



Homeless Veterans' Reintegration Program (HVRP) Participant Eligibility

U.S. Department of Veterans Affairs (VA)
Inquiry Systems and Service Record Links

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Attachment 2

Attachment 2: U.S. Department of Veterans' Affairs (VA) Inquiry Systems and Service Record Links

I. Hospital Inquiry (HINQ): VA Hospital Inquiry.

There are two options to receive a HINQ: by the individual veteran or a third party.

Individual

- A. Veteran downloads VA Form 10-5345a, [Individuals' Request for a Copy of their Own Health Information](#) located at <https://www.va.gov/vaforms/medical/pdf/VHA%20Form%2010-5345a%20Fill-revision.pdf>. This form is an online fillable PDF or can be printed and completed. Veteran submits completed form to the VA's Release of Information Office via email or fax. The Release of Information Office's email address and fax number vary based on the location of the VA Medical Center (VAMC).

Note: VA form 10-5345a must be dated 2017 or later.

Third-Party Release

- A. HVRP staff downloads the VA Form 10-5345 [Request For and Authorization to Release Health Information](#) located at <https://www.va.gov/find-forms/about-form-10-5345/>. This form is an online fillable PDF or can be printed and completed.
- B. The veteran must complete the VA Form 10-5345.
 - 1. The veteran must also specify in the section labeled "Name and address of organization, individual, or title of individual to whom information is to be released" the HVRP office seeking the HINQ, along with the fax number where it is to be sent. The veteran's signature is required for the form to be processed. For rapid response receipt (within 24-48 hours), a fax number must be provided.
 - 2. Email or fax the form directly to the VA's Release of Information Office.

Note: VA Form 10-5345a must be dated 2017 or later.

II. SQUARES: Status Query and Response Exchange System (SQUARES) is a VA web application that provides external homeless service organizations information about veteran eligibility.

Before applying, organizations should complete a [10-minute Online Training](#) at <https://www.va.gov/HOMELESS/squares/index.html>.

[Instructions to apply for SQUARES access](#) are available at <https://www.va.gov/HOMELESS/squares/docs/SQUARES-Request-and-Access-Your-SQUARES-Account.pdf>.

III. VA Records: Request your military service records from the VA.

- A. [Request Your Military Service Records \(including DD214\)](https://www.va.gov/records/get-military-service-records/) at <https://www.va.gov/records/get-military-service-records/>
- B. [Download VA benefit letters](https://www.va.gov/records/download-va-letters/) at <https://www.va.gov/records/download-va-letters/>

IV. National Personnel Records Center (NPRC): The central repository of personnel-related records for both the military and civil services of the United States Government:

- [How to Initiate a Request for Military Personnel Records](https://www.archives.gov/veterans/military-service-records/evetrecs-help.html) at <https://www.archives.gov/veterans/military-service-records/evetrecs-help.html>
- [eVetRecs Request Veterans Records Online Service Records Requests](https://vetrecs.archives.gov/VeteranRequest/home.html) at <https://vetrecs.archives.gov/VeteranRequest/home.html>
- [SF-180 Request Pertaining to Military Records](https://www.archives.gov/files/research/order/standard-form-180.pdf) form download at <https://www.archives.gov/files/research/order/standard-form-180.pdf>