DOT

# FTA

### U.S. Department of Transportation

**Federal Transit Administration** 

# Application

Federal Award Identification Number (FAIN)	GU-2021-002-00
Temporary Application Number	1641-2021-1
Application Name	FFY 2021 Section 5310 & Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act Grant for Operating Assistance to Recover from COVID-19 Pandemic
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A
Original Period of Performance End Date	6/1/2022
Current Period of Performance End Date	N/A Revision #: N/A

# **Part 1: Recipient Information**

Name: GUAM REGIONAL TRANSIT AUTHORI TY						
Recipient ID	Recipient OST Type	Recipient Alias	Recipient	DUNS		
1641	Transit Authority	Guam Regional Transit Authority	855025297	,		
Location Type	Address	City	State	Zip		
	Address	City	Sidle	Zip		
Headquarters	Address	City	State	Ζιρ		
				96913		

### **Union Information**

There are no union contacts for this application

# **Part 2: Application Information**

### Title: FFY 2021 Section 5310 & Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act Grant for Operating Assistance to Recover from COVID-19 Pandemic

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
GU-2021- 002-00	Final Concurrence / Reservation	Grant	1/21/2021	1/21/2021	No

### Application Executive Summary

### **OPERATING ASSISTANCE:**

This application utilizes a portion of the CRRSAA Act funding for operating assistance to prevent, prepare for, and respond to coronavirus. Moreover, GRTA utilizes a portion of the operating assistance funds to reimburse the Government of Guam General Fund for expenditures incurred for activities not related to COVID -19.

### ACTIVITIES DIRECTLY RELATED TO COVID-19:

GRTA allocates a portion of the CRRSAA Act grant funds amounting to \$1,700,000 to reimburse the Government of Guam General Fund for the salaries & benefits of its bus operators, schedulers/dispatchers, automotive service workers, and maintenance workers to operate, service, and maintain for all GRTA paratransit vehicles.

GRTA predicts that social distancing will continue until the majority population is vaccinated for COVID-19. As a result, GRTA projects that CRRSAA Act funds will be utilized around the third quarter of this year for a year period.

### ACTIVITIES NOT DIRECTLY RELATED TO COVID-19:

This grant applies for \$1,978,866 in Section 5311 CRRSAA Act for the Guam Regional Transit Authority to support operational costs (\$1,700,000 for the salaries & benefits of its bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers; and \$278,866 for other operating expenses such as equipment, supplies, etc. In addition, Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities apportions \$7,941 which will also cover additional operating expenses.

The Recipient agrees that if it receives federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

Cost breakdowns of the operational expenditures:

OPERATIONAL EXPENDITURES PERSONNEL SERVICES: Salaries & Benefits......\$1,700,000 Subtotal......\$1,700,000

OTHER OPERATIONAL EXPENDITURES Equipment, Supplies, etc......\$278,866 Subtotal......\$278,866

#### ADDITIONAL OPERATIONAL EXPENDITURES: Equipment & supplies, etc. .....\$7,941 Subtotal .....\$7,941 Grand Total.....\$1,986,807

GRTA appropriates \$1,700,000 to personnel services for the salaries & benefits of its bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers to operate, service, and maintain all GRTA paratransit vehicles.

GRTA apportions \$278,866 to cover other operational expenses such as equipment, supplies, etc.

GRTA allocates \$7,941 to cover additional operating expenses such as equipment, supplies, etc.

### Frequency of Milestone Progress Reports (MPR)

Annual

### Frequency of Federal Financial Reports (FFR)

Annual

### Does this application include funds for research and/or development activities?

This award does not include research and development activities.

### **Pre-Award Authority**

This award is using Pre-Award Authority.

### Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

### Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

#### Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

### Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

#### **Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

### **Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Rally	Pilipina	Chief Planner	rally.pilipina@grta.guam.gov	(671) 300-7261
Ryan	Fujii	General Engineer	ryan.fujii@dot.gov	202-748-0677

# Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$1,978,866
5310 Mobility of Sr. & Indv. w/ Disabilities Formula (CRRSAA)	5310-1B	20513	\$7,941
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$1,986,807

# Application Budget

Project Number		Budget It	em	FTA Amount	Non- FTA Amount	Total Eligible Amount	Quantity
GU-2021-002- 01-00	600-00 (600- A1)	OTHER PRO COSTS	OGRAM	\$1,700,000.00	\$0.00	\$1,700,000.00	1
GU-2021-002- 01-00		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$1,700,000.00	\$0.00	\$1,700,000.00	1
GU-2021-002- 02-00	600-00 (600- A2)	OTHER PRO	OGRAM	\$278,866.00	\$0.00	\$278,866.00	1
GU-2021-002- 02-00		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$278,866.00	\$0.00	\$278,866.00	1
GU-2021-002- 03-00	600-00 (600- A3)	OTHER PRO	OGRAM	\$7,941.00	\$0.00	\$7,941.00	1
GU-2021-002- 03-00		30.09.08	EMER RELIEF - OPERATING ASSIST -	\$7,941.00	\$0.00	\$7,941.00	1

100%	Fed
Share	

### **Discretionary Allocations**

This application does not contain discretionary allocations.

## Part 3: Project Information

# Project Title: Section 5311 CRRSAA Act Operating Assistance for Salaries & Benefits

Project Number	Temporary Project Number	Date Created	Start Date	End Date
GU-2021-002-01-00	1641-2021-1-P1	1/26/2021	6/1/2021	6/1/2022

### Project Description

GRTA allocates a portion of the CRRSAA Act grant funds amounting to \$1,700,000 to reimburse the Government of Guam General Fund/GRTA for the salaries & benefits of its bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers to operate, service, and maintain all GRTA paratransit vehicles.

### **Project Benefits**

During the COVID-19 pandemic, GRTA continues to operate the much-needed public transit services namely the fixed-route and paratransit services for our target populace, that is the elderly/disabled, and financially disadvantaged including the transit riding population on Guam.

These transit services are for essential uses only such as pharmaceutical services, namely to fill and refill medications, to undergo dialysis sessions, medical services particularly medical appointments, to purchase groceries, and to go to the laundromat.

The Guam Regional Transit Authority will use these funds to sustain the provision of the abovementioned transit services with funding from the CRRSAA Act.

#### Additional Information

None provided.

#### Location Description

GRTA provides island-wide fixed-route and paratransit services for our target populace, including the transit riding population on Guam.

### **Project Location (Urbanized Areas)**

UZA Code	Area Name
660000	Guam

### **Congressional District Information**

State	District	Representative
Guam	1	Michael San Nicolas

### **Program Plan Information**

### STIP/TIP

Date: Not Provided

Description: TIP/TTIP exemption per CRRSAA Act for programming of operating assistance project. When operating expenses do not involve a substantial change to the location, function, or capacity of an asset, CRRSAA Act operating assistance projects do not need to be updated in the TIP/TTIP. GRTA operating assistance project involves only minor location, function, or capacity changes to comply with the COVID-19 requirements to the practice of social distancing, of wearing facemasks, and to disinfect GRTA rolling stock fleet.

### UPWP

Date: N/A Description: N/A

### Long Range Plan

Date: 12/18/2008

Description: Long-Range Plan: 2030 Guam Transportation Plan. Chapter 3.0-Demographic and Transportation Conditions, Section 3.2-why are Existing Transportation Conditions Important to the GTP? on Page 3-10 to 3-11, Subsection 3.2.2-Mass Transit on Page 3-25 to 3-41, Section 5.6 Mass Transit Improvements on Page 5-33, Subsection 5.6.1 Fixed Route System on Page 5-34 to 5-35 and Subsection 5.6.2 Immediate Opportunities for Guam Mass Transit on 5-36 of the attached documents.

### **Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$1,700,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$1,700,000

### **Project Budget**

Project Number	' Buddet item		FTA Amount	Non- FTA Amount	Total Eligible Amount	Quantity
GU-2021-002-	600-	OTHER PROGRAM	\$1,700,000 00	<u>\$0 00</u>	\$1,700,000,00	1

01-00	00 (600- A1)	COSTS					
GU-2021-002- 01-00		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$1,700,000.00	\$0.00	\$1,700,000.00	1

### **Project Budget Activity Line Items**

Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share						
Scope Name / Code Line Item Line Item Name Activity Qu						
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	1		

### **Extended Budget Description**

Operating assistance for the salaries & benefits of GRTA's bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers.

Currently, GRTA's Planner I performs the grant drawdowns and monitoring of the expenditures. A weekly scheduled financial meeting with GRTA's Executive Manager, Chief Planner, Administrative Office including the Administrative Assistant, and Planner I discusses grant drawdowns, expenditures, reimbursements to the General Funds/GRTA, and reconciliations of AS 4000 (Government of Guam computerized accounting system) of the financial records with FTA's TrAMS financial records.

This process ensures the identification of any discrepancy and the implementation of a prompt solution.

### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$1,700,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$1,700,000

Milestone Name	Est. Completion Date	Description
Start Date	6/1/2021	GRTA will exhaust the original CARES Act grant funds for operating assistance by the end of May 2021. Accordingly, the CRRSAA Act grant will fund the operational expenditures of GRTA starting June 1, 2021.
End Date	6/1/2022	GRTA expended the original CARES Act grant operating assistance funds for approximately a year period. Accordingly, GRTA anticipates that the CARES Act grant supplemental operating assistance funds will be utilized by GRTA for a year period also in which the funding end date will be on or before 6/1/2022.

### **Project Environmental Findings**

Finding: Class II(c) - Categorical Exclusions (C-List)

#### **Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

### **Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	1	\$1,700,000.00	\$1,700,000.00

### Project Title: 5311 CRRSAA Act Operating Assistance for Equipment, Supplies and Other Operational Expenses

Project Number	Temporary Project Number	Date Created	Start Date	End Date
GU-2021-002-02-00	1641-2021-1-P2	1/27/2021	6/1/2021	6/1/2022
Ducie et Decemintien				

### **Project Description**

A portion of Section 5311 CRRSAA Act grant funds for operating assistance will be earmarked for the purchase of equipment, supplies including personal protective equipment, and other operational expenses to service & maintain including fuel supply for all GRTA paratransit vehicles amounting to \$278,866 for the period from June 01, 2021, through June 01, 2022, to meet the objective of the CRRSAA Act.

#### **Project Benefits**

During the COVID-19 pandemic, GRTA continues to operate the much-needed public transit services namely the fixed-route and paratransit services for our target populace, that is the elderly/disabled, and financially disadvantaged including the transit riding population on Guam.

These transit services are for essential uses only such as pharmaceutical services, namely to fill and refill medications, to undergo dialysis sessions, medical services particularly medical appointments, to purchase groceries, and to go to the laundromat.

The Guam Regional Transit Authority will use these funds to sustain the provision of the above-mentioned transit services with funding from the CRRSAA Act.

#### Additional Information

None provided.

#### **Location Description**

GRTA provides island-wide fixed-route and paratransit services for our target populace, including the transit riding population on Guam.

### **Project Location (Urbanized Areas)**

UZA Code	Area Name	
660000	Guam	

### **Congressional District Information**

State	District	Representative
Guam	1	Michael San Nicolas

### **Program Plan Information**

#### STIP/TIP

Date: Not Provided

Description: TIP/TTIP exemption per CRRSAA Act for programming of operating assistance project. When operating expenses do not involve a substantial change to the location, function, or capacity of an asset, CRRSAA Act operating assistance projects do not need to be updated in the TIP/TTIP. GRTA operating assistance project involves only minor location, function, or capacity changes to comply with the COVID-19 requirements to the practice of social distancing, of wearing facemasks, and to disinfect GRTA rolling stock fleet.

#### UPWP

Date: N/A Description: N/A

### Long Range Plan

Date: 12/18/2008

Description: Long-Range Plan: 2030 Guam Transportation Plan. Chapter 3.0-Demographic and Transportation Conditions, Section 3.2-why are Existing Transportation Conditions Important to the GTP? on Page 3-10 to 3-11, Subsection 3.2.2-Mass Transit on Page 3-25 to 3-41, Section 5.6 Mass Transit Improvements on Page 5-33, Subsection 5.6.1 Fixed Route System on Page 5-34 to 5-35 and Subsection 5.6.2 Immediate Opportunities for Guam Mass Transit on 5-36 of the attached documents.

### **Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$278,866
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$278,866

### **Project Budget**

Project Number	Budget Item		m	FTA Amount	Non- FTA Amount	Total Eligible Amount	Quantity
GU-2021-002-02- 00	600-00 (600- A2)	OTHER PRO COSTS	GRAM	\$278,866.00	\$0.00	\$278,866.00	1
GU-2021-002-02- 00		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$278,866.00	\$0.00	\$278,866.00	1

### **Project Budget Activity Line Items**

Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share						
Scope Name / Code Line Item Line Item Name Activity Qua						
OTHER PROGRAM	30.09.08	EMER RELIEF - OPERATING	OPERATING	1		

COSTS (600-00)

ASSIST - 100% Fed Share

ASSISTANCE

### **Extended Budget Description**

GRTA earmarks a portion of the CRRSAA Act grant funds amounting to \$278,866 for the purchase of supplies such as personal protective equipment (face masks, face shields, rubber gloves), cleaning supplies/disinfectants, bus air conditioning filters, and equipment such as disinfectant devices, temperature scanners, bus driver/passenger compartment plexiglass shielding for the period from June 01, 2021, through June 01, 2022, to meet the objective of the CRRSAA Act. In addition, GRTA will utilize this earmark for service and maintenance including fuel supply for all GRTA paratransit vehicles.

Currently, GRTA's Planner I performs the grant drawdowns and monitoring of the expenditures. A weekly scheduled financial meeting with GRTA's Executive Manager, Chief Planner, Administrative Office including the Administrative Assistant, and Planner I discusses grant drawdowns, expenditures, reimbursements to the General Funds/GRTA, and reconciliations of AS 4000 (Government of Guam computerized accounting system) of the financial records with FTA's TrAMS financial records.

This process ensures the identification of any discrepancy and the implementation of a prompt solution.

#### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$278,866
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$278,866

Milestone Name	Est. Completion Date	Description
Start Date	6/1/2021	GRTA will exhaust the original CARES Act grant funds for operating assistance by the end of May 2021. Accordingly, the CRRSAA Act grant will fund the operational expenditures of GRTA starting June 1, 2021.
End Date	6/1/2022	GRTA expended the original CARES Act grant operating assistance funds for approximately a year period. Accordingly, GRTA anticipates that the CARES Act grant supplemental operating assistance funds will be utilized by GRTA for a year period also in which the funding end date will be on or before 6/1/2022.

### **Project Environmental Findings**

### Finding: Class II(c) - Categorical Exclusions (C-List)

### **Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

#### **Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	1	\$278,866.00	\$278,866.00

### Project Title: Section 5310 CRRSAA Act Operating Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
GU-2021-002-03-00	1641-2021-1-P3	1/27/2021	6/1/2021	6/1/2022

#### Project Description

GRTA apportions Section 5310 CRRSAA Act grant funds for operating assistance for the purchase of equipment, supplies including personal protective equipment, and other operational expenses amounting to \$7,941 for the period from June 1, 2021, through June 1, 2022, to meet the objective of the CRRSAA Act.

### **Project Benefits**

During the COVID-19 pandemic, GRTA continues to operate the much-needed public transit services namely the fixed-route and paratransit services for our target populace, that is the elderly/disabled, and financially disadvantaged including the transit riding population on Guam.

These transit services are for essential uses only such as pharmaceutical services, namely to fill and refill medications, to undergo dialysis sessions, medical services particularly medical appointments, to purchase groceries, and to go to the laundromat.

The Guam Regional Transit Authority will use these funds to sustain the provision of the above-mentioned transit services with funding from the CRRSAA Act.

#### Additional Information

None provided.

### **Location Description**

GRTA provides island-wide fixed-route and paratransit services for our target populace, including the transit riding population on Guam.

### **Project Location (Urbanized Areas)**

UZA Code	Area Name
660000	Guam

### **Congressional District Information**

State	District	Representative	
Guam	1	Michael San Nicolas	

### **Program Plan Information**

### **STIP/TIP**

### Date: Not Provided

Description: TIP/TTIP exemption per CRRSAA Act for programming of operating assistance project. When operating expenses do not involve a substantial change to the location, function, or capacity of an asset, CRRSAA Act operating assistance projects do not need to be updated in the TIP/TTIP. GRTA operating assistance project involves only minor location, function, or capacity changes to comply with the COVID-19 requirements to the practice of social distancing, of wearing facemasks, and to disinfect GRTA rolling stock fleet.

### UPWP

Date: N/A Description: N/A

### Long Range Plan

#### Date: 12/18/2008

Description: Long-Range Plan: 2030 Guam Transportation Plan. Chapter 3.0-Demographic and Transportation Conditions, Section 3.2-why are Existing Transportation Conditions Important to the GTP? on Page 3-10 to 3-11, Subsection 3.2.2-Mass Transit on Page 3-25 to 3-41, Section 5.6 Mass Transit Improvements on Page 5-33, Subsection 5.6.1 Fixed Route System on Page 5-34 to 5-35 and Subsection 5.6.2 Immediate Opportunities for Guam Mass Transit on 5-36 of the attached documents.

### **Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
5310 Mobility of Sr. & Indv. w/ Disabilities Formula (CRRSAA)	5310-1B	20513	\$7,941
Local			\$0
Local/In-Kind			\$0
State			\$0

State/In-Kind	\$0	
Other Federal	\$0	
Transportation Development Credit	\$0	
Adjustment	\$0	
Total Eligible Cost	\$7,9	941

### **Project Budget**

Project Number	Budget Item			FTA Amount	Non- FTA Amount	Total Eligible Amount	Quantity
GU-2021-002-03- 00	600-00 (600-A3)	OTHER PROG	RAM COSTS	\$7,941.00	\$0.00	\$7,941.00	1
GU-2021-002-03- 00		30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$7,941.00	\$0.00	\$7,941.00	1

### **Project Budget Activity Line Items**

Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share					
Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity	
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	1	

### Extended Budget Description

GRTA earmarks a portion of the CRRSAA Act grant funds amounting to \$7,941 for the purchase of supplies such as personal protective equipment (face masks, face shields, rubber gloves), cleaning supplies/disinfectants, and equipment such as disinfectant devices, temperature scanners, etc. for the period from June 1, 2021, through June 1, 2022, to meet the objective of the CRRSAA Act.

Currently, GRTA's Planner I performs the grant drawdowns and monitoring of the expenditures. A weekly scheduled financial meeting with GRTA's Executive Manager, Chief Planner, Administrative Office including the Administrative Assistant, and Planner I discusses grant drawdowns, expenditures, reimbursements to the General Funds/GRTA, and reconciliations of AS 4000 (Government of Guam computerized accounting system) of the financial records with FTA's TrAMS financial records.

This process ensures the identification of any discrepancy and the implementation of a prompt solution.

### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5310 Mobility of Sr. & Indv. w/ Disabilities Formula (CRRSAA)	5310-1B	20513	\$7,941
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			

Milestone Name	Est. Completion Date	Description
Start Date	6/1/2021	GRTA will exhaust the original CARES Act grant funds for operating assistance by the end of May 2021. Accordingly, the CRRSAA Act grant will fund the operational expenditures of GRTA starting June 1, 2021.
End Date	6/1/2022	GRTA expended the original CARES Act grant operating assistance funds for approximately a year period. Accordingly, GRTA anticipates that the CARES Act grant supplemental operating assistance funds will be utilized by GRTA for a year period also in which the funding end date will be on or before 6/1/2022.

### **Project Environmental Findings**

### Finding: Class II(c) - Categorical Exclusions (C-List)

### **Class Level Description**

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

### **Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost	
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	1	\$7,941.00	\$7,941.00	

## Part 4: Fleet Details

No fleet data exists for this application.

# **Part 5: FTA Review Comments**

### **FTA Comments for DOL**

Comment By	Ryan Fujii
Comment Type	DOL Review for Information
Date	3/18/2021
Comment	For DOL information. This application i for operating funds

### **Application Review Comments**

Comment By	Ryan Fujii
Comment Type	Pre-Award Manager Returns Application
Date	2/16/2021
Comment	Add Section 5310 to title

Comment By	Ryan Fujii
Comment Type	Pre-Award Manager Returns Application
Date	3/4/2021
Comment	adjust scope codes as discussed to 600 series. also explain overlap in POP of operating, provide grants where funds overlap and assurances that funds will be monitored during reimbursement to ensure proper processing

# Part 6: Agreement

UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL TRANSIT ADMINISTRATION

#### GRANT AGREEMENT (FTA G-28, February 9, 2021)

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement: (1) "Federal Transit Administration Master Agreement," FTA MA(28), February 9, 2021, http://www.transit.dot.gov,

(2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and

(3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: GUAM REGIONAL TRANSIT AUTHORI TY

Recipient ID: 1641

DUNS No: 855025297

#### **Application Information**

Federal Award Identification Number: GU-2021-002-00

<u>Application Name:</u> FFY 2021 Section 5310 & Section 5311 Coronavirus Response and Relief Supplemental Appropriations Act Grant for Operating Assistance to Recover from COVID-19 Pandemic

Application Start Date: N/A

Original Award End Date: 6/1/2022

Current Award End Date: N/A

#### Application Executive Summary: OPERATING ASSISTANCE:

This application utilizes a portion of the CRRSAA Act funding for operating assistance to prevent, prepare for, and respond to coronavirus. Moreover, GRTA utilizes a portion of the operating assistance funds to

reimburse the Government of Guam General Fund for expenditures incurred for activities not related to COVID -19.

#### ACTIVITIES DIRECTLY RELATED TO COVID-19:

GRTA allocates a portion of the CRRSAA Act grant funds amounting to \$1,700,000 to reimburse the Government of Guam General Fund for the salaries & benefits of its bus operators, schedulers/dispatchers, automotive service workers, and maintenance workers to operate, service, and maintain for all GRTA paratransit vehicles.

GRTA predicts that social distancing will continue until the majority population is vaccinated for COVID-19. As a result, GRTA projects that CRRSAA Act funds will be utilized around the third quarter of this year for a year period.

#### ACTIVITIES NOT DIRECTLY RELATED TO COVID-19:

This grant applies for \$1,978,866 in Section 5311 CRRSAA Act for the Guam Regional Transit Authority to support operational costs (\$1,700,000 for the salaries & benefits of its bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers; and \$278,866 for other operating expenses such as equipment, supplies, etc. In addition, Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities apportions \$7,941 which will also cover additional operating expenses.

The Recipient agrees that if it receives federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

Cost breakdowns of the operational expenditures:

OPERATIONAL EXPENDITURES PERSONNEL SERVICES: Salaries & Benefits......\$1,700,000 Subtotal......\$1,700,000

OTHER OPERATIONAL EXPENDITURES Equipment, Supplies, etc.....\$278,866 Subtotal.....\$278,866

ADDITIONAL OPERATIONAL EXPENDITURES:			
Equipment & supplies, etc	.\$7,941		
Subtotal	\$7,941		
Grand Total	\$1,986,807		

GRTA appropriates \$1,700,000 to personnel services for the salaries & benefits of its bus operators including overtime pay, schedulers/dispatchers, automotive service workers, and maintenance workers to operate, service, and maintain all GRTA paratransit vehicles.

GRTA apportions \$278,866 to cover other operational expenses such as equipment, supplies, etc.

GRTA allocates \$7,941 to cover additional operating expenses such as equipment, supplies, etc.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

<u>Suballocation Funds</u>: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is using Pre-Award Authority.

### **Application Budget**

Total Application Budget: \$1,986,807.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,986,807.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,986,807.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

### **Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 - Rural Area Formula (CRRSAA)	5311-9A	20509	\$1,978,866
5310 Mobility of Sr. & Indv. w/ Disabilities Formula (CRRSAA)	5310-1B	20513	\$7,941
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$1,986,807

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

# U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

#### **Special Conditions**

There are no special conditions.

### FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

#### FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

FEDERAL TRANSIT ADMINISTRATION U.S. DEPARTMENT OF TRANSPORTATION Contact Info: Award Date:

### **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

GUAM REGIONAL TRANSIT AUTHORI TY