

Application

Federal Award Identification Number (FAIN)	OK-2022-003-00
Temporary Application Number	6715-2022-1
Application Name	Citizen Potawatomi Nation FY 2021 Section 5311(c) CRRSAA Operating Assistance
Application Status	Final Concurrence / Reservation
Application Budget Number	0

Period of Performance Start Date	N/A
Original Period of Performance End Date	12/30/2025
Current Period of Performance End Date	N/A Revision #: N/A

Part 1: Recipient Information

Name: CITIZEN POTAWATOMI NATION

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6715	Indian Tribe	CITIZEN POTAWATOMI NATION	053435525

Location Type	Address	City	State	Zip
Headquarters	1601 S GORDON COOPER DR	SHAWNEE	OK	748019002
Physical Address	1601 S GORDON COOPER DR	SHAWNEE	OK	74801
Mailing Address	1601 S GORDON COOPER DRIVE	SHAWNEE	OK	74801

Union Information

There are no union contacts for this application

Part 2: Application Information

<p>Title: Citizen Potawatomi Nation FY 2021 Section 5311(c) CRRSAA Operating Assistance</p>
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FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
OK-2022-003-00	Final Concurrence / Reservation	Grant	12/3/2021	12/3/2021	No

Application Executive Summary

Purpose: Funds will be used to provide operating assistance to the CPN Tribal Transportation Program (CPNTTP). The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. This program provides safe, reliable transport services to the CPN Community.

Activities to be performed: CPNTTP will provide transport services to members of the CPN Community in the form of pre-scheduled and same-day service to rider destinations. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education.

Expected Outcomes: This funding will provide for several outcomes including an increase year-over-year in both total ridership and daily trips made by the program, increased access to critical destinations for riders such as places of employment and healthcare treatment facilities, and access to on-demand routes and specialized forms of transportation for community members with special needs.

Intended Beneficiaries: The CPN community, made up of tribal members, members of other federally recognized tribes, as well as members of the local public are the intended beneficiaries of this program.

Subrecipient Activities: CPN will not have any subrecipients.

This is the FFY 2021 Section 5311(c) CRRSAA apportionment in the amount of \$610,530, representing 100% federal share of the total eligible amount.

This application utilizes CRRSAA funding to prevent, prepare for, and respond to coronavirus. The application scope of work includes primary costs for ongoing operating expenses.

CPN is requesting the full balance in this application, there will be no future request for additional funds from the CRRSAA allocation.

CPN agrees that if it receives Federal funding from the Federal Emergency Management Agency (FEMA) or through a pass-through entity through the Robert T. Stafford Disaster Relief and Emergency Assistance Act, a different Federal agency, or insurance proceeds for any portion of a project activity approved for FTA funding under this Grant Agreement, it will provide written notification to FTA, and reimburse FTA for any Federal share that duplicates funding provided by FEMA, another Federal agency, or an insurance company.

Per the CRRSAA, the project(s) in this application is/are not required to be programmed in the Long-Range Transportation Plan, Statewide Transportation Plan, or Statewide Transportation Improvement Program.

The Recipient certifies that it, and its subrecipients and contractors that are providers of public transportation, have not furloughed any employees since March 27, 2020.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is not using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award is applying an approved Indirect cost rate(s).

Indirect Rate Details: CPN has an approved IDC rate of 26.85%. The applicable base is \$610,530, total indirect costs are \$130,149.48.**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Sharon	Coats	Transportation Program Specialist	sharon.coats@dot.gov	(817) 978-0552
Jeremy	Arnette	Grants Analyst	jeremy.arnette@potawatomi.org	405-275-3121

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 Tribal Formula (CRRSAA)	5311-9B	20509	\$610,530
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$610,530

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2022-003-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$610,530.00	\$0.00	\$610,530.00	0
OK-2022-003-01-00	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$610,530.00	\$0.00	\$610,530.00	0

Discretionary Allocations

This application does not contain discretionary allocations.

Part 3: Project Information

Project Title: Citizen Potawatomi Nation Section 5311(c) CRRSAA Operating Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
OK-2022-003-01-00	6715-2022-1-P1	12/6/2021	1/17/2022	9/30/2025

Project Description

The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. It provides service to Seniors, Tribal elders, persons with disabilities and others with little or no transportation options to meet basic needs such as medical appointments, grocery and clothes shopping, jobs and adult continuing education. This project will provide operating assistance for the CPN Tribal Transit Program. There are no subrecipients for this funding.

Project Benefits

This project will continue to provide transit service to the CPN community, which will result in the following benefits for seniors, Tribal elders, persons with disabilities and others with little or no transportation options:

- 1) continuation of year over year increased ridership;
- 2) continuation of year over year increased daily trips;
- 3) continuation of access to health care;
- 4) continuation of access to jobs;
- 5) continuation of access for various on demand routes; and
- 6) provision of specialized transportation for elderly, handicapped individuals and the public.

Continued operation of the CPN TTP using funding provided through this formula award will increase the overall quality of life for members of the CPN community by providing safe, reliable transportation to destinations that are critical for positive living. Implementing the project will allow for comfortable and safe transportation to more Tribal members, non-Tribal members, persons with disabilities, and the public. Daily one-way trips as well as the number of individual riders will be maintained and reported.

Additional Information

None provided.

Location Description

The Tribal Administration Complex, which makes up the core of the TTP area, is located approximately two miles south of the business district of Shawnee, Oklahoma, and approximately five miles north of the business district of Tecumseh, Oklahoma. According to U.S. Census (2020), the total population of Shawnee is 31,377. The total population of Tecumseh is 6,302. According to the most recently published 2020 census data, there are close to 13,500 Native Americans who live within the Tribe's jurisdictional area. The focal point of the Tribal transit's service area is the Tribal Administration Complex, which includes the CPN East Clinic, CPN Day Child Development Center, Human Resources Department, and Women, Infants and Children (WIC) facility. The CPN-TTP and CPN Employment and Training facilities which are also in Tribal Administration Complex, were added to service in 2016-2017.

Project Location (Urbanized Areas)

UZA Code	Area Name
400000	Oklahoma

Congressional District Information

State	District	Representative
Oklahoma	5	Steve Russell

Program Plan Information

STIP/TIP

Date: Not Provided

Description: This project(s) includes only operations, planning and/or capital projects, with no substantial functional, location, or capacity change. Therefore, per CRRSAA requirements, no Statewide Transportation Improvement Program (STIP) or Transportation Improvement Plan (TIP) documentation is needed.

UPWP

Date: N/A

Description: N/A

Long Range Plan

Date: N/A

Description: N/A

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5311 Tribal Formula (CRRSAA)	5311-9B	20509	\$610,530
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$610,530

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
OK-2022-003-01-00	600-00 (600-A1) OTHER PROGRAM COSTS	\$610,530.00	\$0.00	\$610,530.00	0
OK-2022-003-01-00	30.09.08 EMER RELIEF - OPERATING ASSIST - 100% Fed Share	\$610,530.00	\$0.00	\$610,530.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 30.09.08 - EMER RELIEF - OPERATING ASSIST - 100% Fed Share

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	OPERATING ASSISTANCE	0

Extended Budget Description

CPN Tribal Transit Program operating assistance, which include driver salaries, fuel, maintenance, tires for the CPN transit fleet and other eligible operating activities as needed. Indirect costs will be applied to operating expenses which include pooled administrative costs associated with Federal programs within the IDC proposal and include general administrative oversight, accounting, purchasing, security, personnel, networking, grants and contracts administration, and motor pool.

Operating funds will cover expenses for existing service that will be incurred beginning January 17, 2022

through September 30, 2025 which overlaps with the operating assistance periods that has been included in OK-2021-0123-00 and OK-2020-009-00. The listed available funding is insufficient to cover eligible expenses within the period.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5311 Tribal Formula (CRRSAA)	5311-9B	20509	\$610,530
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$610,530

Milestone Name	Est. Completion Date	Description
Start Date	1/17/2022	
Contract Award Date	4/18/2022	
End Date	9/30/2025	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects that do not have a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. FTA requires a sufficient project description to support a CE determination. The project may require additional documentation to comply with other environmental laws.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Line Item Line Item Name Quantity FTA Total Eligible

Code	Number			Amount	Cost
OTHER PROGRAM COSTS (600-00)	30.09.08	EMER RELIEF - OPERATING ASSIST - 100% Fed Share	0	\$610,530.00	\$610,530.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

FTA Comments for DOL

Comment By Sharon Coats

Comment Type	DOL Review for Information
Date	12/14/2021
Comment	5311 CRRSAA Tribal Grant - information purposes only.

Application Review Comments

Comment By Sharon Coats

Comment Type	Pre-Award Manager Returns Application
Date	12/7/2021
Comment	Revise Application Name to include year of apportionment Revise Performance end date Add additional requirements & certifications in Application Detail that will be sent via email Delete quantities State indirect cost for ALI(s) Describe activities covered by operating assistance & include overlap statement of funding Revise 3rd party response to yes Add Contract Award Date Milestone Provide separate environmental findings for each ALI

Comment By Sharon Coats

Comment Type	Pre-Award Manager Returns Application
Date	12/14/2021
Comment	

Part 6: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-28, February 9, 2021)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(28), February 9, 2021, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: CITIZEN POTAWATOMI NATION

Recipient ID: 6715

DUNS No: 053435525

Application Information

Federal Award Identification Number: OK-2022-003-00

Application Name: Citizen Potawatomi Nation FY 2021 Section 5311(c) CRRSAA Operating Assistance

Application Start Date: N/A

Original Award End Date: 12/30/2025

Current Award End Date: N/A

Application Executive Summary: Purpose: Funds will be used to provide operating assistance to the CPN Tribal Transportation Program (CPNTTP). The purpose of the CPN Tribal Transit Program is to provide access to basic community services to enhance the quality of life in Indian country. This program provides safe, reliable transport services to the CPN Community.

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Subrecipient Activities: CPN will not have any subrecipients.

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Per the CRRSAA, the project(s) in this application is/are not required to be programmed in the Long-Range Transportation Plan, Statewide Transportation Plan, or Statewide Transportation Improvement Program.

The Recipient certifies that it, and its subrecipients and contractors that are providers of public transportation, have not furloughed any employees since March 27, 2020.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award is applying an approved Indirect cost rate(s).

Suballocation Funds: Recipient organization is directly allocated these funds and is eligible to apply for and receive these funds directly.

Pre-Award Authority: This award is not using Pre-Award Authority.

Application Budget

Total Application Budget: \$610,530.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$610,530.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$610,530.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

Application Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5311 Tribal Formula (CRRSAA)	5311-9B	20509	\$610,530
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Adjustment			\$0
Total Eligible Cost			\$610,530

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info:
Award Date:

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

CITIZEN POTAWATOMI NATION