DOT FTA

#### **U.S. Department of Transportation**

**Federal Transit Administration** 

# **Application**

Federal Award Identification Number (FAIN)	ME-2020-024-00
Temporary Application Number	1346-2020-10
Application Name	New Commuter Service - WMTS Blue Line
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A		
Original Period of Performance End Date	9/30/2023		
Current Period of Performance End Date	N/A Revision #: N/A		

## **Part 1: Recipient Information**

Name: 1	Name: Transportation, Maine Department of				
Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS		
1346	State Agency	MAINE DEPARTMENT OF TRANSPORTATION	809045966		

Location Type	Address	City	State	Zip
Headquarters	1 State House STA Ste 236	Augusta	ME	04333
Physical Address	24 Child St	Augusta	ME	04330
Mailing Address	16 STATE HOUSE STATION	AUGUSTA	ME	04333

### **Union Information**

Union Name	AMALGAMATED TRANSIT UNION
Address 1	5025 Wisconsin Avenue, N.W.
Address 2	
City	Washington

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# **Part 2: Application Information**

Title: New Commuter Service - WMTS Blue Line
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FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
ME-2020- 024-00	Final Concurrence / Reservation	Grant	6/9/2020	6/9/2020	No

### **Application Executive Summary**

This is a Maine Department of Transportation (MaineDOT) grant application for \$736,000 of FHWA CMAQ funds which have been transferred to FTA. The project is located in rural Maine, so therefore this will be considered a Section 5311 application. Federal funds will be matched with local funds for a total project cost of \$902,353.

These funds will establish a commuter route between Lewiston/Auburn, Maine and Bath, Maine with stops and/or connections in Lisbon, Topsham and Brunswick, Maine as outlined in the WMTS Feasibility Study completed in 2017 with a revision in July 2018. This commuter route would allow persons access to employment, education and essential services without the need to own and maintain a vehicle.

Ridership is expected to reach 16,000 riders per year after three years of service.

Source of Local Match – Western Maine Transportation Services will provide the local match for all activities from eligible sources.

Attached - Program of Projects

Attached - STIP

MaineDOT has a Statewide ITS Architecture as defined in the FTA National ITS Architecture Policy issued on April 8, 2001. It was approved on July 12, 2005 by the FHWA and was updated January 2011.

MaineDOT is current with Civil Rights Requirements, Milestone Progress Reports and Financial Status Reports. All administrative and statutory requirements have been met.

Transit Provider (Subrecipient) Description:

Western Maine Transportation Services, Inc. (WMTS) - Region 7

WMTS is a non-profit corporation serving as the designated transit provider in Maine's Transit Region 7, serving low income, seniors, and people with disabilities as well as the general public in Androscoggin, Franklin, and Oxford Counties with demand response and flex route services. The three-county area includes all of MaineDOT Region 7 and, under agreement with York County Community Action Corporation, that portion of Region 8 that includes nine Oxford County towns. WMTS also operates the Brunswick Explorer a flex route service in Brunswick which is in Cumberland County, part of Region 5.

WMTS provides public, wheelchair-accessible, "green" paratransit bus service around the more populated regions of its service area. Flex route services are offered in Lisbon, Farmington, Wilton, Jay, Livermore Falls, Rumford, Mexico, Dixfield, Norway, South Paris, and Oxford. Seasonal services are provided to the Bethel/Sunday River and Sugarloaf regions. In addition, WMTS operates the Lewiston/Auburn citylink bus service (the purple bus) for the Lewiston-Auburn Transit Committee.

FFY2019 Ridership: 235,000

Service Area: Androscoggin, Franklin, and Oxford Counties along with part of Cumberland County

Website: www.wmtsbus.org

MaineDOT's 2019-2023 Locally Coordinated Transit Plans: https://www.maine.gov/mdot/transit/publications/lcp/

Frequency of Milestone Progress Reports (MPR)

#### Annual

#### Frequency of Federal Financial Reports (FFR)

Annua

#### Does this application include funds for research and/or development activities?

This award does not include research and development activities.

#### **Pre-Award Authority**

This award is using Pre-Award Authority.

#### Does this application include suballocation funds?

Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

#### Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

#### Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

#### **Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

### **Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Michael	Burns	Transportation Program Specialist	michael.burns1@dot.gov	617-494-2484
Barbie-Jo	Lord	Transportation Planning Analyst	barbie-jo.lord@maine.gov	2076243026

### **Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$736,000
Local			\$166,353
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0

Adjustment	\$0
Total Eligible Cost	\$902,353

### **Application Budget**

Project Number	Budget Item		FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity	
ME-2020-024- 01-00	111- 00 (111- A2)	BUS - ROLLING STOCK		\$240,000.00	\$42,353.00	\$282,353.00	2
ME-2020-024- 01-00		11.13.04 BUY		\$240,000.00	\$42,353.00	\$282,353.00	2
ME-2020-024- 01-00	300- 00 (300- A1)	OPERATING ASSISTANCE		\$496,000.00	\$124,000.00	\$620,000.00	0
ME-2020-024- 01-00		30.80.01	OPERATING ASSISTANCE - 80% CMAQ Operating Assistance	\$496,000.00	\$124,000.00	\$620,000.00	0

### **Discretionary Allocations**

This application does not contain discretionary allocations.

### **Part 3: Project Information**

### Project Title: Blue Line - new service to the midcoast

Project Number	Temporary Project Number	<b>Date Created</b>	Start Date	End Date
ME-2020-024-01-00	1346-2020-10-P1	6/10/2020	6/26/2020	10/30/2021

#### **Project Description**

This project will establish a new commuter route between Maine's midcoast and Lewiston~Auburn. Grant funds will be used for operating and capital costs.

Vehicle purchases information: Vehicles to support the commuter route would be an expansion to the existing WMTS fleet. The service would rely on two 16+2 accessible buses with digital signage, video/audio recording ability and the ability to support electronic data collection and annunciator programming and passenger WIFI capabilities.

#### **Project Benefits**

This expansion will create opportunities for expanded service to employment, higher education, and medical services in an area where general public transportation is very limited. Services that do exist are demand-responsive, so the need for commuter service was a high priority in the WMTS feasibility

study. This allows persons living in the rural area access to services in the urban center that are unavailable in the smaller communities on a dependable regular schedule.

#### **Additional Information**

None provided.

#### **Location Description**

MaineDOT Transit Regions 5 and 7. Service between Lewiston and Auburn in Androscoggin County, to the Mid-Coast area towns of Bath in Sagadahoc County and Brunswick in Cumberland County.

### **Project Location (Urbanized Areas)**

UZA Code	Area Name
230000	Maine

### **Congressional District Information**

State	District	Representative
Maine	1	Chellie Pingree
Maine	2	Jared Golden

### **Program Plan Information**

#### STIP/TIP

Date: 5/1/2020

Description: Not Provided

#### **UPWP**

Date: N/A Description: N/A

#### **Long Range Plan**

Date: N/A
Description: N/A

### **Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$736,000
Local			\$166,353
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$902,353

### **Project Budget**

Project Number		Budget	ltem	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
ME-2020-024- 01-00	111- 00 (111- A2)	BUS - ROL	LING STOCK	\$240,000.00	\$42,353.00	\$282,353.00	2
ME-2020-024- 01-00		11.13.04	BUY	\$240,000.00	\$42,353.00	\$282,353.00	2
ME-2020-024- 01-00	300- 00 (300- A1)	OPERATIN ASSISTAN		\$496,000.00	\$124,000.00	\$620,000.00	0
ME-2020-024- 01-00		30.80.01	OPERATING ASSISTANCE - 80% CMAQ Operating Assistance	\$496,000.00	\$124,000.00	\$620,000.00	0

### **Project Budget Activity Line Items**

Budget Activity Line Item: 30.80.01 - OPERATING ASSISTANCE - 80% CMAQ Operating Assistance

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.80.01	OPERATING ASSISTANCE - 80% CMAQ CAPITAL	OPERATING ASSISTANCE	0

#### **Extended Budget Description**

The commuter route between Lewiston – Auburn and Bath will stop in Lisbon/Lisbon Falls and Topsham with a connection to the Brunswick Explorer, the Breez, Amtrak and Concord Coach. Service is expected to run four (4) round trips daily on weekdays (M-F) with the exception of major holidays during peak times beginning by March 2021 with trial runs to begin September 1, 2020, prior to full service. WMTS expects to use two (2) 16+2 passenger vehicles to support this run. During the trial period WMTS will use accessible buses available in the existing fleet. This will be a fare based service with different fares by zones with multi-ride discount passes available for purchase.

Other Information: Annual revenue hours for the Lewiston~Auburn to Bath service is expected to be 2,040 hours and annual revenue miles is expected to be 66,300 miles and the annual ridership is expected to be 15,060 persons. The approximate cost per passenger trip is expected to be \$10.00.

Vehicle purchases information: Vehicles to support the commuter route would be an expansion to the existing WMTS fleet. The service would rely on two 16+2 accessible gasoline powered buses with digital signage, video/audio recording ability and the ability to support electronic data collection and annunciator programming and passenger WIFI capabilities.

#### Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	<b>CFDA Number</b>	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$496,000
Local			\$124,000
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$620,000

Milestone Name	Est. Completion Date	Description
Start Date	9/1/2020	
End Date	9/1/2021	

Budget Activity Line Item: 11.13.04 - BUY	
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Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	BUY EXPANSION - CAPITAL BUS	2

#### **Extended Budget Description**

Project involves the purchase of transit buses that have a useful life of 5 years or 150,000 miles.

New vehicles will be cutaways (16+2) with curbside wheelchair lifts, gas powered with a useful life of 5 years or 150,000 miles. These buses will support expanding the commuter route and WMTS fleet. The service would rely on two accessible buses with digital signage, video/audio recording features, the ability to support electronic data collection, annunciator programming, and passenger WiFi capabilities. Vehicles are being procured for WMTS – Region 7 lead by MaineDOT.

WMTS will provide 15% match, plus any overmatch, through eligible sources, including revenue contracts, private donations, and municipal/county funds.

MaineDOT will contract with a third party to procure the vehicles.

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Gasoline	New	

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$240,000
Local			\$42,353
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$282,353

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	6/26/2020	
Contract Award Date	9/1/2020	
Initial Delivery Date	3/15/2021	
Final Delivery Date	9/30/2021	
Contract Completion Date	10/30/2021	

### **Project Environmental Findings**

Finding: Class II(c) - Categorical Exclusions (C-List)

#### **Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### **Categorical Exclusion Description**

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.80.01	OPERATING ASSISTANCE - 80% CMAQ Operating Assistance	0	\$496,000.00	\$620,000.00

#### Finding: Class II(c) - Categorical Exclusions (C-List)

#### **Class Level Description**

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

#### **Categorical Exclusion Description**

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.13.04	BUY	2	\$240,000.00	\$282,353.00

### **Part 4: Fleet Details**

Fleet Type: Other

#### **Fleet Comments**

Reviewed; no changes needed

5/20/2016 - Fleet State Report updated; transit providers updated data with their FFY 2016 5311 Grant Applications.

5/3/2016 - Fleet data does not appear to have transferred over into TrAMS; updating data. Other = Demand Response & Flex Route data. Copy of FFY 2015 Fleet Status Report added to Project Documents.

Data entered: Fixed Route for DTI Paratransit for YCCAC FFY2013 Fleet Status Data for all Maine Transit Providers is detailed in the attached document.

		Current Value
l.	Active Fleet	
	A. Peak Requirement	239
	B. Spares	54
	C. Total (A+B)	293
	D. Spare Ratio (B/A)	22.59%
II.	Inactive Fleet	
	A. Other	6
	B. Pending Disposal	24
	C. Total (A+B)	30
III.	Total (I.C and II.C)	323

Fleet Type: Paratransit

#### **Fleet Comments**

Reviewed; no changes needed

5/20/2016 - Fleet State Report updated; transit providers updated data with their FFY 2016 5311 Grant Applications. The State of Maine has gone to a non-emergency medical brokerage service which has drastically reduced the number of Paratransit services needed.

5/3/2016 - fleet details do not appear to have transferred over into TrAMS; updating data. Uploaded copy of FFY 2015 Fleet Status Report.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	2
	B. Spares	0
	C. Total (A+B)	2
	D. Spare Ratio (B/A)	0%
II.	Inactive Fleet	
	A. Other	0
	B. Pending Disposal	0
	C. Total (A+B)	0
III.	Total (I.C and II.C)	2

Fleet Type: Waterbourne

#### **Fleet Comments**

Reviewed; no updates needed

5/20/2016 - Fleet State Report updated; transit providers updated data with their FFY 2016 5311 Grant Applications.

5/3/2016 - Fleet data does not appear to have transferred over into TrAMS; updating data.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	7
	B. Spares	2
	C. Total (A+B)	9
	D. Spare Ratio (B/A)	28.57%
II.	Inactive Fleet	
	A. Other	0
	B. Pending Disposal	1
	C. Total (A+B)	1
III.	Total (I.C and II.C)	10

Fleet Type: Fixed Route

#### **Fleet Comments**

Reviewed; no changes needed

5/20/2016 - Fleet State updated; transit providers updated data with their 5311 Grant Applications.

5/3/2016 - Fleet data does not appear to have transferred over into TrAMS; updating data. Uploaded FFY 2015 Fleet Status Report.

No rolling stock will be purchased with these funds.

The sub-recipients within this application fleets are less than 50 vehicles and are not subject to the guidelines, however they remain committed to adhering as closely as possible to the FTA guidelines.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	6
	B. Spares	4
	C. Total (A+B)	10
	D. Spare Ratio (B/A)	66.67%
II.	Inactive Fleet	
	A. Other	1
	B. Pending Disposal	1
	C. Total (A+B)	2
III.	Total (I.C and II.C)	12

### **Part 5: FTA Review Comments**

#### **FTA Comments for DOL**

#### Comment By Michael Burns

Comment Type	DOL Review for Information
Date	7/2/2020
Comment	Per DOL's guidelines FTA is transmitting this grant application for informational purposes through TrAMS to the Department so the Department can notify the labor organizations representing potentially affected employees of the grants approval and their rights under the Special Warranty Arrangement.

### Part 6: Agreement

# UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL TRANSIT ADMINISTRATION

GRANT AGREEMENT (FTA G-26, October 1, 2019)

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(26), October 1, 2019, http://www.transit.dot.gov,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

#### **FTA AWARD**

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

#### **Recipient Information**

Recipient Name: Transportation, Maine Department of

Recipient ID: 1346

DUNS No: 809045966

#### **Application Information**

Federal Award Identification Number: ME-2020-024-00

Application Name: New Commuter Service - WMTS Blue Line

Application Start Date: N/A

Original Award End Date: 9/30/2023

Current Award End Date: N/A

<u>Application Executive Summary:</u> This is a Maine Department of Transportation (MaineDOT) grant application for \$736,000 of FHWA CMAQ funds which have been transferred to FTA. The project is located in rural Maine, so therefore this will be considered a Section 5311 application. Federal funds will be matched with local funds for a total project cost of \$902,353.

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Ridership is expected to reach 16,000 riders per year after three years of service.

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regions of its service area. Flex route services are offered in Lisbon, Farmington, Wilton, Jay, Livermore Falls, Rumford, Mexico, Dixfield, Norway, South Paris, and Oxford. Seasonal services are provided to the Bethel/Sunday River and Sugarloaf regions. In addition, WMTS operates the Lewiston/Auburn citylink bus service (the purple bus) for the Lewiston-Auburn Transit Committee.

FFY2019 Ridership: 235,000

Service Area: Androscoggin, Franklin, and Oxford Counties along with part of Cumberland County

Website: www.wmtsbus.org

MaineDOT's 2019-2023 Locally Coordinated Transit Plans: https://www.maine.gov/mdot/transit/publications/lcp/

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

<u>Suballocation Funds:</u> Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

#### **Application Budget**

Total Application Budget: \$902,353.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$736,000.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$166,353.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$736,000.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$166,353.00

#### **Application Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
FHWA Transfer to 5311Rural Area Formula	5311-2	20509	\$736,000
Local			\$166,353
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$902,353

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

# U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

#### **Special Conditions**

There are no special conditions.

#### FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

#### FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

FEDERAL TRANSIT ADMINISTRATION U.S. DEPARTMENT OF TRANSPORTATION Contact Info: Award Date:

#### **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

Transportation, Maine Department of