)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:  
(1) "Federal Transit Administration Master Agreement," FTA MA(29), <http://www.transit.dot.gov>,

- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and  
(3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: CITIZEN POTAWATOMI NATION

Recipient ID: 6715

UEI: NMFYBB8HBGC1

DUNS: 053435525

#### **Application Information**

Federal Award Identification Number: OK-2022-015-00

Application Name: Citizen Potawatomi Nation 5311 Lapsing Tribal Transit Formula FY 2020 Operating & Administration

Application Start Date: N/A

Original Award End Date: 12/30/2027

Current Award End Date: N/A

Application Executive Summary: This is the FFY 2020 Section 5311(c) Public Transportation on Indian Reservations Formula Apportionment in the amount of \$637,484 representing 100% federal share of the total eligible amount. The application scope of work includes costs for ongoing operating expenses.

Purpose: Funds will be used to provide operating assistance to the CPN Tribal Transportation Program (CPNTTP). The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. This program provides safe, reliable transport services to the CPN Community.

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Expected Outcomes: This funding will provide for several outcomes including an increase year-over-year in both total ridership and daily trips made by the program, increased access to critical destinations for riders such as places of employment and healthcare treatment facilities, and access to on-demand routes and specialized forms of transportation for community members with special needs.

Intended Beneficiaries: The CPN community, made up of tribal members, members of other federally recognized tribes, as well as members of the local public are the intended beneficiaries of this program.

Subrecipient Activities: CPN will not have any subrecipients.

CPN is requesting the full lapsing balance of \$637,484 in this application.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award is applying an approved Indirect cost rate(s).

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is not using Pre-Award Authority.

### Application Budget

Total Application Budget: \$637,484.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$637,484.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$637,484.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

### Application Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Tribal Transit Program Formula	5311-1B	20509	\$637,484
Local			\$0
Local/In-Kind			\$0
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Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$637,484</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

**Special Conditions**

There are no special conditions.

**FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

**FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info:  
Award Date:

**EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*CITIZEN POTAWATOMI NATION*