

Assessing Progress in Reducing Child Labor in Cocoa Growing Areas of Côte d'Ivoire and Ghana

U.S. DEPARTMENT OF LABOR
Bureau of International Labor Affairs

Community Arrival and
Respondent Tracking Procedures



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Enumeration Area Arrival



Community Leader Introduction

- Upon entering the EA, the arrival team should first **visit the Community Leader to introduce themselves**, the data collection team, and the study (showing appropriate permission letters) as well as describe the planned activities over the next several days.
- The team should **try to speak with the Village Chief**, however if s/he is not available, they may also contact the local Assemblyman.
- If there is more than one Village Chief, the person with authority over the greatest number of households within the boundary of the EA should be interviewed for intake procedures.
- However **ALL village chiefs within a sampled EA should be interviewed** in cases where there is more than one.

Community Leader Information

- Record the Community Leader's information in Enumeration Area Arrival Form Section I, fields A and B.

I. COMMUNITY LEADER INFORMATION

ID	A. Name, location address, and telephone	Visit attempt log (S=scheduled date/time; A=actual attempt – <i>required</i>)			Notes for data collection team:	Fill in after interview is complete or all revisits are complete
		C1. Date of first visit (DD/MM)	D1. Date of second visit (DD/MM)	E1. Date of third visit (DD/MM)		
		S: 10 / 11 A: ___ / ___	S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___		F. Community leader interview completed? <input type="checkbox"/> Yes <input type="checkbox"/> No → G G. Reason Community Leader interview was not completed: <input type="checkbox"/> Not found <input type="checkbox"/> No eligible respondent <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> Other: _____
	B. Title / position	C2. Time of first visit (HH:MM)	D2. Time of second visit (HH:MM)	E2. Time of third visit (HH:MM)		
	<input type="checkbox"/> Village Chief for: _____ <input type="checkbox"/> Assemblyman for: _____ <input type="checkbox"/> Other: _____	S: 16 :00 A: ___ : ___	S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___		

- Schedule appointment for Community Leader interview in boxes C1 and C2.

- To support the child interviews, ask the Community Leader to share the **distances between key landmarks** within the community that would be recognizable to a child.
- Examples include distance from Community Leader's house to market, market to church, school to church, community to the next town, farm A to farm B, etc.
- Ideally you will capture a distance for **1 kilometer and 3 kilometers**.
- Record landmarks and distances in Enumeration Area Arrival Form

II. LANDMARK AND COMMUNITY EVENT INFORMATION

LANDMARKS		
Landmark/point A	Landmark/point B	Distance (km)

Community Event Information

- To help fill in the **7-day reference period** worksheet for child interviews, you should also ask the Community Leader to share with you any **notable events** that occurred in the community over the past 7 days that would be known to children.
- This can include things like market days, festivals, weddings, funerals, special school events, etc.
- Record any such events in Enumeration Area Arrival Form Section II.

COMMUNITY EVENTS	
Date/day of the week	Event

School Information

- Show the Community Leader the **EA map** and ask for the names, locations, and key contacts (where available) for **all schools within the boundary of the EA**. This includes public schools and private schools that have any classes between KG and SHS.
- Record school information in *Enumeration Area Arrival Form* Section III, fields A and B.

III. SCHOOL INFORMATION

		Visit attempt log (S=scheduled date/time; A=actual attempt – required)			Notes for data collection team:	Fill in after interview is complete or all revisits are complete
ID	A. School name, location address, respondent name, and telephone	C1. Date of first visit (DD/MM) S: ___/___ A: ___/___	D1. Date of second visit (DD/MM) S: ___/___ A: ___/___	E1. Date of third visit (DD/MM) S: ___/___ A: ___/___		F. School interview completed? <input type="checkbox"/> Yes <input type="checkbox"/> No → G
	B. Title / position of respondent <input type="checkbox"/> Head Teacher <input type="checkbox"/> Deputy Head Teacher <input type="checkbox"/> Other: _____	C2. Time of first visit (HH:MM) S: ___:___ A: ___:___	D2. Time of second visit (HH:MM) S: ___:___ A: ___:___	E2. Time of third visit (HH:MM) S: ___:___ A: ___:___		G. Reason school interview was not completed: <input type="checkbox"/> School is closed <input type="checkbox"/> No eligible respondent <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Other: _____

- If there are no schools within the boundary of the EA, do not list any schools.

Cocoa Shed Information

- Show the Community Leader the **EA map** and ask for him/her to tell you the names, locations, and key contacts (where available) for **all cocoa sheds within the boundary of the EA**.
- This includes cocoa sheds operated by licensed buyers, cooperatives, and independent agents.
- Record cocoa shed information in Enumeration Area Arrival Form Section IV, field A.

IV. COCOA SHED INFORMATION

ID	A. Cocoa shed name, location address, manager name, and telephone	Visit attempt log (S=scheduled date/time; A=actual attempt – required)			Notes for data collection team:	Fill in after interview is complete or all revisits are complete
		C1. Date of first visit (DD/MM)	D1. Date of second visit (DD/MM)	E1. Date of third visit (DD/MM)		
		S: ___/___ A: ___/___	S: ___/___ A: ___/___	S: ___/___ A: ___/___		F. Cocoa shed interview completed? <input type="checkbox"/> Yes <input type="checkbox"/> No → G
		C2. Time of first visit (HH:MM)	D2. Time of second visit (HH:MM)	E2. Time of third visit (HH:MM)		G. Reason cocoa shed interview was not completed: <input type="checkbox"/> Not found <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> Other: _____
		S: ___:___ A: ___:___	S: ___:___ A: ___:___	S: ___:___ A: ___:___		

- If there is no shed within the EA boundaries, list the cocoa shed (1) that serves the largest number of farms/households within the EA.

Household Screening and Tracking Procedures



Key Concepts and Definitions

Household is defined as a person or group of related or unrelated persons, who live together in the same dwelling, who acknowledge one adult male or female as the head of the household, who share the same housekeeping arrangements, and are considered as one unit. Members of a household are not necessarily related by blood or marriage.

It is important to note that a member of a household need not be a relative of the main family. For example, a boarder or a domestic servant who sleeps in the same house most nights of the week and shares meals with the family is a member of the household (provided he/she meets the household member criteria).

Key Concepts and Definitions

Household member is defined as any person that has lived or will live with the household for 3 consecutive months or longer.

If a person is temporarily staying with the household, he/she should be considered a household member only if the total duration of stay is 3 months or longer. Similarly, a person that is temporarily away will still be considered a member of the household if the total duration away is less than 3 months.

Key Concepts and Definitions

Head of household. Every household must have a head. In a one-person household, that person is the head. The person recognized as the head of household by other members of the household should be accepted as the head. The head of household is generally the person who has economic and social responsibility for the household.

Key Concepts and Definitions

Current place of residence refers to the place where the respondent is staying (i.e., sleeping and eating) at the time the roster is completed.

Key Concepts and Definitions

Child aged 5 to 17 years. A child aged 5 years is one who has completed 5 years in age and is in his sixth year. A child 17 years is one who has completed 17 years, but has yet to complete his eighteenth year.

Adult knowledgeable about the household's farming and labor activities is someone who is able to answer the majority of the questions in the household head survey. This includes household income from agriculture, use and costs of agricultural inputs (e.g., labor, fertilizer, pesticides), and household borrowing.

Key Concepts and Definitions

Parent or guardian is a person(s) entrusted to care for the child, most often his/her birth parent(s) or step parent(s). If a child is living away from home or his/her parents are away from home or deceased, he/she may be under the care of a relative or other person recognized by customary law as the child's guardian who is able to provide consent in loco parentis.

Household Secondary Eligibility Screening



1. *Does at least one household member (child or adult) engage in agricultural work?*

Work in agriculture involves work on the household's plot or any other farm, food garden, or help in growing farm produce or in looking after animals for the household, where the product from such activities is intended to be bartered or sold.

For the sake of household eligibility screening, this does not include home-based agricultural activities where the product of such activities is intended primarily for own consumption.

2. Does the household have at least one household member aged 5-17?

Household member is defined as any person that has lived with the household for 3 consecutive months or longer. If a person is temporarily staying with the household, he/she should be considered a household member only if the total duration of stay is 3 months or longer. Similarly, a person that is temporarily away will still be considered a member of the household if the total duration away is less than 3 months.

It is not necessary that 5-17 year old household members be physically present during data collection, only that the household has at least 1 child that can be defined as household member.

Household Eligibility Criteria

Household tracking record

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made										
ID: _ _ _ _ _ _ _ _ _ _	Runner tasks			Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code		G. Task list	
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work?	<input type="checkbox"/> Eligibility screening <input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey respondent screened/listed <input type="checkbox"/> HHH survey scheduled <input type="checkbox"/> Child respondents screened/listed <input type="checkbox"/> Child surveys scheduled <input type="checkbox"/> HH case management sheet prepared		C1. Date of first visit (DD/MM)	D1. Date of second visit	E1. Date of third visit	<input type="checkbox"/> Enumerated (full) → G <input type="checkbox"/> Enumerated (partial) → G <input type="checkbox"/> Not eligible <input type="checkbox"/> Dwelling vacant <input type="checkbox"/> Dwelling not residential <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Safety concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> No adult could be found <input type="checkbox"/> Other (specify):		<input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey <input type="checkbox"/> Child interview(s)	
	<input type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)			S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___			Eligible children:	Surveyed children:
	B2. At least one HH member aged 5-17?			C2. Time of first visit (HH.MM)	D2. Time of second visit	E2. Time of third visit				
	<input type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)			S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___				

Household Eligibility Criteria

Ineligible household

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made										
ID:	Runner tasks			Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code		G. Task list	
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work?	<input checked="" type="checkbox"/> Eligibility screening <input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey respondent screened/listed <input type="checkbox"/> HHH survey scheduled <input type="checkbox"/> Child respondents screened/listed <input type="checkbox"/> Child surveys scheduled <input type="checkbox"/> HH case management sheet prepared		C1. Date of first visit (DD/MM)	D1. Date of second visit	E1. Date of third visit	<input type="checkbox"/> Enumerated (full) → G <input type="checkbox"/> Enumerated (partial) → G <input checked="" type="checkbox"/> Not eligible <input type="checkbox"/> Dwelling vacant <input type="checkbox"/> Dwelling not residential <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Safety concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> No adult could be found <input type="checkbox"/> Other (specify):		<input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey <input type="checkbox"/> Child interview(s)	
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)			S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___			Eligible children:	Surveyed children:
	B2. At least one HH member aged 5-17?			C2. Time of first visit (HH.MM)	D2. Time of second visit	E2. Time of third visit				
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No → do not proceed (go to F)			S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___				

Household Eligibility Criteria

Ineligible household

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made								
ID: _ _ _ _ _ _ _ _ _ _	Runner tasks		Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code	G. Task list	
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work?	<input type="checkbox"/> Eligibility screening <input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey respondent screened/listed <input type="checkbox"/> HHH survey scheduled <input type="checkbox"/> Child respondents screened/listed <input type="checkbox"/> Child surveys scheduled <input type="checkbox"/> HH case management sheet prepared	C1. Date of first visit (DD/MM)	D1. Date of second visit	E1. Date of third visit	<input type="checkbox"/> Enumerated (full) → G <input type="checkbox"/> Enumerated (partial) → G <input type="checkbox"/> Not eligible <input checked="" type="checkbox"/> Dwelling vacant <input type="checkbox"/> Dwelling not residential <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Safety concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> No adult could be found <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey <input type="checkbox"/> Child interview(s)	
	<input type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)		S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___	S: ___ / ___ A: ___ / ___		Eligible children:	Surveyed children:
	B2. At least one HH member aged 5-17?		C2. Time of first visit (HH.MM)	D2. Time of second visit	E2. Time of third visit			
	<input type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)		S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___	S: ___ : ___ A: ___ : ___			

Household Eligibility Criteria

Eligible household

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made												
ID: _ _ _ _ _ _ _ _ _ _	Runner tasks		Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code	G. Task list					
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)	<input checked="" type="checkbox"/> Eligibility screening <input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey respondent screened/listed <input type="checkbox"/> HHH survey scheduled <input type="checkbox"/> Child respondents screened/listed <input type="checkbox"/> Child surveys scheduled <input type="checkbox"/> HH case management sheet prepared	C1. Date of first visit (DD/MM) S: ___/___/___ A: ___/___/___	D1. Date of second visit S: ___/___/___ A: ___/___/___	E1. Date of third visit S: ___/___/___ A: ___/___/___	<input type="checkbox"/> Enumerated (full) → G <input type="checkbox"/> Enumerated (partial) → G <input type="checkbox"/> Not eligible <input type="checkbox"/> Dwelling vacant <input type="checkbox"/> Dwelling not residential <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Safety concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> No adult could be found <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey <input type="checkbox"/> Child interview(s)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Eligible children:</td> <td style="width: 50%; text-align: center;">Surveyed children:</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	Eligible children:	Surveyed children:		
Eligible children:	Surveyed children:											
	B2. At least one HH member aged 5-17? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)		C2. Time of first visit (HH.MM) S: ___:___ A: ___:___	D2. Time of second visit S: ___:___ A: ___:___	E2. Time of third visit S: ___:___ A: ___:___							

Household Roster



Household Roster

CHILD QUESTIONNAIRE ELIGIBILITY SCREENING <i>(complete this section for children aged 5-17 years only)</i>				
<p align="center"><i>Eligible if both HR34=1 and HR35=1 AND (HR36=1) OR (HR36=2 and HR37=1). Carry forward eligible member names and IDs to the household tracking sheet.</i></p>				
Will the child be available at any point over the next 3 days? <i>(mark yes if unknown)</i> 1. Yes 2. No	Will child's parent or guardian be available at any time over the next 3 days? <i>(mark yes if unknown)</i> 1. Yes 2. No	Is this household the child's current place of residence? 1. Yes 2. No	[If H36=2] What is the total expected length of time that the child will be away from here? 1. Less than 3 months 2. 3 months or longer	Eligible for child interview? 1. Yes 2. No
HR34	HR35	HR36	HR37	HR38
_	_	_	_	_

Household Case Management Sheet

A1. Child roster ID	A2. Child name	C. Expected days/times that the child will be available/present			D. Disposition code	E1. Reason for refusal (parent)
0 5	Kofi	<i>Check all:</i> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<i>Circle one for each checked day:</i> Morning Afternoon Evening Morning Afternoon Evening Morning Afternoon Evening Morning Afternoon Evening Morning Afternoon Evening Morning Afternoon Evening	<input type="checkbox"/> Interviewed <input type="checkbox"/> Child not available <input type="checkbox"/> Parent not available <input type="checkbox"/> Parent refused (→ complete E1) <input type="checkbox"/> Child refused (→ complete E2) <input type="checkbox"/> Language barrier <input type="checkbox"/> Child was severely disabled <input type="checkbox"/> Other (specify):		
B1. Parent roster ID	B2. Parent name					E2. Reason for refusal (child)
0 1	Abena					

Household Case Management Sheet

A1. Child roster ID	A2. Child name	C. Expected days/times that the child will be available/present			D. Disposition code	E1. Reason for refusal (parent)
0 5	Kofi	<i>Check all:</i> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday <input type="checkbox"/> Sunday	<i>Circle one for each checked day:</i> Morning Afternoon Evening Morning Afternoon Evening Morning Afternoon Evening Morning <u>Afternoon</u> Evening Morning Afternoon Evening <u>Morning</u> Afternoon Evening Morning Afternoon Evening	<input type="checkbox"/> Interviewed <input type="checkbox"/> Child not available <input type="checkbox"/> Parent not available <input type="checkbox"/> Parent refused (→ complete E1) <input type="checkbox"/> Child refused (→ complete E2) <input type="checkbox"/> Language barrier <input type="checkbox"/> Child was severely disabled <input type="checkbox"/> Other (specify):		
B1. Parent roster ID	B2. Parent name					E2. Reason for refusal (child)
0 1	Abena					

Household Tracking Sheet

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made										
ID:	Runner tasks			Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code		G. Task list	
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work?	<input checked="" type="checkbox"/> Eligibility screening	C1. Date of first visit (DD/MM)	D1. Date of second visit	E1. Date of third visit	<input type="checkbox"/> Enumerated (full) → G	<input type="checkbox"/> Household roster	Eligible children:	3	Surveyed children:
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)	<input checked="" type="checkbox"/> Household roster	S: 10 / 11	S: ___ / ___	S: ___ / ___	<input type="checkbox"/> Enumerated (partial) → G				
	B2. At least one HH member aged 5-17?	<input type="checkbox"/> HHH survey respondent screened/listed	A: ___ / ___	A: ___ / ___	A: ___ / ___	<input type="checkbox"/> Not eligible	<input type="checkbox"/> HHH survey			
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)	<input type="checkbox"/> HHH survey scheduled	C2. Time of first visit (HH.MM)	D2. Time of second visit	E2. Time of third visit	<input type="checkbox"/> Dwelling vacant	<input type="checkbox"/> Child interview(s)			
		<input checked="" type="checkbox"/> Child respondents screened/listed	S: 11 : 30	S: ___ : ___	S: ___ : ___	<input type="checkbox"/> Dwelling not residential				
		<input checked="" type="checkbox"/> Child surveys scheduled	A: ___ : ___	A: ___ : ___	A: ___ : ___	<input type="checkbox"/> Privacy concerns (refused)				
		<input type="checkbox"/> HH case management sheet prepared				<input type="checkbox"/> Safety concerns (refused)				
						<input type="checkbox"/> Availability/time (refused)				
						<input type="checkbox"/> Language barrier				
						<input type="checkbox"/> No adult could be found				
						<input type="checkbox"/> Other (specify):				

Household Case Management Sheet

Household Head Survey

List up to 3 eligible respondents for the Household Head Survey. Any listed respondent **must** be knowledgeable about the following: household income from agriculture, use and costs of agricultural inputs (e.g., labor, fertilizer, pesticides), and household borrowing. If necessary, you may interview more than one respondent for the Household Head Survey, however informed consent procedures must be completed for all persons interviewed.

HH member name: Prince K.	Roster ID: 0 1	Tel: 55555555
HH member name: Mary K.	Roster ID: 0 2	Tel: 55555556
HH member name: _____	Roster ID:	Tel: _____

Household Tracking Sheet

Fill in after household has been enumerated, all revisits have been completed, or replacement has been made								
ID:	Runner tasks		Attempt log (S=scheduled date/time; A=actual attempt)			F. Disposition code	G. Task list	
A. HHH name, location, and telephone number	B1. HH engaged in agricultural work?	<input checked="" type="checkbox"/> Eligibility screening <input checked="" type="checkbox"/> Household roster <input checked="" type="checkbox"/> HHH survey respondent screened/listed <input checked="" type="checkbox"/> HHH survey scheduled <input checked="" type="checkbox"/> Child respondents screened/listed <input checked="" type="checkbox"/> Child surveys scheduled <input checked="" type="checkbox"/> HH case management sheet prepared	C1. Date of first visit (DD/MM)	D1. Date of second visit	E1. Date of third visit	<input type="checkbox"/> Enumerated (full) → G <input type="checkbox"/> Enumerated (partial) → G <input type="checkbox"/> Not eligible <input type="checkbox"/> Dwelling vacant <input type="checkbox"/> Dwelling not residential <input type="checkbox"/> Privacy concerns (refused) <input type="checkbox"/> Safety concerns (refused) <input type="checkbox"/> Availability/time (refused) <input type="checkbox"/> Language barrier <input type="checkbox"/> No adult could be found <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Household roster <input type="checkbox"/> HHH survey <input type="checkbox"/> Child interview(s)	
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)		S: <u>10 / 11</u> A: ___ / ___	S: <u>10 / 11</u> A: ___ / ___	S: ___ / ___ A: ___ / ___		Eligible children:	Surveyed children:
	B2. At least one HH member aged 5-17?		C2. Time of first visit (HH.MM)	D2. Time of second visit	E2. Time of third visit			
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No → do not proceed (go to F)		S: <u>11 : 30</u> A: ___ : ___	S: <u>17 : 00</u> A: ___ : ___	S: ___ : ___ A: ___ : ___		3	

Household Case Management Sheet

Notes:

On Saturday:

Interview Kofi (child) @ 11:30 AM

Interview Prince (HHH) @ 5:00 PM

*Household is located under water tower,
on western end of main road. Child is
young (6) with no schooling, so interview
may take longer.*

Questions?

