

## Application

<b>Federal Award Identification Number (FAIN)</b>	NH-2020-015-01
<b>Temporary Application Number</b>	1385-2020-6
<b>Application Name</b>	SFY21 - NH 5311 Admin/Cap PM/Cap ADA, State Admin, RTAP, Emergency Relief (ER)
<b>Application Status</b>	Final Concurrence / Reservation
<b>Application Budget Number</b>	0

<b>Period of Performance Start Date</b>	8/7/2020
<b>Original Period of Performance End Date</b>	6/30/2022
<b>Current Period of Performance End Date</b>	6/30/2022 Revision #: 0

### Part 1: Recipient Information

**Name: Transportation, New Hampshire Department Of**

Recipient ID	Recipient OST Type	Recipient Alias	UEI	DUNS
1385	State Agency	NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION	DMA7LGZ3RMT1	808591697

Location Type	Address	City	State	Zip
Headquarters	107 N MAIN ST RM 208	CONCORD	NH	033014951
Physical Address	7 HAZEN DRIVE	CONCORD	NH	03302
Mailing Address	7 HAZEN DR	CONCORD	NH	03302

### Union Information

There are no union contacts for this application

### Part 2: Application Information

**Title: SFY21 - NH 5311 Admin/Cap PM/Cap ADA, State Admin, RTAP, Emergency Relief (ER)**

<b>FAIN</b>	<b>Application Status</b>	<b>Application Type</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
NH-2020-015-01	Final Concurrence / Reservation	Grant	3/21/2022	3/21/2022	No

**Application Executive Summary**

**AMENDMENT #1:**

Purpose: The purpose of this amendment is to reallocate \$158,552 of 5311 formula funds which were transferred to the Emergency Relief Program for operating activities at 100 percent federal share in response to COVID-19. The use of Formula funds for operating activities that addressed COVID-19 at 100 percent federal share ended on January 20, 2022. These funds will be used for eligible expenses at 80 percent federal share under the requirements of the 5311 Formula Grants for Rural Areas Program. The amount of federal funds in this grant remains unchanged at \$2,575,008.

**Activities to be performed:**

- 80% Administration: \$458,552 (\$300,000 from FFY2018 apportionment and \$158,552 from FFY 2019 apportionment)
- 80% Capital Preventive Maintenance: \$149,365 (\$129,365 from FFY2018 apportionment, \$20,000 from FFY2019 apportionment)
- 80% Capital ADA: \$100,000 (FFY2018 apportionment)
- 100% State Admin: \$1,336,620 (\$421,081 from FFY2018, \$455,183 from FFY2019, \$460,356 from FFY2020 apportionment)
- 100% RTAP: \$389,023 (\$124,328 from FFY2018, \$131,424 from FFY2019, \$133,271 from FFY2020 apportionment)
- 100% Emergency Relief Operating Assistance \$141,448 (FFY2019 apportionment)

Expected Outcomes: Continued safe and effective operation of transit services for the rural areas of New Hampshire.

Intended Beneficiaries: Citizens in the rural areas of New Hampshire.

**Subrecipient Activities:**

**Project Administration and Preventive Maintenance Activities:**

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)
- Southwestern Community Services (Sullivan County Transportation)
- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

**ADA Paratransit Service:**

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)

**Emergency Relief Operating Assistance:**

- Advance Transit
- Community Action Program Belknap-Merrimack Counties
- VNA @ HCS
- Southwestern Community Action Program
- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

**ORIGINAL GRANT:**

NHDOT is requesting \$2,575,008 in Section 5311 funds for statewide (rural) projects to support the state's five rural public transportation subrecipients to help ensure the continuation of services. Funds will be utilized to directly fund the agencies' Administrative, Capital Preventive Maintenance, and Capital ADA activities. In addition, NHDOT will retain the State Admin and RTAP apportionments to ensure administrative and compliance oversight of the agencies. Funding is envisioned as follows:

- 80% Administration: \$300,000 (FFY2018 apportionment)
- 80% Capital Preventive Maintenance: \$149,365 (\$129,365 from FFY2018 apportionment, \$20,000 from FFY2019 apportionment)
- 80% Capital ADA: \$100,000 (FFY2018 apportionment)
- 100% State Admin: \$1,336,620 (\$421,081 from FFY2018, \$455,183 from FFY2019, \$460,356 from FFY2020 apportionment)
- 100% RTAP: \$389,023 (\$124,328 from FFY2018, \$131,424 from FFY2019, \$133,271 from FFY2020 apportionment)
- 100% Emergency Relief \$300,000 (FFY2019 apportionment)

The NHDOT executed the FFY 2020 Certifications and Assurances in TRAMS on 04/17/2020. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the §5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

**Frequency of Milestone Progress Reports (MPR)**

Annual

**Frequency of Federal Financial Reports (FFR)**

Annual

**Does this application include funds for research and/or development activities?**

This award does not include research and development activities.

**Pre-Award Authority**

This award is not using Pre-Award Authority.

**Does this application include suballocation funds?**

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

**Will this Grant be using Lapsing Funds?**

Yes, this Grant will use Lapsing Funds.

**Will indirect costs be applied to this application?**

This award is applying an approved Indirect cost rate(s).

*Indirect Rate Details:* NHDOT has an approved Indirect Cost rate associated with state administrative funds.

**Requires E.O. 12372 Review**

Yes, this application requires E.O. 12372 Review

*State Application ID:* 1385

*Date Received by State:* 4/27/2020 8:00 PM EDT

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First	Last	Title	E-mail Address	Phone
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Name	Name			
Michael	Burns	Transportation Program Specialist	michael.burns1@dot.gov	(617) 494-2484
Paula	Devens	Transit Grants Coordinator	paula.m.devens@dot.nh.gov	(603) 271-6769

## Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$2,433,560
5311 - COVID-19 ER Response Rural Area Formula	5311-8A	20509	\$141,448
Local			\$176,980
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,751,988</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2020-015-01-01	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$249,365.00	\$62,342.00	\$311,707.00	0
NH-2020-015-01-01	11.7A.00 PREVENTIVE MAINTENANCE	\$149,365.00	\$37,342.00	\$186,707.00	0
NH-2020-015-01-01	11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$100,000.00	\$25,000.00	\$125,000.00	0
NH-2020-015-01-01	620-00 (620-A1) PROJECT ADMINISTRATION	\$458,552.00	\$114,638.00	\$573,190.00	0
NH-2020-015-01-01	11.79.00 PROJECT ADMINISTRATION	\$458,552.00	\$114,638.00	\$573,190.00	0
NH-2020-015-02-01	610-00 (610-A3) STATE / PROGRAMS ADMINISTRATION	\$1,336,620.00	\$0.00	\$1,336,620.00	0

NH-2020-015-02-01		11.80.00	STATE OR PROGRAM ADMINISTRATION	\$1,336,620.00	\$0.00	\$1,336,620.00	0
NH-2020-015-03-01	435-00 (435-A4)		RURAL TRANSIT ASST PROGRAM	\$389,023.00	\$0.00	\$389,023.00	0
NH-2020-015-03-01		43.50.01	TRAINING	\$150,000.00	\$0.00	\$150,000.00	0
NH-2020-015-03-01		43.50.02	TECHNICAL ASSISTANCE	\$150,000.00	\$0.00	\$150,000.00	0
NH-2020-015-03-01		43.50.04	RELATED SUPPORT SERVICES	\$89,023.00	\$0.00	\$89,023.00	0
NH-2020-015-04-01	300-00 (300-A5)		OPERATING ASSISTANCE	\$141,448.00	\$0.00	\$141,448.00	0
NH-2020-015-04-01		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$141,448.00	\$0.00	\$141,448.00	0

## Discretionary Allocations

This application does not contain discretionary allocations.

## Part 3: Project Information

### Project Title: 80% Admin/Cap PM/Cap ADA

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2020-015-01-01	1385-2020-6-P1	3/21/2022	7/1/2021	6/30/2022

#### Project Description

NH has five rural public transportation subrecipients:

- Advance Transit (AT)
- Community Action Program of Belknap-Merrimack Counties (CAPBMCI or BMCAP)
- Southwestern Community Services (SCS)
- Tri-County Community Action Program (TCCAP)
- Visiting Nurse Association at Home Healthcare, Hospice & Community Services (VNA @ HCS)

These five agencies provide public transportation coverage for the vast majority of the state. This award will provide funding for Administrative, Capital Preventive Maintenance, and Capital ADA activities.

#### Project Benefits

Given the uncertainty in the post-COVID-19 world, providing security in the form of guaranteed funding to ensure continued operations is essential. The CARES Act funding is currently projected to last into calendar year 2022, but having these 80% funds will provide the flexibility to augment the CARES act funding with only 20% match required. Should CARES Act funding prove to be largely sufficient, this funding may primarily be used after the CARES Act funds are fully expended, which is anticipated to be at

some point in FFY2022.

**Additional Information**

*None provided.*

**Location Description**

All rural areas of NH.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
330000	New Hampshire

**Congressional District Information**

State	District	Representative
New Hampshire	2	Ann M Kuster
New Hampshire	1	Chris Pappas

**Program Plan Information**

**STIP/TIP**

Date: 6/11/2020

Description: Statewide programmatic project for FTA Section 5311 program for NHDOT.

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$707,917
Local			\$176,980
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$884,897</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2020-015-01-01	117-00 (117-A2) OTHER CAPITAL ITEMS (BUS)	\$249,365.00	\$62,342.00	\$311,707.00	0
NH-2020-015-01-01	11.7A.00 PREVENTIVE MAINTENANCE	\$149,365.00	\$37,342.00	\$186,707.00	0
NH-2020-015-01-01	11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$100,000.00	\$25,000.00	\$125,000.00	0
NH-2020-015-01-01	620-00 (620-A1) PROJECT ADMINISTRATION	\$458,552.00	\$114,638.00	\$573,190.00	0
NH-2020-015-01-01	11.79.00 PROJECT ADMINISTRATION	\$458,552.00	\$114,638.00	\$573,190.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.79.00 - PROJECT ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	PROJECT ADMINISTRATION	0

#### Extended Budget Description

##### AMENDMENT #1:

The NHDOT is requesting a grant amendment to move the remaining balance of emergency funding in the amount of \$158,552 from 100% to 80/20 in Project #1. These funds will be used for eligible project administration expenses for the same subrecipients listed below.

The local match will be cash match based on donations.

##### ORIGINAL GRANT:

Project Administration to assist five sub-recipients through SFY2022. Any unexpended grant balance at the end of the SFY2022 contract period will be utilized at the start of the subsequent contract period. Project administration expenses include, but are not limited to: administrative salaries and wages, security services, training, office supplies, and professional and technical services.

Five sub-recipients include:

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)
- Southwestern Community Services (Sullivan County Transportation)

- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$458,552
Local			\$114,638
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$573,190</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2021	Estimated date of expenditure assuming CARES Act will cover through June 2021.
End Date	6/30/2022	Estimated end of expenditures assuming CARES Act will cover through June 2021.

**Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

Capital Preventative Maintenance to assist five subrecipients maintain their assets in a state of good repair through SFY2022. Any unexpended grant balance at the end of the SFY2022 contract period will be utilized at the start of the subsequent contract period.

Five sub-recipients include:

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)
- Southwestern Community Services (Sullivan County Transportation)
- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$149,365
Local			\$37,342



Local/In-Kind		\$0
State		\$0
State/In-Kind		\$0
Other Federal		\$0
Transportation Development Credit		\$0
Adjustment		\$0
<b>Total Eligible Cost</b>		<b>\$186,707</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2021	Estimated start date of expenditures assuming CARES Act will cover through June 2021.
End Date	6/30/2022	Estimated end date of expenditures assuming CARES Act will cover through June 2021.

**Budget Activity Line Item: 11.7C.00 - NON FIXED ROUTE ADA PARATRANSIT SERVICE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	OTHER CAPITAL ITEMS (BUS)	0

**Extended Budget Description**

Capital ADA to assist three subrecipients, Advance Transit, VNA@HCS, and Community Action Program Belknap-Merrimack Counties, for 3/4 mile ADA paratransit service, through SFY2022. Any unexpended grant balance at the end of the SFY2022 contract period will be utilized at the start of the subsequent contract period. (Note: Should either/both of NH's other 5311 subrecipients change to a fixed route model, the funding may be used for them as well.)

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$100,000
Local			\$25,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$125,000</b>

Milestone Name	Est. Completion Date	Description
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Start Date	7/1/2021	Estimated start date of expenditures assuming CARES Act will cover through June 2021.
End Date	6/30/2022	Estimated end date of expenditures assuming CARES Act will cover through June 2021.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
PROJECT ADMINISTRATION (620-00)	11.79.00	PROJECT ADMINISTRATION	0	\$458,552.00	\$573,190.00

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item	Line Item Name	Quantity	FTA	Total Eligible
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	Number			Amount	Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$149,365.00	\$186,707.00

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 05: Activities, including repairs, replacements, and rehabilitations, designed to promote transportation safety, security, accessibility and effective communication within or adjacent to existing right-of-way, such as: the deployment of Intelligent Transportation Systems and components; installation and improvement of safety and communications equipment, including hazard elimination and mitigation; installation of passenger amenities and traffic signals; and retrofitting existing transportation vehicles, facilities or structures, or upgrading to current standards.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$100,000.00	\$125,000.00

**Project Title: State Administration (100%)**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2020-015-02-01	1385-2020-6-P2	3/21/2022	10/1/2021	9/30/2023

**Project Description**

NHDOT will utilize 10% of the statewide 5311 apportionment for state administration. Funding is comprised as follows:

FFY2018 \$421,081

FFY2019 \$455,183

FFY2020 \$460,356

**Project Benefits**

The State of NH does not provide any state funding for state administration, making the 100% State Admin funding provided by FTA crucial to program management.

**Additional Information**

*None provided.*

**Location Description**

All rural areas throughout NH.

## Project Location (Urbanized Areas)

UZA Code	Area Name
330000	New Hampshire

## Congressional District Information

State	District	Representative
New Hampshire	2	Ann M Kuster
New Hampshire	1	Chris Pappas

## Program Plan Information

### STIP/TIP

Date: N/A

Description: N/A

### UPWP

Date: N/A

Description: N/A

### Long Range Plan

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,336,620
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,336,620</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
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NH-2020-015-02-01	610-00 (610-A3)	STATE / PROGRAMS ADMINISTRATION	\$1,336,620.00	\$0.00	\$1,336,620.00	0
NH-2020-015-02-01	11.80.00	STATE OR PROGRAM ADMINISTRATION	\$1,336,620.00	\$0.00	\$1,336,620.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.80.00 - STATE OR PROGRAM ADMINISTRATION

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
STATE / PROGRAMS ADMINISTRATION (610-00)	11.80.00	STATE OR PROGRAM ADMINISTRATION	STATE / PROGRAM ADMINISTRATION	0

#### Extended Budget Description

State Administration funds to include combined funds from FFY18, FFY19 and FFY20, and represents 10% of each year's Section 5311 apportionment. These funds will be used to administer the Section 5311 Program and provide technical assistance to subrecipients.

FFY 2018 = \$421,081

FFY 2019 = \$455,183

FFY 2020 = \$460,356

Total = \$1,336,620

Indirect costs will be applied to this line item. The cognizant agency is FHWA, and the approved rate of 10% will be used.

#### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$1,336,620
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$1,336,620</b>

Milestone Name	Est. Completion Date	Description
State Admin start	10/1/2021	This is the approximate start date of the state administration funds being expended. The exact date

		will depend on how CARES Act funding is prioritized/ utilized, in addition to other variables associated with COVID-19.
State Admin End	9/30/2023	It will take roughly two years at the current "burn rate" to expend the State Admin funds once monthly expenditures commence. The end date, of course, is largely depended upon the start date.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

### Project Title: RTAP FFY 2018, 2019, 2020

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2020-015-03-01	1385-2020-6-P3	3/21/2022	7/1/2021	9/30/2023

#### Project Description

The NH Department of Transportation is requesting \$389,073 Federal from combined funds from FFY18 & FFY19 and FFY 2020 RTAP apportionments.

FFY2018 carryover = \$124,328

FFY 2019 carryover = \$131,474

FFY 2020 = \$133,271

RTAP funds will be utilized to administer the State of NH RTAP program for training, technical assistance and support services with support by the NHRTAP Advisory Council.

#### Project Benefits

This RTAP funding will be used to continue NHDOT's successful RTAP program. While NHDOT currently has ample RTAP funding available in existing grants, it is anticipated that additional, focused technical assistance will be needed in the near future due to the COVID-19 pandemic, in particular with regard to the need for dynamic operations necessary given the uncertainty of future demand. The Census will also undoubtedly require NH's agencies to grapple with revised rural/urban boundaries.

#### Additional Information

*None provided.*

**Location Description**

All rural areas throughout NH.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
330000	New Hampshire

**Congressional District Information**

State	District	Representative
New Hampshire	2	Ann M Kuster
New Hampshire	1	Chris Pappas

**Program Plan Information****STIP/TIP**

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$389,023
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$389,023</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2020-015-03-01	435-00 (435-A4) RURAL TRANSIT ASST PROGRAM	\$389,023.00	\$0.00	\$389,023.00	0
NH-2020-015-03-01	43.50.01 TRAINING	\$150,000.00	\$0.00	\$150,000.00	0
NH-2020-015-03-01	43.50.02 TECHNICAL ASSISTANCE	\$150,000.00	\$0.00	\$150,000.00	0
NH-2020-015-03-01	43.50.04 RELATED SUPPORT SERVICES	\$89,023.00	\$0.00	\$89,023.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 43.50.01 - TRAINING

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.01	TRAINING	RURAL TRANSIT ASST PROGRAM	0

#### Extended Budget Description

RTAP Training - Defensive driving, passenger assistance, emergency evacuation, and other training requested by subrecipients with support by RTAP Advisory Council. NHDOT will draw down training funds from existing active grants first.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$150,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$150,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2021	Estimated start date of expenditures based on anticipated RTAP projects.



End Date	9/30/2023	Estimated completion date of expenditures based on anticipated RTAP projects.
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**Budget Activity Line Item: 43.50.02 - TECHNICAL ASSISTANCE**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.02	TECHNICAL ASSISTANCE	RURAL TRANSIT ASST PROGRAM	0

**Extended Budget Description**

RTAP Technical Assistance to assist rural transit operators and intercity bus operators with compliance of FTA programs and management needs. Activities anticipated to include service re-design consultation related to post-COVID-19 demand. NHDOT will draw down technical assistance funds from existing active grants first.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$150,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$150,000</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2021	Estimated start date of expenditures based on anticipated RTAP projects.
End Date	9/30/2023	Estimated completion date of expenditures based on anticipated RTAP projects.

**Budget Activity Line Item: 43.50.04 - RELATED SUPPORT SERVICES**

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
RURAL TRANSIT ASST PROGRAM (435-00)	43.50.04	RELATED SUPPORT SERVICES	RURAL TRANSIT ASST PROGRAM	0

**Extended Budget Description**

These funds will support NH Transit Association initiatives and statewide coordinated transportation efforts. Specific projects will be determined based upon knowledge, training, or technology gaps. NHDOT will draw down related support services funds from existing active grants first.

**Will 3rd Party contractors be used to fulfill this activity line item?**

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula	5311-1A	20509	\$89,023
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$89,023</b>

Milestone Name	Est. Completion Date	Description
Start Date	7/1/2021	Estimated start date of expenditures based on anticipated RTAP projects.
End Date	9/30/2023	Estimated completion date of expenditures based on anticipated RTAP projects.

## Project Environmental Findings

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

**Project Title: Emergency Relief - 80% as of 1/21/22**

Project Number	Temporary Project Number	Date Created	Start Date	End Date
NH-2020-015-04-01	1385-2020-6-P4	3/21/2022	3/1/2020	6/30/2021

**Project Description**

**AMENDMENT #1:**

The NHDOT is requesting a grant amendment to move the remaining balance of emergency funding in the amount of \$158,552 from 100% to 80/20 in Project #1. The use of Formula funds for operating activities that addressed COVID-19 at 100 percent federal share ended on January 20, 2022.

**ORIGINAL GRANT:**

NHDOT is seeking Emergency Relief funds for 5311 subrecipients that have been affected by COVID-19. NHDOT acknowledges the restrictive nature of this funding given the 100% Federal share, and affirms that all expenditures billed to this ER project will be made in accordance with 49 CFR part 602 as applicable to COVID-19.

**Project Benefits**

This project will offset the cost of expenses for items such as foggers, PPE, cleaning supplies, and administrative leave for 5311 transit providers. NH's subrecipients have been diligently making purchases to mitigate COVID-19 hazards, with the 100% funding provided by this ER project in conjunction with 100% CARES Act funds being crucial to NH's transit systems (rural, in this case) desperately needing the funds given the lack of available local match.

**Additional Information**

This Emergency Relief funding will be 100% Federally funded. NHDOT will utilize FTA's COVID-19 FAQ page as the primary reference to ensure costs are eligible prior to allowing subrecipients to bill to this project. Other, non-COVID-19-related expenditures will be funded via the CARES Act funding or annually apportioned funding.

**Location Description**

Statewide rural areas

**Project Location (Urbanized Areas)**

UZA Code	Area Name
330000	New Hampshire

**Congressional District Information**

State	District	Representative
New Hampshire	2	Ann M Kuster
New Hampshire	1	Chris Pappas

**Program Plan Information**

**STIP/TIP**

Date: N/A

Description: N/A

**UPWP**

Date: N/A

Description: N/A

**Long Range Plan**

Date: N/A

Description: N/A

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - COVID-19 ER Response Rural Area Formula	5311-8A	20509	\$141,448
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$141,448</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
NH-2020-015-04-01	300-00 (300-A5) OPERATING ASSISTANCE	\$141,448.00	\$0.00	\$141,448.00	0
NH-2020-015-04-01	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$141,448.00	\$0.00	\$141,448.00	0

## Project Budget Activity Line Items

### Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	0

### Extended Budget Description

#### AMENDMENT #1:

The NHDOT is requesting a grant amendment to move the remaining balance of emergency funding in the amount of \$158,552 from 100% to 80/20 in Project #1. The use of Formula funds for operating activities that addressed COVID-19 at 100 percent federal share ended on January 20, 2022.

ORIGINAL GRANT:

NHDOT is seeking Emergency Relief funds for 5311 subrecipients that have been affected by COVID-19. NHDOT acknowledges the restrictive nature of this funding given the 100% Federal share, and affirms that all expenditures billed to this ER project will be made in accordance with 49 CFR part 602 as applicable to COVID-19.

This project will offset the cost of expenses for items such as foggers, PPE, cleaning supplies, and administrative leave for 5311 transit providers. NH's subrecipients have been diligently making purchases to mitigate COVID-19 hazards, with the 100% funding provided by this ER project in conjunction with 100% CARES Act funds being crucial to NH's transit systems (rural, in this case) desperately needing the funds given the lack of available local match.

This Emergency Relief funding will be 100% Federally funded. NHDOT will utilize FTA's COVID-19 FAQ page as the primary reference to ensure costs are eligible prior to allowing subrecipients to bill to this project. Other, non-COVID-19-related expenditures will be funded via the CARES Act funding or annually apportioned funding.

**Will 3rd Party contractors be used to fulfill this activity line item?**

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - COVID-19 ER Response Rural Area Formula	5311-8A	20509	\$141,448
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$141,448</b>

Milestone Name	Est. Completion Date	Description
Start Date	3/1/2020	March began the period of time 5311 providers became impacted by COVID-19
End Date	6/30/2021	The project is expected to run the full length of the contract date

## Project Environmental Findings

**Finding: Class II(c) - Categorical Exclusions (C-List)**

**Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

**Categorical Exclusion Description**

Type 11: The following actions for transportation facilities damaged by an incident resulting in an

emergency declared by the Governor of the State and concurred in by the Secretary, or a disaster or emergency declared by the President pursuant to the Robert T. Stafford Act (42 U.S.C. 5121):

(i) Emergency repairs under 49 U.S.C. 5324; and

(ii) The repair, reconstruction, restoration, retrofitting, or replacement of any road, highway, bridge, tunnel, or transit facility (such as a ferry dock or bus transfer station), including ancillary transportation facilities (such as pedestrian/bicycle paths and bike lanes), that is in operation or under construction when damaged and the action:(A) Occurs within the existing right-of-way and in a manner that substantially conforms to the preexisting design, function, and location as the original (which may include upgrades to meet existing codes and standards as well as upgrades warranted to address conditions that have changed since the original construction); and(B) Is commenced within a 2-year period beginning on the date of the declaration.

Date	Description
Class IIc CE Approved	

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### FTA Comments for DOL

**Comment By** Michael Burns

**Comment Type** DOL Review for Information

**Date** 5/20/2022

**Comment** Per DOL's guidelines FTA is transmitting this grant application for informational purposes through TrAMS to the Department so the Department can notify the labor organizations representing potentially affected employees of the grants approval and their rights under the Special Warranty Arrangement.

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-29, October 1, 2021)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:  
(1) "Federal Transit Administration Master Agreement," FTA MA(29), <http://www.transit.dot.gov>,  
(2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and  
(3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: Transportation, New Hampshire Department Of

Recipient ID: 1385

UEI: DMA7LGZ3RMT1

DUNS: 808591697

#### **Application Information**

Federal Award Identification Number: NH-2020-015-01

Application Name: SFY21 - NH 5311 Admin/Cap PM/Cap ADA, State Admin, RTAP, Emergency Relief (ER)

Application Start Date: 8/7/2020

Original Award End Date: 6/30/2022

Current Award End Date: 6/30/2022

Application Executive Summary: AMENDMENT #1:

Purpose: The purpose of this amendment is to reallocate \$158,552 of 5311 formula funds which were transferred to the Emergency Relief Program for operating activities at 100 percent federal share in response to COVID-19. The use of Formula funds for operating activities that addressed COVID-19 at 100 percent federal share ended on January 20, 2022. These funds will be used for eligible expenses at 80 percent federal share under the requirements of the 5311 Formula Grants for Rural Areas Program. The amount of federal funds in this grant remains unchanged at \$2,575,008.

Activities to be performed:

- 80% Administration: \$458,552 (\$300,000 from FFY2018 apportionment and \$158,552 from FFY 2019

apportionment)

- 80% Capital Preventive Maintenance: \$149,365 (\$129,365 from FFY2018 apportionment, \$20,000 from FFY2019 apportionment)
- 80% Capital ADA: \$100,000 (FFY2018 apportionment)
- 100% State Admin: \$1,336,620 (\$421,081 from FFY2018, \$455,183 from FFY2019, \$460,356 from FFY2020 apportionment)
- 100% RTAP: \$389,023 (\$124,328 from FFY2018, \$131,424 from FFY2019, \$133,271 from FFY2020 apportionment)
- 100% Emergency Relief Operating Assistance \$141,448 (FFY2019 apportionment)

Expected Outcomes: Continued safe and effective operation of transit services for the rural areas of New Hampshire.

Intended Beneficiaries: Citizens in the rural areas of New Hampshire.

Subrecipient Activities:

Project Administration and Preventive Maintenance Activities:

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)
- Southwestern Community Services (Sullivan County Transportation)
- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

ADA Paratransit Service:

- Advance Transit
- Community Action Program Belknap-Merrimack Counties (Concord Area Transit)
- VNA at HCS (Keene City Express)

Emergency Relief Operating Assistance:

- Advance Transit
- Community Action Program Belknap-Merrimack Counties
- VNA @ HCS
- Southwestern Community Action Program
- Tri-County Community Action Program (North Country Transit and Carroll County Transit)

ORIGINAL GRANT:

NHDOT is requesting \$2,575,008 in Section 5311 funds for statewide (rural) projects to support the state's five rural public transportation subrecipients to help ensure the continuation of services. Funds will be utilized to directly fund the agencies' Administrative, Capital Preventive Maintenance, and Capital ADA activities. In addition, NHDOT will retain the State Admin and RTAP apportionments to ensure administrative and compliance oversight of the agencies. Funding is envisioned as follows:

- 80% Administration: \$300,000 (FFY2018 apportionment)
- 80% Capital Preventive Maintenance: \$149,365 (\$129,365 from FFY2018 apportionment, \$20,000 from FFY2019 apportionment)
- 80% Capital ADA: \$100,000 (FFY2018 apportionment)
- 100% State Admin: \$1,336,620 (\$421,081 from FFY2018, \$455,183 from FFY2019, \$460,356 from FFY2020 apportionment)
- 100% RTAP: \$389,023 (\$124,328 from FFY2018, \$131,424 from FFY2019, \$133,271 from FFY2020 apportionment)
- 100% Emergency Relief \$300,000 (FFY2019 apportionment)

The NHDOT executed the FFY 2020 Certifications and Assurances in TRAMS on 04/17/2020. All activities are programmed in the current NH STIP. The NHDOT is current with all Civil Rights



Requirements and FTA annual certifications. All administrative and statutory requirements have been met in accordance with the §5311 Formula Grants for Rural Areas, as articulated in FTA Circular 9040.1G.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award is applying an approved Indirect cost rate(s).

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is not using Pre-Award Authority.

**Application Budget**

Total Application Budget: \$2,751,988.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$0.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$39,638.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$2,575,008.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$176,980.00

**Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

<b>Funding Source</b>	<b>Section of Statute</b>	<b>CFDA Number</b>	<b>Amount</b>
5311 - Rural Area Formula	5311-1A	20509	\$2,433,560
5311 - COVID-19 ER Response Rural Area Formula	5311-8A	20509	\$141,448
Local			\$176,980
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
<b>Total Eligible Cost</b>			<b>\$2,751,988</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

**U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:**

Original Certification Date:

### **Special Conditions**

There are no special conditions.

### **FINDINGS AND DETERMINATIONS**

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

### **FTA AWARD OF THE GRANT AGREEMENT**

Awarded By:

FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info:  
Award Date:

### **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*Transportation, New Hampshire Department Of*