

Policy Guidance: Co-enrollment Part 1

- For the purposes of this FOA, co-enrollment is defined as enrolling a participant in more than one grant program, contract, or cooperative agreement. This includes programs state-funded, institution-funded, or private-funded programs, as well as those programs funded with federally appropriated funds, including those programs authorized under the Workforce Innovation and Opportunity Act of 2014, Sections 156(a) and 189(c) (29 U.S.C. 3193(a), 3249(c)). Co-enrollment is disallowed with other Job Corps programs, including center enrollment or enrollment in any other demonstration projects.
- Co-enrollment services can include training costs (career technical education and on-the-job learning/on-the-job training), supportive services, and other activities supported by ETA funds. Co-enrollment is intended to maximize the number of resources available to participants for the Job Corps Scholars grantees and other job training programs, while minimizing duplication of services.
- Page 5 of the FOA states that “Job Corps Scholars participants may receive other funding, including Pell grants and other federal grant aid that may cover some or all of the tuition and fees.” Grantees may co-enroll across ETA grants and other federal programs including, but not limited to WIOA youth, re-entry, pre-apprenticeship and apprenticeship grants, contracts, and cooperative agreements funded by ETA. Co-enrollment is disallowed with Job Corps programs, including center enrollment or enrollment in any other demonstration projects.

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Policy Guidance: Co-enrollment Part 2

- Below is a short list of applicable requirements for the Job Corps Scholars grant, as well as other steps grantees should follow for co-enrollment. Please note that this is not an exhaustive list of all requirements and there are additional requirements specific to each program:
 - Participants must meet all eligibility requirements for each program in which they are co-enrolled. A participant's co-enrollment in another program cannot conflict with terms of the Job Corps Scholars grant.
 - Participants must be enrolled in allowable, non-duplicated activities.
 - Funds from the grant or cooperative agreement are spent only on costs as allowed by the grantee's grant agreement or those allowed under Federal law, such as the Federal Acquisition Regulation (FAR) and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance or UG), which describes spending requirements for Federal grants and cooperative agreements. Co-enrollment must also comply with any other applicable Federal law.
 - Grantees should refer to performance reporting guidance provided by the Office of Job Corps (OJC), in regards to reporting costs and outcomes associated with co-enrollment activities. This includes meeting any reporting guidelines set by OJC, as well as any other requirements required by ETA offices overseeing the programs in which participants are co-enrolled.